

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for March 26, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

LOBBYIST

Jim Potts gave the Board a legislative update by phone.

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Public Hearing: Short Plat SP 2007-05 for applicant Al McCullough to short plat 4.56 acres into four lots. Lot #1 is approximately 1.52 acres in size, Lot #2 is approximately 1.04 acres in size, and Lots #3 and #4 are each 1.0 acres in size. The property is located in the Rural Residential 1 (RR-1) Zoning District.

Public Hearing convened at 9:15 a.m. Present: Commissioners Koch, Corkrum and Miller; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Kathy Butterfield, Carol Uhlman, Linda R. Clark and Ed Longhole.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 1).

On the screen, Mr. MacPherson showed a copy of the short plat as submitted by the applicant with parcel and aerial overview from 2004 aerial photographs. As the area develops, a 60' corridor for a new county road will connect with Road 68 including the southern section of the proposed short plat. The area is immediately adjacent to the city's urban growth boundary. If the new road is not constructed by the time Lots 3 and 4 obtain a building permit, the planners are recommending that a condition be placed on the plat that the owners obtain access to Kau Trail using a rural access easement.

Mr. MacPherson reviewed the other conditions of approval.

Mr. Koch asked twice if anyone in the audience would like to speak in opposition. Carol Uhlman said she is not against it but she was wondering how they were going to do that access to get to the back because the driveway now goes between the house and a

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well. It just didn't seem like there was enough space there. She said it is just a question. Mr. Wendt said Mr. McCullough was planning to do a combined access easement. Ms. Uhlman asked are they going to pave it? The planners said it would not be paved. It would be a rural access easement. Ms. Uhlman said she doesn't think the 30 foot easement will be made into a road very soon. The planners said the rural access easement would be a fire apparatus road for emergency vehicles.

Mr. Koch asked for the third time if anyone is opposed to the short plat.

Renee Clark asked the question: Lots 3 and 4 are landlocked so to speak right now; there's not really an access, besides for future road purposes? Mr. Wendt said there would be an easement for future road purposes and they will have to record an access easement to get to Lots 3 and 4. It's at the applicant's discretion where he wants to place it. Ms. Uhlman is concerned about the length of time before a southern road will be in place. Ms. Uhlman said she was not allowed to build an access to the back of her lot that is adjoining the proposed short plat. She wonders why it would be allowed for this application.

In response to a question by Ms. Clark, Mr. Longhole said the applicant is planning to bring access between Lots 1 and 2.

Mr. MacPherson said the rural access fire apparatus road has to be at least 20 feet wide.

Mr. Koch asked twice if anyone would like to speak in favor. Mr. Longhole spoke in favor, stating he represents Al McCullough. He said we'd like to have this done.

Mr. Koch asked for a third time. There was no response.

Motion – Mrs. Corkrum: I move we grant preliminary approval of Short Plat 2007-05 subject to the seven findings of fact and five conditions of approval. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2007-132.

Final Approval Subdivision 2006-02, Darold Stutzman (Shaundee Estates)

Motion – Mrs. Corkrum: I move for approval. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2007-133.

PUBLIC WORKS

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Engineer Tim Fife met with the Board.

Resolution: Local Agency Standard Consultant Agreement #SW-07-001 between HDR Engineering, inc., and Franklin County Solid Waste

Mr. Fife asked for approval of an agreement with HDR Engineering to prepare a solid waste plan for the county. We're still operating under the combined Benton-Franklin plan that was prepared in the 1980s and it's time to update our plan and have it be a Franklin County plan and also incorporate the household hazardous waste plan in it. The work will include meeting with the small cities and carrying the plan all the way through to completion. There is grant money to pay for it.

Motion – Mr. Miller: Mr. Chairman, I make a motion that we accept the Local Agency Standard Consultant Agreement #SW-07-001 between HDR Engineering, Inc., and Franklin County Solid Waste. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-134.

Resolution: Purchasing of a used truck chassis for SV0158 Oil Distributor

Mr. Fife explained the need for a different chassis to use in the oil distributor process. He said we've been looking for a used garbage truck and have found one. They are in high demand. Mr. Fife feels this used chassis fits under "special market conditions" as an exemption to the bidding laws. He asked for Board approval to act on purchasing the used truck chassis immediately. Mr. Fife said the truck that has been used will be surplus in the fall, after the season is over.

Motion – Mr. Miller: Mr. Chairman, I move that we purchase a used truck chassis for SV0158 oil distributor for \$26,500 from Puget Sound Truck Sales and that's plus tax. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-135.

Chiawana Park Boat Dock

A boat dock was put in place by Franklin County in the early 1990s in Chiawana Park with IAC grant funds. Mr. Fife said any time we take an IAC grant, we're kind of committing ourselves to take care of that facility in perpetuity. The boat dock has some substantial damage. The City of Pasco has asked if the county can participate in the repair or replacement. Mr. Bowen understands the dock is damaged beyond repair and

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the city wants to replace it. The city is trying to reach an agreement with the Corps of Engineers to manage Chiawana Park. The Corps will pay for 50% of the replacement if the city will pay for the other half, approximately \$37,000. The city has already committed to replacing bathrooms and the playground area on the east end. Mr. Bowen said the city would pay for any costs over and above the \$37,000. Mr. Fife said if the county does not do it, it may jeopardize any future IAC grants for the county. An IAC grant of \$450,000 is anticipated for other projects.

Mr. Koch asked if there are any park dedication funds available. Mr. Fife said there is about \$12,000 but it has been earmarked for the Road 54 boat launch.

Mr. Bowen questioned why the county would jeopardize receiving \$450,000 for this \$37,000 cost. Mrs. Corkrum asked when will this stop, though; if we fix it and we've built it with IAC grant money initially, then will the city take responsibility from here on out? Mr. Fife said it is the only thing that's keeping us from transferring to the city. We'll transfer the lease for Wade Park and transfer the IAC projects for parks to the city at the same time. It will end at that time once we've completed everything we've said we will complete. The City of Pasco needs to have that under lease in order for that to happen.

Mr. Bowen suggested using funds through a loan from the Rainy Day fund that would be repaid using all the park dedication funds that come in plus interest. He feels it is a regional park. Some other options were listed. Mr. Fife answered Mrs. Corkrum's question about the use of Paths and Trails funds on the Road 54 project. The Board reviewed the Capital Projects budget.

Motion – Mr. Miller: Mr. Chairman, I make a motion that we take the \$37,000 from the Rainy Day fund, and it will be replenished back, and pay for the dock that has been asked by the city and this releases the county of liability.

Mr. Bowen said the money will be replaced from park dedication fees over time. He will prepare a resolution.

Second by Mrs. Corkrum. 3:0 vote in favor.

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Mr. Koch said the Planning and Building Department is reviewing fee amounts compared to other like counties. It is possible the park fees will be changing along with other fees.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mr. Miller: I move for approval of the consent agenda as follows:

1. Approval of **Resolution 2007-136** authorizing submission of the Bank of America Business Visa Credit Card Application for Dispatch and authorizing the Chairman to sign said application on behalf of the Board.
2. Approval of *Voluntary Transfer of Annual Leave Request* as per Resolution 2001-246 for Melissa Larios (Clerk's Office) for a total of 77.4 hours as follows:
 - Liz Cupples (Information Services) to transfer 10 hours.
 - Maria C. Aguilar-Maldonado (Clerk's Office) to transfer 7.5 hours.
 - Amy Finke (Clerk's Office) to transfer 7.4 hours.
 - Cherryl Jones (Clerk's Office) to transfer 7.5 hours.
 - Karen C. Clements (Corrections) to transfer 15 hours.
 - Consuelo Curiel (Auditor's Office) to transfer 7.5 hours.
 - Kathleen Simon (Clerk's Office) to transfer 15 hours.
 - Sara Duncan (Clerk's Office) to transfer 7.5 hours. (Exhibit)
3. Approval of *Out-of-State Travel Request* for Steve Lowe to attend the National District Attorneys Association spring board meeting in Amelia Island, Florida, April 11-16, 2007 for an estimated cost for meals in the amount of \$276. (Exhibit)

Second by Mrs. Corkrum. 3:0 vote in favor.

Minutes

Motion – Mrs. Corkrum: I move for approval of Commissioners Proceedings for March 5, 2007. Second by Mr. Miller. 3:0 vote in favor.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen and Facilities Director Christian Giles met with the Board.

Award Bid for HVAC

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Present in audience: Scott Hagensicker of Apollo Sheet Metal.

Mr. Giles has reviewed the three proposals. He recommended awarding the bid to Apollo. Mrs. Corkrum asked if the dollar figure is for three years of maintenance or for each year of maintenance. Mr. Giles said it is for three years.

Motion – Mrs. Corkrum: I move we award the bid for our HVAC building environmental system maintenance proposal to Apollo Sheet Metal of Kennewick, Washington, in the amount of \$146,936. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 4)

Mr. Giles and Mr. Hagensicker left the audience. David Manterola and Kent McMullen joined the audience.

Intra Budget Transfer of \$53,000 from Current Expense Non-Departmental Budget #001-000-700, Cumulative Reserve

Mr. Bowen asked for approval to pay the HayGroup \$53,000 for the Classification and Compensation Study and Benefits Evaluation. We will still owe the HayGroup more than \$20,000 but will not pay until we receive the final product.

Motion – Mr. Miller: Mr. Chairman, I move that we accept the Intra Budget Transfer of \$53,000 from Current Expense Non-Departmental Budget #001-000-700, Cumulative Reserve (Rainy Day) line item, to the Non-Departmental Budget #001-000-700 Professional Services line item. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-136.

Mr. Bowen explained that any time the Board approves spending money from the account, a resolution is being prepared for tracking purposes even when it is an intra budget transfer.

Other Business

Mr. Koch would like to earmark the streamlined sales tax revenue that the county will receive for leverage money to purchase the new software in the auditor's office. Mr. Bowen said it is possible some of the money earmarked for the TRAC parking lot could be used for purchasing software instead. Mrs. Corkrum said it is very important that the software systems fit together with all the affected departments, particularly the

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auditor, treasurer and road department. Mr. Koch agreed. Mr. Bowen said the software should be a county-wide system that is used by all departments so there is a balance available at the end of each day. Mr. Koch asked Mr. Bowen to get a group of department heads put together to review software.

MIGRANT HOUSING

David Manterola and Kent McMullen of the Franklin County Farm Bureau met with the Board to give the Board an update regarding migrant housing. The Department of Fish and Wildlife and the Bureau of Reclamation own some land that they are considering for migrant housing use. Mr. Manterola said the state thinks there is a good opportunity to get state funding and put housing projects in with the Farm Bureau being the lead on it and managing it. Mr. Manterola said he has been told the county may be involved. The land that is designated to put the housing projects in would basically be gifted to the county for use and then the county can have the Farm Bureau manage it and take care of it. We're at the very early stages. We should find out quite a bit more at an April 5 meeting.

Mrs. Corkrum asked have you worked at all with the Planning Department to make sure this type of housing would be allowed in the designated area by the county's comprehensive plan? Mr. Manterola said Assistant Planning Director Greg Wendt was at the Ringold meeting.

Mr. McMullen said the State Farm Bureau indicates they know how to get the funding. They have said the money is not an issue. They indicate that they will have an interest in managing it. In response to a question, Mr. Manterola said the Farm Bureau would get involved and take the lead in getting the grants. Mr. Miller said the Farm Bureau would take the liability. Mr. Bowen asked if the county could designate the land to the Farm Bureau. Mr. Manterola said we are at early stages and don't know yet.

Mr. McMullen told the Board about the camping that will be available at Ringold this year.

The biggest hurdle to the project will be the Health Department because of their requirements.

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Mr. McMullen wants to make sure that the fee doesn't turn into too high of a fee for users of a camp. What may sound reasonable of \$6 per day to us is not reasonable to someone who makes only \$4000 a year. It may be possible that the growers could subsidize for the time that the workers are using the camp. Mr. Manterola said the original meeting invitations went to asparagus growers only, not cherry growers.

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt joined the audience.

Recessed at 11:01 a.m.

Reconvened at 11:17 a.m.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Executive Session at 11:23 a.m. regarding potential litigation based on RCW 42.30.110(1)(i) expected to last 10 minutes.

Open Session at 11:33 a.m. with no decisions made.

Adjourned at 11:33 a.m.

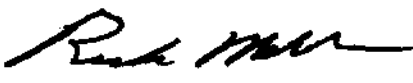
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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until March 28, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chairman


Chairman Pro Tem


Member

Attest:


Clerk to the Board

Approved and signed March 28, 2007.

FRANKLIN COUNTY ACTION SUMMARY

Agenda Item: Al McCullough	<u>TYPE OF ACTION NEEDED</u>	Consent Agenda
Meeting Date: March 26, 2007	Execute Contract	Public Hearing X
Subject: SP-2007-05 to short plat approximately 4.56 acres into 4 lots	Pass Resolution X	1st Discussion
	Pass Ordinance	2nd Discussion
Prepared By: Greg Wendt	Pass Motion X	Other: <i>Preliminary Approval</i>
Reviewed By: Jerrod MacPherson	Other	

BACKGROUND INFORMATION:

The applicant has applied to short plat 4.56 acres into four (4) lots. As proposed, Lot #1 is approximately 1.52 acres in size, Lot #2 is approximately 1.04 acres in size and Lots #3 and #4 are each 1.0 acre in size. The property is located in the Rural Residential 1 (RR-1) Zoning District.

The property is located north of the City of Pasco, east of Road 68 along the south side of Kau Trail Road (Parcel Number 115-160-022).

As submitted, the application is in compliance with the standards specified in the County Subdivision Ordinance #3-2000.

According to Chapter 8 of the County Subdivision Ordinance, the Board of County Commissioners shall, after conferring with appropriate officials and agencies, make and enter findings into the record and determine whether the short plat be approved with conditions, returned to the applicant for modification or denied.

FINDINGS OF FACT: (Chapter 8, Section 8.10 Subdivision Ordinance):

- 1). The proposed lots **do conform** to the Comprehensive Plan and Zoning Requirements;
- 2). The proposed short subdivision **does contribute** to the orderly development and land use patterns in the area;
- 3). The proposed lots **are served** with adequate road system/means of access, fire protection, drainage, water supplies and means of sanitary sewage disposal;
- 4). Land **is required** to be dedicated for public right-of-way;
- 5). Utility and irrigation easements **are required** to serve the proposed lots within the short plat and/or adjacent properties;

- 6). The public use and interest will be served by permitting the proposed divisions of land;
- 7). Subdivision improvements are required for this application and therefore are required to be guaranteed by one of the methods described in the Subdivision Ordinance.

CONDITIONS OF APPROVAL:

1. **Benton Franklin Health Department:** The applicant shall meet and comply with the requirements of the Benton-Franklin Health Department (see letter dated March 19, 2007 for specifics).
2. **Franklin PUD:** Applicant shall meet and comply with the requirements of the Franklin PUD. No changes are requested at this time to the short plat submittal.
3. **Fire Code Official:** The following separation standards shall be required for all new structures on each lot and or parcel unless there is a fire hydrant located within 500 feet of the proposed buildings/structures.
 - a. Front yard setback: Twenty-five (25) feet from a road right-of way and/or a dedicated roadway/easement, and/or fifty-five (55) feet from the centerline of such road right-of way and/or roadway/easement which ever is greater.
 - b. Rear yard setback: Twenty-five (25) feet.
 - c. Side yard setback: Twenty (20) feet.
 - d. A minimum fifteen foot (15') separation distance is required between structure/buildings. The building/structure separation distance could be adjusted with an approved firewall construction. The above separation distances may increase based on the type of Construction, Zoning, Occupancy and Use Classification of the structure/building.

**** These separation standards and requirements shall be placed on the face of the plat.**

4. **Franklin County Public Works:**
 - a. The surveyor has already submitted closure notes with the preliminary plat and they were verified for accuracy.
 - b. The 30 feet along the south boundary of the plat shall be labeled and shown on the plat as a 30 foot easement for future road purposes.
 - c. The 30 feet for Kau Trail shall be shown as dedicated right of way.
 - d. The following notes shall be added to the plat:
 - i. Approach permits are required for any new approaches onto county roads.

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- ii. Lot owners shall agree to participate in any future L.I.D./R.I.D.'s for roads, drainage, curb & gutters, streetlights, storm sewers, water and/or sanitary sewers.
- iii. No building permits or access permits shall be issued for Lots 3 and 4 until a road is constructed to the current county standards for hard surfaced roads within the 30 foot easement along the south boundary of the plat by the owner(s). If there is no existing road corridor connecting Lots 3 and 4 to an existing county road and the owner(s) wishes to obtain building permits for said lots, then the applicant(s) shall coordinate with the Public Works Department at that time to pay for the cost of constructing a hard surfaced road to county standards within the 30 foot easement along the south boundaries of the lots. This cost can be in the form of cash, certified check, bond or other method of payment which would satisfy their obligation for the road. The owner(s) shall ensure proper and legal access is provided to Lots 3 and/or 4 prior to any building permits being issued.

5. Franklin County Planning Department:

- a. Short Plat approval shall be effective for one (1) year (per Co. Subdivision Ordinance, Section 8.14). If final recording has not occurred within the one-year time period, reapplication shall occur.
- b. Park Dedication fees do apply to this short plat. Lot(s) 2, 3 and 4 are subject to Park Dedication Fees (\$50.00 per new lot/expected new dwelling unit). This fee may be paid prior to recording the final subdivision plat or at the time when a building permit for a new home is to be issued for Lots 2, 3 and 4. If the applicant chooses to not pay the fee prior to recording, then a statement shall be placed on the plat stating that Park Dedication Fees apply to Lots 2, 3 and 4. This shall be paid prior to building permit issuance for a new home on Lots 2, 3 and 4.
- c. Signature Blocks shall be provided for the following: County Engineer, County Auditor, South Columbia Basin Irrigation District, Franklin PUD, United States Bureau of Reclamation, Benton-Franklin Health Department, County Treasurer, Chairman-Board of County Commissioners.
- d. The Final Short Plat shall be developed in accordance with the County Subdivision Ordinance. See Chapter 8 of Ordinance 03-2000 for specifications.

MOTION

Grant preliminary approval of Short Plat 2007-05 subject to the seven (7) findings of fact and five (5) conditions of approval.

VOLUNTARY TRANSFER OF ANNUAL LEAVE REQUEST FORM

Dear Board of County Commissioners:

As per Resolution 2001-246 dated June 11, 2001

I am requesting a portion of my annual leave be transferred as detailed below:

Transferee: Melissa Larios

Department: County Clerks

Amount of Hours: 10

Liz Cupples
Printed Name of Transferor

Liz Cupples
Signature of Transferor

3/9/07
Date Signed

Department: P.S.

I attest that all accrued paid leave (annual, sick leave, compensatory, etc...) for
Melissa Larios has been exhausted.

Name of Transferee

[Signature]
Elected Official / Department Head

Date Approved: 3/26/07

BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

[Signature]
Chairman

[Signature]
Member

[Signature]
Member

Attest:
Mary Withers
Clerk of the Board

VOLUNTARY TRANSFER OF ANNUAL LEAVE REQUEST FORM

Dear Board of County Commissioners:

As per Resolution 2001-246 dated June 11, 2001
I am requesting a portion of my annual leave be transferred as detailed below:

Transferee: Melissa Larios

Department: Clerk

Amount of Hours: 7.5

Sara Duncan
Printed Name of Transferor

S Duncan
Signature of Transferor

3/21/07
Date Signed

Department: Clerk

I attest that all accrued paid leave (annual, sick leave, compensatory, etc...) for
Melissa Larios has been exhausted.

Name of Transferee

[Signature]
Elected Official / Department Head

Date Approved: 3/26/07

BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

[Signature]
Chairman

[Signature]
Member

Attest:

Mary Withers
Clerk of the Board

[Signature]
Member

VOLUNTARY TRANSFER OF ANNUAL LEAVE REQUEST FORM

Dear Board of County Commissioners:

As per Resolution 2001-246 dated June 11, 2001

I am requesting a portion of my annual leave be transferred as detailed below:

Transferee: MELISSA LARIOS

Department: CLERK

Amount of Hours: 15

KATHLEEN SIMON

Printed Name of Transferor

Kathleen Simon

Signature of Transferor

03-15-07

Date Signed

Department: CLERK'S

I attest that all accrued paid leave (annual, sick leave, compensatory, etc...) for
Kathleen Simon has been exhausted.

Name of Transferee

MELISSA LARIOS

[Signature]
Elected Official / Department Head

Date Approved: 3/26/07

BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

[Signature]

Chairman

[Signature]

Member

Attest:

Mary Withers
Clerk of the Board

[Signature]

Member

VOLUNTARY TRANSFER OF ANNUAL LEAVE
REQUEST FORM

Dear Board of County Commissioners:

As per Resolution No. 2001-246 dated 6-11-01 I am requesting a
portion of my Annual Leave be transferred as detailed below:

Transferee:

Melissa Larios

Department:

Clerk

Amount in Hrs:

7.5Consuelo Curiel

Printed Name of Transferor

Consuelo Curiel

Signature of Transferor

3/12/2007

Date Signed

Department:

Auditor

I attest that all accrued paid leave (Annual, Sick Leave, Compensatory, etc...) for
Melissa Larios has been exhausted.

Name of Transferee

[Signature]
Elected Official/ Department HeadDate Reviewed: 3/26/07Date Approved: 3/26/07BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON[Signature]
CHAIRMAN[Signature]
MEMBER[Signature]
MEMBER

ATTEST:

Mary Withers
Clerk of the Board

VOLUNTARY TRANSFER OF ANNUAL LEAVE REQUEST FORM

Dear Board of County Commissioners:

As per Resolution 2001-246 dated June 11, 2001

I am requesting a portion of my annual leave be transferred as detailed below:

Transferee: MISSY LARIOS
K C Clements
Department: Corrections Clerk office
Amount of Hours: 15
Printed Name of Transferor: KAREN C Clements
Signature of Transferor: Karen C Clements
Date Signed: 03-12-07
Department: Corrections

I attest that all accrued paid leave (annual, sick leave, compensatory, etc...) for
Melissa Larios has been exhausted.

Name of Transferee

[Signature]
Elected Official / Department Head

Date Approved: 3/26/07

BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

[Signature]
Chairman

[Signature]
Member

Attest:

Mary Withers
Clerk of the Board

[Signature]
Member

VOLUNTARY TRANSFER OF ANNUAL LEAVE REQUEST FORM

Dear Board of County Commissioners:

As per Resolution 2001-246 dated June 11, 2001

I am requesting a portion of my annual leave be transferred as detailed below:

Transferee: Melissa Larios

Department: Clerk

Amount of Hours: 7.5

Cherry Jones
Printed Name of Transferor

Cherry Jones
Signature of Transferor

3-9-07
Date Signed

Department: Clerk

I attest that all accrued paid leave (annual, sick leave, compensatory, etc...) for
Melissa Larios has been exhausted.

Melissa Larios
Name of Transferee

[Signature]
Elected Official / Department Head

Date Approved: 3/26/07

BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

[Signature]
Chairman

[Signature]
Member

[Signature]
Member

Attest:

Mary Winters
Clerk of the Board

VOLUNTARY TRANSFER OF ANNUAL LEAVE REQUEST FORM

Dear Board of County Commissioners:

As per Resolution 2001-246 dated June 11, 2001

I am requesting a portion of my annual leave be transferred as detailed below:

Transferee:

Melissa Laribe

Department:

Clerk's Office

Amount of Hours:

7.50

Printed Name of Transferor

Signature of Transferor

Date Signed

Department:

Clerk's Office

I attest that all accrued paid leave (annual, sick leave, compensatory, etc...) for
Melissa Laribe has been exhausted.

Name of Transferee

Elected Official / Department Head

Date Approved:

3/26/07

BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Member

Member

Attest:

Clerk of the Board

VOLUNTARY TRANSFER OF ANNUAL LEAVE REQUEST FORM

Dear Board of County Commissioners:

As per Resolution 2001-246 dated June 11, 2001

I am requesting a portion of my annual leave be transferred as detailed below:

Transferee: Melissa Larios

Department: Clerk's office

Amount of Hours: 7.4

Amy Finke
Printed Name of Transferor

Amy Finke
Signature of Transferor

3-9-07
Date Signed

Department: clerk

I attest that all accrued paid leave (annual, sick leave, compensatory, etc...) for
Melissa Larios has been exhausted.

Name of Transferee

[Signature]
Elected Official / Department Head

Date Approved: 3/26/07

BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

[Signature]
Chairman

[Signature]
Member

Attest:
Mary Wilkins
Clerk of the Board

[Signature]
Member

OUT-OF-STATE TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Steve M. Lowe
 Dates: April 11-16, 2007
 Destination: Amelia Island, FL
 Purpose: NDAA Spring Board Mtg
 Account/Budget #: 001-000-480 515.20 43.0001

ESTIMATED EXPENSE

Mileage _____ Miles @ _____ Per Mile \$ _____
 Meals..... \$ 276.00
 Lodging..... \$ _____
 Registrations, Fares \$ _____
 Supplies \$ _____
TOTAL..... \$ _____

Recommended: [Signature]
 (Elected Official/Dept. Head)

2/27/07
 (Date)

Examined and allowed by the Board of Commissioners, Franklin County, Washington

March 26, 2007
[Signature], Chair
[Signature], Member
[Signature], Member

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____

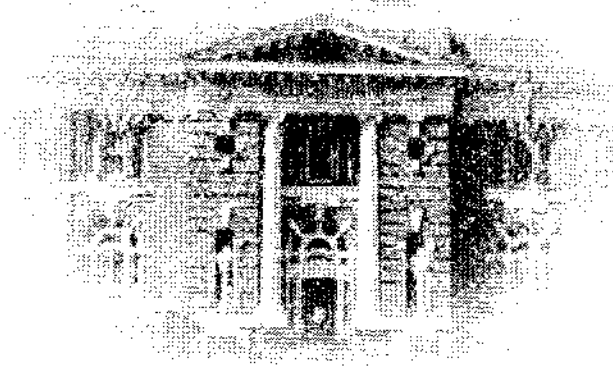
Received by: _____

March 26, 2007

Neva J. Corkrum
District 1

Robert E. Koch
District 2

Rick Miller
District 3



Fred H. Bowen
County Administrator

Rosie H. Rumsey
Human Resources Director

Patricia L. Shults
Executive Secretary

Board of County Commissioners
FRANKLIN COUNTY

March 26, 2007

TO: Franklin County Commissioners
Franklin County, Washington

FROM: Fred H. Bowen
County Administrator

AWARD OF BID: (HVAC) Building Environmental Systems Maintenance Proposal

I recommend that the bid for the above-referenced project be awarded to Apollo Sheet Metal, Inc. of Kennewick, Washington, for \$146,936.

Recommended:

Christian Giles
Christian Giles
Facilities Director

Dated this 26th day of March 2007.

Approved:

Robert E. Koch
Robert E. Koch, Chair

Neva J. Corkrum
Neva J. Corkrum, Chair Pro Tem

Rick Miller
Rick Miller, Member

Attest:

Mary Withers
Clerk of the Board