

**FRANKLIN COUNTY
COMMISSIONERS' RECORD 53**

**COMMISSION PROCEEDINGS,
PUBLIC MEETINGS AND
2016 BUDGET WORKSHOP**

DECEMBER 16, 2015

CALL TO ORDER

Commission Chairman, Brad Peck called the Franklin County Commissioners' Regular Board Meeting and Budget Workshop to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

PLEDGE OF ALLEGIANCE

Commissioner Peck led the Pledge of Allegiance.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert E. Koch.

Staff Present: County Administrator Keith Johnson, Superior Court Judge Robert Swisher, Auditor Matt Beaton Treasurer Josie Koelzer, Superior Court Administrator Pat Austin, Contracted Attorney Bronson Brown, Franklin County Deputy District Attorney Tim Dickerson Director of Public Works Matt Mahoney, Human Resources Director Carlee Nave, Director of Finance Tom Westerman, Accounting Supervisor Tim Anderson, Chief Deputy Auditor Jeff Burckhard, Deputy Treasurer Andrew Hicks, Planning and Building Greg Wendt, Court Administrative Assistant Tiffany Husom, Benton Franklin Juvenile Justice Administrative Services Manager Jennifer Bowe, Assistant to the Administrator Sherrie Young and Clerk to the Board Karin Milham

Public Present: City of Connell Planning Director Sterling Joyner, OneSolutions Partner Jeff Tomkins and *Tri-City Herald* Reporter Geoff Folsom, Michelle Andres

PUBLIC MEETING OPENED

Commissioner Peck recessed the Regular meeting and opened the Public Meeting to review the Planning Commission's recommendation for text change of application TC 2015-01 focusing on the production, processing and retailing of marijuana in unincorporated Franklin County and ZC 2015-02, a zone change application to rezone approximately 7.23 acres of land from Rural Community (RC-5) to Rural Community1 (RC-1).

Planning and Building Director Jerrod MacPherson and Assistant Planning and Building Director Greg Wendt presented a proposed text Amendment for Franklin County Code, Title 17 Zoning, 17.66 use Regulations, Section 17.66.025 Prohibited Land Uses (also known as the Franklin County Development Regulations, Zoning Ordinance# 1-2005) – Focus on the Production, Processing and Retailing of Marijuana in Unincorporated Franklin County.

Mr. MacPherson informed the Board the amendment is consistent with State of Washington Attorney General Opinion (AGO) 2014 No. 2 by Attorney General Bob Ferguson.

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The AGO concludes that the I-502 Initiative does not preempt local jurisdictions from regulating such business and does not preempt local ordinances which effectively ban the licensing of marijuana producers, processors and retailers of recreational marijuana. He explained a public hearing and a public meeting was held and no new evidence had been submitted to the amendment.

Commissioner Peck asked for public comment.

Ms. Michelle Andres addressed the Board asking if this was an effort to ban recreational and medical marijuana stating she was concerned about the safety and wellbeing of children and citizens of Franklin County. She asked the Board to consider banning all uses of marijuana in Franklin County.

Mr. MacPherson explained the Board was here to discuss prohibiting the production and sale of marijuana in Franklin County.

There was discussion whether suppliers could produce marijuana in another state and deliver it within this area.

Attorney Bronson Brown added the current law authorizes the production, sale and use of recreational marijuana and stated the most important language is that it includes banning and "other related recreation activities."

There was brief discussion regarding the zone change application to rezone approximately 7.23 acres of land from Rural Community 5 (RC-5) to Rural Community 1 (RC-1). Mr. Wendt explained the applicant has stated a desire to subdivide the property into two (2) lots allowing for the ability to build a home next to the existing home at the site. The land is located in the Eltopia Rural Settlement Area, west of Highway 395, along the west side of Eltopia West Road near the intersection of Seattle Avenue and Eltopia West Road at site address 221 Eltopia West Road.

Mr. MacPherson advised the Board the Planning Commission was recommended approval of the zone change.

PUBLIC MEEING CLOSED

After asking for additional public comment and with none being given, Commissioner Peck closed the Public Meeting at 9:28 a.m.

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RECONVENED

Commissioner Peck reconvened the Regular meeting.

- ❖ *After discussion Commissioner Miller moved to approve Ordinance 6-2015 granting approval of Text Change application TC-2015-01. Commissioner Koch seconded. The motion carried 2:1 with Commissioner Koch opposing the Ordinance.*

- ❖ *Commissioner Koch moved approval of Ordinance 7-2015 authorizing Zone Change Application ZC 201502 rezoning approximately 7.23 acres of land from Rural Community 5 (RC-5) to Rural Community 1 (RC-1). Commissioner Miller seconded and the motion carried unanimously.*

MATT MAHONEY, PUBLIC WORKS DIRECTOR

Mr. Mahoney stated Public Works is currently leasing T1000 postage scale and meter. He explained as of January 1, 2016, all Postage Evidencing Systems (postage meters and PC Postage products) will be required to produce Information-Based Indicia (IBI) for evidence of pre-paid postage. Mr. Mahoney explained to meet those requirements, Public Works would need to lease an OptiMail 30 Meter/Base/10lb Scale for a monthly charge of \$26.09.

Commissioner Peck stated items such as this can be placed on the Consent Agenda in the future.

- ❖ *Commissioner Koch moved to approve Resolution 2015-438 and authorize the Board Chair to execute a lease for the OptiMail 30 Meter/Base/10lb Scale for a monthly charge of \$26.09 from Francotyp Postalia-FP Mailing Solutions, dba APS, Inc., for the Public Works Department. Commissioner Miller seconded and the motion was carried.*

CARLEE NAVE, HUMAN RESOURCES DIRECTOR VEBA INFORMATION

Ms. Nave stated on October 28, 2015 Human Resources discussed non-bargaining VEBA with the Board as a result of several months of evaluation and research in light of the Board's desire to explore ways to increase employee choice as well as consideration of excise tax implications under the ACA. Human Resources presented some new information in the form of an option for a portion of excess benefits contributions to go to VEBA with the remainder going to wages (grossed down for employer payroll taxes) and/or deferred compensation.

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During the October 28, 2015 meeting, the Board requested some additional information; a non-bargaining VEBA opinion survey, information on adding a 401(k) option, administrative considerations and a recommendation based on the above factors. Ms. Nave stated Human Resources staff researched comparable counties and how benefits were administered. Human Resources gathered the information and would like to present the findings and continue the discussion.

Human Resources recommends placing a cap on excess benefits contributions to VEBA of \$250 for non-bargaining employees. This would allow the VEBA benefit to continue as many employees have shared a desire to keep the benefit. The County would remain under the excise tax threshold, with the understanding that changes in IRS guidance or significant rate increases may result in the need to re-evaluate. This change would place Franklin County closer to comparator Counties and the resulting savings of approximately \$240,000 annually could be utilized to enhance compensation or other employee benefits.

After discussion, the Board decided to remain with the status quo for 2016 and work on different options for the future.

PRESENTATION BY JEFF TOMPKINS ONESOLUTION SOFTWARE

Mr. Tompkins gave the Board a status update stating plans to go live with Phase I on the software on February 1, 2016. Phase II will go live in the second quarter of 2016; Phase III in the third quarter. He explained parallel testing has been completed and training has begun. There will be a two-week window of disruption for County business from January 23 to February 1, 2016.

The Board thanked Mr. Tompkins for his presentation.

OFFICE BUSINESS

Approval of Vouchers

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>	
Excise Tax				
Current Expense			1,107.05	
Boating Safety Fund			9.19	
E911/State Contract/Operation			145.52	
County Roads			139.06	
TRAC Operations Fund			375.05	
Franklin County RV Facility			20.10	
				1,795.97
Current Expense	122773	122834	185,250.85	
	122835	122861	9,612.16	

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Current Expense			
Auditor O&M/ # 102	122862	122863	72.42
Election Equip Revolving/ # 104	122864	122866	280.13
Sheriff/ Sex Offender Grant	122867	122868	575.94
Enhanced 911/ State Contract	122869		142.00
Ending Homelessness Fund	122870	122873	10,851.20
Trac Operations Fund/ # 405	122874	122891	32,344.69
Current Expense	123012	123019	1,814.52
Boating Safety/ # 130	123020		37.76
County Roads/ # 150	123021	123031	79,128.03
Motor Vehicle/ # 500	123032	123050	10,173.53
Solid Waste/ # 152	123051	123055	5,592.92
In the amount of			<u>337,672.12</u>

❖ *Commissioner Koch moved to approval vouchers totaling \$337,672.12.
Commissioner Miller seconded and the motion carried unanimously.*

Approval of Payroll

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	63871-63930	\$ 173,361.30
Direct		
Deposit		373,332.10
		<u>546,693.40</u>
Benefits	63931-63936	112,494.81
	Total	<u>\$ 659,188.21</u>
Emergency Mgmt Payroll:		
Payroll	122709-122714	\$ 3,009.34
Direct		
Deposit		6,936.66
		<u>9,946.00</u>
Benefits	122715-122718	1,871.71
	Total	<u>\$ 11,817.71</u>
Irrigation Payroll:		
Payroll	122719-122727	\$ 3,166.29
Direct		
Deposit		7,751.37
		<u>10,917.66</u>
Benefits	122728-122731	2,346.58
	Total	<u>\$ 13,264.24</u>
		<u><u><u>\$ 684,270.16</u></u></u>
Grand Total All Payrolls		<u>\$ 684,270.16</u>

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- ❖ *Commissioner Koch moved to approval payroll for Salary Clearing, Emergency Management and Irrigation totaling \$684,270.16. Commissioner Miller seconded and the motion carried unanimously.*

Approval of Payroll for County Roads and Motor Vehicle

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Road		
Payroll	123080-123101	\$ 24,937.77
Direct Deposit		37,473.51
		62,411.28
Benefits	123102-123111	46,584.55
	Total	\$ 108,995.83
 Motor Vehicle		
Payroll	123056-123069	\$ 4,349.41
Direct Deposit		4,820.48
		9,169.89
Benefits	123070-123079	7,202.83
	Total	\$ 16,372.72
	 Grand Total All Payrolls	 \$ 125,368.55

- ❖ *Commissioner Koch moved to approve payroll for County Roads and Motor Vehicle totaling \$125,368.55. Commissioner Miller seconded and the motion carried.*

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Approval of Consent Agenda

- Resolution 2015-439 Approving An Interpreter Reimbursement Agreement between the Administrative Office of the Courts and Franklin County
- Resolution 2015-440 Approving Bi County Personal Services Contract with Tri-Cities Chaplaincy
- Resolution 2015-441 Approving Bi-County Personal Service Contract Between the Juvenile Justice Center and Connections Consulting for Interpreter Services
- Resolution 2015-442 Approving Bi-County Personal Service Contract between the Juvenile Justice Center and Mark A. Rudeen for Interpreter Services
- Resolution 2015-443 Approving Bi-County in Awarding Washington Collectors Tri-Cities, Inc., a Personal Service Contract for Collection of Unpaid Fees and Interest on Assessments that have been imposed by the Benton-Franklin Counties Juvenile Justice Center
- Placement at a Grade 14 Step 2 for a Property Appraiser trainee in the Assessor's Office
- Resolution 2015-444 Executing an Amendment to the Bi-County Juvenile Public Defense Services Agreement with Attorney Laura Mapes
- Resolution 2015-445 Executing an Amendment to the Bi-County Juvenile Public Defense Services Agreement with Attorney Alexis Rado
- Resolution 2015-446 Approving extension of Existing Public Defense Investigative Services contract with Daniel Couture
- Resolution 2015-447 Approving Electronic Recording and Excise Processing Service Agreement with Simplifile and Franklin County
- Resolution 2015-448 Setting Date For Public Hearing And Adoption Of Final 2016 Budget For December 21, 2015, And Amending Resolution 2015-243
- Approval of Resolution 2015-449 Authorizing the Director of Accounting to sign the Electronic Filing User ID Application for the New York Public Goods Pool Documents for Premera Blue Cross Employee Medical Plan

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RECESS INTO 2016 BUDGET WORKSHOP

Commissioner Peck recessed the Regular meeting into the 2016 Budget Workshop at 10:53 a.m.

There was extensive discussion regarding ways to decrease the budget without having to lay off employees. There was discussion of spreading staffing Corrections over a three-year period rather than all at once.

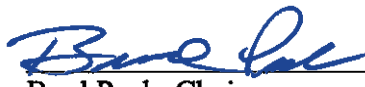
Mr. Johnson assured the Board the budget would be managed very carefully in the future.

Commissioner Peck again asked individual departments to review their budgets in an effort to help solve the shortfall. The Board agreed the final budget will be approved December 21, 2016.

ADJOURN

With no further business to bring before the board, the meeting was adjourned at 11:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Brad Peck, Chair



Rick Miller, Chair Pro Tem



Robert Koch, Member

ATTEST:


Clerk to the Board