

COMMISSIONERS RECORD 49  
FRANKLIN COUNTY  
Commissioners' Proceeding for December 8, 2008

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Rick Miller, Chair Pro Tem; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Neva J. Corkrum, Member, was absent on personal business.

**OFFICE BUSINESS**

Secretary Patricia Shults met with the Board.

Consent Agenda

**Motion** - Mr. Miller: I move for approval of the consent agenda for December 8, 2008, as follows:

1. Approval of **Resolution 2008-523** appointing Margaret Moore to serve a term on the Aging and Long Term Care Advisory Board, Position 3, with said term expiring December 31, 2010. (Exhibit 1: Information sheet.)
2. Approval of **Resolution 2008-524** appointing Lois Springer to serve a term on the Aging and Long Term Care Advisory Board, Position 5, with said term expiring December 31, 2010.
3. Approval of **Resolution 2008-525** reappointing Katie Barton to serve another three-year term on the Aging and Long Term Care Advisory Board, with said term expiring December 31, 2011.
4. Approval of **Resolution 2008-526** reappointing Dorothy Miller to serve another three-year term on the Aging and Long Term Care Advisory Board, with said term expiring December 31, 2011.
5. Approval of **Resolution 2008-527** authorizing Information Services to purchase "Track-It Remote" software from Numara in an amount not to exceed \$4,644, utilizing funds from the Current Expense Information Services Budget, Number 001-000-350, line item 518.80.48.0005 (R&M – Maintenance Agreements). (Exhibit 2: Information sheet.)
6. Approval of **Resolution 2008-528** authorizing Information Services to accept the quote from Right Systems Inc., for the purchase of a Barracuda Message Archiver 450 in an amount not to exceed \$12,243, utilizing funds from the Current Expense Capital Outlay Budget, Number 001-000-710, line item 594.19.64.3501 (Computers 25% / + Misc. Computer Equip.) and authoring the Chairman to sign said quote on behalf of the Board. (Exhibit 3: Information sheet.)

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7. Approval of **Resolution 2008-529** for the Local Agricultural Burn Permitting Authority Cooperative Agreement between Franklin County and Franklin Conservation District, effective January 1, 2009, through December 31, 2010.
8. Approval of **joint Resolution 2008-530** in the matter of execution of an amendment to decrease the total amount in the Agreement for providing substance abuse treatment services between the Division of Alcohol and Substance Abuse (DASA) and Benton and Franklin Counties' Department of Human Services, Agreement #0763-20265-02, and authorizing the Chairman to sign said amendment on behalf of the Board. (Exhibit 4: Information sheet.)
9. Approval of **Resolution 2008-531** for disposal of two brown, four-legged office chairs, as identified on the *Franklin County Storage – Salvage* form received from the Public Works Motor Vehicle Shop, in conjunction with RCW 36.32.210 (inventory).
10. Approval of **joint Resolution 2008-532** in the matter of execution of a Professional Services Agreement between Records Management Services, Inc., and Benton and Franklin Counties' Department of Human Services, effective September 1, 2008. (Exhibit 5: Information sheet.)
11. Approval of **Resolution 2008-533** in the matter of the request for signature from the Chairman of the Board of Franklin County Commissioners on the Interagency Agreement IAA09439 between Franklin County, Franklin County District Court, and the State of Washington Administrative Office of the Courts, effective July 1, 2008 through August 31, 2009.

Second by Mr. Koch. 2:0 vote in favor.

Vouchers/Warrants

**Motion** – Mr. Miller: I move that we accept the vouchers as listed for the total amount of \$78,200.87 for December 8, 2008: Current Expense warrants 9424 through 9464 for \$66,385.98; Auditor O&M warrant 9465 for \$187.97; Courthouse Renovation Fund warrant 9466 for \$75.78; FC Capital Projects Fund warrants 9467 and 9468 for \$1259.06; TRAC Operations Fund warrant 9469 for \$1113.04; Courthouse Renovation Fund warrant 9470 for \$7679.50; Treasurer O&M warrant 9471 for \$387.00; and Veteran's Assistance warrants 9472 and 9473 for \$1112.54. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 6)

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Dues

The Board approved paying dues of \$10,374 to the Benton Franklin Council of Governments (BFCoG). A portion will be paid by Public Works.

The Board approved paying dues of \$200 to Big Bend RC&D.

Minutes

**Motion** – Mr. Miller: I move that we accept the Commissioner Proceedings for December 1 and December 3, 2008. Second by Mr. Koch. 2:0 vote in favor.

**COUNTY ADMINISTRATOR**

County Administrator Fred Bowen met with the Board.

**Executive Session** at 9:19 am regarding union contract negotiations based on RCW 42.30.140(4) expected to last 15 minutes.

**Open Session** at 9:34 am.

**SECURITY**

Security Captain Rich Rochleau met with the Board.

Security Projects

Mr. Rochleau said the Board gave approval earlier to add strobes to the outside of the Security Building at a cost of \$900. The actual cost will be about \$1900. He asked for approval.

Mr. Rochleau explained how the fire alarm systems function. The Code Enforcement Officer from the City of Pasco has requested that two signs be put in place to direct people appropriately during a fire alarm. The signs will have English, Spanish and Braille. The estimated cost is over \$600. Mr. Koch asked if the funds are still available in the Security Department budget. Mr. Rochleau said yes.

Mr. Rochleau also asked for approval of a security system upgrade for the evidence room on the fourth floor of the Courthouse. He explained how the increased security will function. The quote for the work is \$1178.74. Mr. Rochleau explained why the evidence needs to be protected at the higher level.

**Motion** – Mr. Miller: I move we accept Resolution 2008-534, acceptance of proposal from Advanced Protection Services, Inc., for the 4<sup>th</sup> floor evidence room, DMP Security

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interface, in an amount totaling \$1178.74, to be paid from the Current Expense Security Budget #001-000-580. Second by Mr. Koch. 2:0 vote in favor.

**Motion** – Mr. Miller: I move we authorize Advanced Protection Services to install an additional exterior fire horn / strobes on the Security Building, in an amount totaling \$1938.73, to be paid from the Current Expense Security Department Budget #580. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-535.

**Motion** – Mr. Miller: I move to authorize the Facilities Department to purchase directional signs from Fast Signs, Inc., in an amount not to exceed \$700, to be paid from Current Expense Security Department Budget #580. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-536.

**Recessed** at 9:49 am.

**Reconvened** at 9:52 am.

**COUNTY ADMINISTRATOR**

County Administrator Fred Bowen met with the Board.

**Discussion about upcoming needs**

The Board held a brief discussion about future county needs.

The Board would like to ask the legislature for funds for the Health District.

The Board would like to ask a senator to try to increase the .09 percent funding by .01 percent to help with costs from the effects of Coyote Ridge being located in Connell.

The Board would like to ask the legislature for funding for a study regarding the feasibility of a regional jail. Mr. Miller asked if Mr. Bowen has talked to anyone who has a regional jail. Mr. Miller is concerned about some potential problems including transporting of prisoners, distance, and shares of ownership. He wants to find out what other people think. Mr. Koch said it is possible some problems would be addressed by using video arraignments and having a for-profit contractor run a regional jail.

**PUBLIC WORKS**

Engineer Tim Fife met with the Board.

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R170 Landslide (CRP 596) "Just Compensation"

Mr. Fife asked for approval of the paperwork regarding "just compensation" which states the fair market value for the English property is \$28,100. He said most of the cost is damages to move an irrigation panel. Mr. Fife concurs with the amount.

**Motion** – Mr. Miller: I move that we approve the request and authorization to offer just compensation to Scott English in the amount of \$28,100 total. The "land conveyed" is \$2928 and "damages" is \$25,094.

Mr. Fife said we're giving him money so the property owner can relocate his equipment.

Second by Mr. Koch. 2:0 vote in favor. (Exhibit 7)

Mr. Fife said we prefer it that way so Mr. English can have the work done as he wants it done.

**Recessed** at 10:00 am.

**Reconvened** at 10:08 am.

**AUDITOR**

Chief Accountant Thomas Westerman met with the Board.

Mid-Columbia Libraries (MCL) Accounts Payable Payroll Processing Memorandum of Understanding (MOU)

Mr. Westerman said for years and years we've been processing MCL payroll through our accounting system. They are a large agency and have grown to the point where it is inconvenient for them to have us process. We researched it several years ago. The state auditor said it was okay for agencies to process their own bills, pay them, and then we transfer the money to cover those bills. This will save us from at least a day a month of processing in our office. The Treasurer has agreed to transfer the money. He explained the process that will occur.

Mr. Koch said MCL will do all the check writing themselves and just notify the county of what they need to cover their expenses.

Mr. Westerman said the MOU has been reviewed by Chief Civil Attorney Ryan Verhulp who added some items. The MCL Board has approved it.

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**Motion** – Mr. Miller: I'll make the motion that we accept the Memorandum of Understanding between Franklin County and the Mid-Columbia Library to have MCL process their own accounts payable and payroll independent of the Franklin County Auditor's Office warrant processing system. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-537.

**FACILITIES DEPARTMENT**

Facilities Director Chris Giles met with the Board.

**Bid Award: Corrections Intercom System**

Mr. Giles said the bid from Phase 2 Electric meets all the qualifications for the intercom system project. He recommended approval. A Public Works contract has been prepared.

**Motion** – Mr. Miller: I move we accept the resolution to authorize the Public Works Contract with Phase 2 Electric Corporation to install an intercom system in the Corrections Center in an amount not to exceed \$18,031.95, to be paid from the Miscellaneous Commissary Fund 134-000-001. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-538.

**Motion** – Mr. Miller: I move that we award the bid to Phase 2 Electric to install the intercom system for the Corrections Center. Second by Mr. Koch. 2:0 vote in favor.

**COUNTY ADMINISTRATOR**

County Administrator Fred Bowen met with the Board.

**Tri-City Junior Academy**

The Tri-Cities Junior Academy asked if their Hand Bell Choir can play music in the Courthouse Rotunda on December 16 at 4:00 pm. The Board **gave approval**.

**Civil Service Examiner/Secretary**

Sally McKenzie has sent a letter of resignation as Civil Service Examiner/Secretary. There was discussion about the requirements to fill the position. There is a person interested in filling the position. The Board would be in favor of having the person fill the position. Mr. Bowen will do some more research about the requirements of the position.

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Time Capsule Closure

The Board scheduled the closure of the time capsule for the morning of December 24. A memo is being sent to all departments to ask if they have anything they want to put in the time capsule. Some of the items that may be put in the time capsule include current maps, photographs of county staff, current newspapers, and a working computer. Mr. Miller requested that Commissioner Neva Corkrum be recognized in the time capsule because of her 20-year term of service as a County Commissioner, as well as her many years of previous work for the county.

Mr. Bowen asked if the Board would like people to include personal items. The Board does not want to include personal items.

**Adjourned** at 10:38 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until December 10, 2008.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

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Chairman

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Chairman Pro Tem

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Member

Attest:

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Clerk to the Board

Approved and signed December 10, 2008.