

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for March 19, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Neva J. Corkrum, Chair Pro Tem, was absent on personal business.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Human Services Contract

Mr. Bowen gave the Board an update on contract negotiations for a Human Services contract. He asked the Board if the Mental Health division of Human Services can pay for the contracts and deal with the contracts instead of the county, or what direction the Board wishes to take. Mr. Koch said the bottom line is if Human Services is going to administer the contract and pay the contract, he doesn't see any reason to hold it up, but if we sign the contract Attorney Terry Tanner will get the \$3000 a month even if Human Services says it is too high. Mr. Koch said for now let Human Services pay it rather than Current Expense. Mr. Koch said the original question was is the amount justifiable. Mr. Bowen said we're getting conflicting information about that, too. Mr. Koch said the bottom line is it is not coming out of our funds. Mr. Bowen asked for approval to let Benton County send the contract to Franklin County for signature. The Board **gave approval**. Mr. Bowen left the meeting to notify Benton County of the Board's decision.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mr. Miller: I move for approval of the consent agenda as follows and authorize Patricia Shults to sign for Neva J. Corkrum on item 2:

1. Approval of **joint Resolution 2007-123** in the matter of an appointment to the Benton-Franklin Counties Substance Abuse Administrative Board, appointing Ketra Stumpf to the vacancy, with said term expiring December 31, 2008. (Exhibit 1: Information sheet.)

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2. Approval to submit a congratulatory letter to Coriann Wood for her nomination to the sixth annual McDonald's All American High School Basketball Girls Team. (Exhibit 2)

Second by Mr. Koch. 2:0 vote in favor.

Vouchers

Motion – Mr. Miller: I move that we approve the vouchers as listed: Franklin County Capital Projects Fund warrant 217 for \$2,154.00; Courthouse Renovation Fund warrants 517 through 518 for \$2,195.56; and Current Expense warrants 56063 through 56089 for \$14,226.48; for a total of \$18,576.04. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 3)

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Public Hearing: Short Plat SP 2007-04, an application by Lane McGary to short plat 58.11 acres into two lots. Lot #1 is approximately 1.13 acres and Lot #2 is approximately 56.98 acres in size. The property is located in the Agricultural Production 20 (AP-20) Zoning District.

Public Hearing convened at 9:15 a.m. Present: Commissioners Koch and Miller; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. No one was present in the audience.

Mr. Wendt reviewed information on Action Summary (Exhibit 3).

Mr. MacPherson showed the plat combined with an aerial photograph of the proposed short plat area on the screen. He reviewed the conditions of approval.

No one was present in the audience to comment.

Motion – Mr. Miller: Mr. Chairman, I move that we grant preliminary approval of Short Plat 2007-04 subject to the seven findings of fact and seven conditions of approval. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-124.

DISPATCH DEPARTMENT

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Dispatch Supervisor Ed Bush met with the Board.

911 Training

Mr. Bush told the Board that the state reimburses \$2000 per position for a total of \$32,000 for training costs through the 911 contract. Also, there is an additional \$5000 each for Mr. Bush and Dan Werr, the E911 coordinator. Five Dispatch employees will travel to Las Vegas for a conference in April. Mr. Werr will attend Intergraph training in Nashville, Tennessee. Mr. Werr has never attended any Intergraph training before so this training is important. The state will reimburse the county \$2000 per employee after the training. It will be received 30 to 45 days after the county pays. The funds are included in the Dispatch budget.

Mr. Bush has had to use his personal credit card to reserve some rooms. He asked for approval to obtain a credit card for use by Dispatch. Mr. Koch said the Board usually approves obtaining a credit card as long as its use is controlled and it gets paid on time. The Board does not want to pay late fee payments.

The Board will give approval of the credit card. Mr. Koch asked Mr. Bush to work with office staff to prepare the paperwork.

Dispatch Employees

Four Dispatch employees joined the audience. Mr. Bush introduced them to the Board. Sheryl Gallegos has worked in Dispatch since 1993 and has recently been promoted to supervisor. Robert Kozak, Rebecca Kirk and Jaclyn Waters are three new Dispatch hires.

Mr. Bush described the training that has occurred recently for dispatchers.

2006-2007 Dispatch Report

2006-2007 end report for Dispatch is completed but not yet printed. The cost per call in Dispatch is about \$12.50 which is comparable with other places.

Equipment Changes and Needs

Mr. Bush understands SECOM is going to change from single band 800 megahertz (MHz) to 800 digital.

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Mr. Bush told the Board about efforts he has made with Senator Maria Cantwell and Representative Doc Hastings to have Congress provide funding for equipment including radio replacement and upgrades of other equipment.

Mr. Bush explained work that is being done on the current radio system. When it is completed, the county will have an adequate backup system. It will not be the best but will be adequate.

Mr. Bush described efforts that are occurring with other agencies to prepare for a communication between agencies during a major emergency event. Mr. Bush explained the need to communicate more effectively with Benton County and other entities. SECOM is just in Benton County but can communicate with Yakima County and the State Patrol using microwave technology. Mr. Koch said communication has been the biggest stumbling point. Mr. Bush said also need to be able to talk within our own county as well as with other counties.

Mr. Bush said Washington State is at least three to five years behind technology nationwide.

Appreciation

Mr. Bush expressed appreciation for the work of other Franklin County employees in other offices including Patricia Shults, Bridgette Scott, Tom Westerman, Connie Curiel, Yesenia Torres, Marie Schultz and Becky Mulkey.

Salary Assistance for Computer work

Mr. Bush said Dispatch is hoping to receive about \$60,000 for salary assistance for an information technology person. The staff member would have to spend at least 50% of their time in the Dispatch area.

Recessed at 9:55 a.m.

Reconvened at 10:12 a.m.

TREASURER

Treasurer Tiffany Coffland and IS Director Kevin Scott met with the Board.

Real Estate Excise Tax (REET)

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Ms. Coffland wants to apply for grant money through the state Department of Revenue (DOR) that will help with REET to meet DOR's electronic needs as well as in the future hopefully to be able to tie into the auditor's office (Exhibit 5: Information sheet). The DOR is allowing counties to get grant money up to \$100,000. There are some funds in an account called REET Technology Fund. The funds come from a \$5 charge on every excise tax affidavit. She wants to apply for the grant first before spending from the REET Technology Fund. It is not an approved agreement until the state approves our plan. TerraScan is the tax program software and has been working directly with DOR. They feel confident it will be approved. There will be no expenditure until DOR says yes or no to the grant.

Mr. Bowen asked does the grant reimburse 100% of the program? Ms. Coffland said it reimburses 100% of what is approved. Mr. Bowen asked are there any additional charges? Ms. Coffland said no. Mr. Bowen asked how much do you anticipate this will cost? Ms. Coffland said it will cost \$80,000 right now. Mr. Scott said we are still obtaining some prices for some equipment. Mr. Bowen is trying to make sure that Current Expense does not have any commitment to this proposal other than upfront costs. Ms. Coffland only intends to spend the amount approved by DOR out of Current Expense, which will be reimbursable. There will be no expenditure unless DOR says yes.

Ms. Coffland asked for approval of the Memorandum of Understanding. Mr. Bowen told the Board about work that is being done to separate funds that are being spent for various projects. He is recommending that the \$1 million in the Rainy Day fund be used for these types of reimbursable programs. He recommends that the county should keep the \$1 million invested until needed but always replenish it. That way we're not messing with Current Expense. He asked if the Board wants to proceed in that manner. Mr. Koch said yes.

Ms. Coffland said the REET funds that are unspent will revert back to Current Expense on June 30, 2010.

Motion – Mr. Miller: I move that we approve the Real Estate Excise Tax Automation Grant Program Memorandum of Understanding between the State of Washington

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Department of Revenue and Franklin County and authorize the chairman to sign the MOU. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-125.

Ms. Coffland said the REET fund currently has about \$53,000 in it. It accumulates at the rate of about \$35,000 a year.

Budget Information

Ms. Coffland said the cost for printing tax statements was about \$17,000 including postage, about \$1400 more than budgeted. She had looked at the quote incorrectly. Last year it cost about \$13,000 to do the tax statements, not including labor costs. We're paying about \$4000 more a year but it allows staff in the Treasurer's Office to do more things in our office during that time instead of stuff all the envelopes. She thinks at this point she can watch what she spends and be okay. She may have some overtime funds that are not spent which can be moved in the budget at the end of the year. However, there is some overtime that will need to be paid out throughout the year.

TRAC

TRAC Manager Troy Woody met with the Board.

February Financial Statement

The February Financial Statement was reviewed.

Mr. Bowen told the Board if TRAC does not use the budgeted subsidy amount from the county and the City of Pasco, then TRAC gets to use it for capital improvements. There should have been a renewal and replacement fund included in TRAC from the beginning but it did not occur.

.08 monies

There is about \$10,000 to \$12,000 remaining of funds for capital improvements at TRAC. Mr. Woody identified four key projects:

1. Arena Certification costing about \$8000.
2. Arena Sound system costing about \$5000.
3. Light Conversion project costing about \$10,000.
4. Key Project costing about \$800 to \$1000.

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Arena certification will involve paying someone to tell us how much weight we can hang from the beams. Advantages include: Any big show won't use TRAC without being able to use the flying features. By having the speakers and other equipment flying, it changes sight lines. For instance, speaker towers on the ground block the audience's view. The arena certification should have been done when they built the building and supposedly it was but nobody has records of it.

Arena Sound System: Currently there is a cluster of speakers that sit in a circle. About 50% of the speakers are not working. It will have to be refabbed. They are basically homemade speakers riveted together. They are not professional quality sound equipment that you would expect to be hanging over someone's head.

Light conversion: The PUD has given an estimate on how to save some money on energy. The estimated utility rebate is almost \$20,000 to redo every single light in the Expo Hall and arena. The cost doesn't include labor. TRAC staff would do all the work themselves using a lift, estimated to take two weeks. It is anticipated to be a one-year payback. Mr. Woody said a bunch of lights were just replaced in the Expo Hall for about \$3500 but they were replaced with the same fixtures we currently have because we were told there were no rebates available at that time. The rebates come from Bonneville Power. Mr. Woody was told the rebates should still be available well into June and July of this year.

Key Project: The building hasn't been rekeyed since opening. Mr. Woody thinks it will cost \$1000 or less to rekey the exterior doors and change padlocks on gates. It would cost about \$6000 to totally redo the master system.

Mr. Woody and Mr. Bowen have decided it would be best to do the arena certification and the rekeying at this time. The Board **gave approval**.

Security Incident

Mr. Woody told the Board about a security incident that occurred at TRAC.

Grand Old 4th

Mr. Bowen asked Mr. Woody to give an update on the Grand Old 4th. Mr. Woody said we've signed Paul Rodriguez for Tuesday, July 3. Sarah Evans has been booked for

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the arena for another show with 5000 expected to attend. Rick Long is doing a car show on July 6 and 7 using a movie screen on Friday night and the car show on Saturday. The car show is independent and separate from the rest of the Grand Old 4th. Fireworks will be at the stadium and feature a country singer and then Brandon Cash who does an imitation of Johnny Cash.

It will cost about \$18,000 for the fireworks. The city won't allow the county to charge for parking. Any profits from the concerts will be split three ways: Clear Channel 33%, City of Pasco 33%, and Franklin County 33%. Clear Channel will take care of advertisements. We're spending our money in TRAC and lighting and entertainment.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Agreement with CKJT Architects

Mr. Bowen asked for approval of a consultant agreement with CKJT Architects for Corrections Center expansion to do a jail study. The total contract amount is \$73,486. The Board reviewed the deliverables section of the proposed contract.

Motion – Mr. Miller: Mr. Chairman, I move that we accept the agreement between owners Franklin County, Washington, and architect CKJT Architects for the rehabilitation and expansion of Franklin County Corrections Facilities. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-126.

HayGroup Classification and Compensation Study

Human Resources Director Rosie H. Rumsey joined the meeting.

Mr. Bowen asked for approval to send the HayGroup information to the committee and have them start reviewing it. (Mrs. Corkrum was delayed from attending today's meeting because of weather problems in returning from the East Coast.)

Mr. Bowen said the outcome will not be changed by Mrs. Corkrum's absence. He answered the Board's questions. Mr. Koch said he personally would like to see grades combined, pending further information. Ms. Rumsey answered Mr. Koch's questions about the grades.

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The Board **gave approval** to proceed with scheduling a meeting with the classification and compensation study committee.

Ms. Rumsey left the meeting.

Security Fence

The Board reviewed a letter from Auditor Zona Lenhart asking the Board to reconsider their decision to construct a security fence around the Courthouse because of other needs, particularly for replacing a computer software system (Exhibit 6). Mr. Bowen said the designs are almost completed and we're relatively close to going out to bid. If the Board chooses to cancel the project, the county will owe architect's fees of about \$100,000. Mr. Bowen said he agrees that the auditor's office needs to update some software that is outdated. Software needs to be purchased so the auditor, treasurer and other departments can interact with each other. Mr. Bowen named some of the other projects that need to be done in the county at some time.

Mr. Koch said he foresees maybe earmarking the funds that come to the county from streamlined sales tax as revenue for something like the computer software replacement costs. Mr. Koch said it is a misconception that the fence is the big expense but the large cost is actually for staffing the security areas.

Correction Vehicles

The City of Pasco is going to surplus some patrol vehicles. The Board reviewed the information from Jail Captain Rick Long requesting approval to purchase two used vehicles for the Corrections Department from the City of Pasco (Exhibit 7). A third vehicle is also available. Mr. Bowen would recommend purchase of two vehicles. It would cost about \$4500 to purchase the cars and put the appropriate equipment on them. Existing Corrections vehicles will be sold at auction with the funds going back into Current Expense, not Corrections. The budget funds will need to be considered for adjustment in July. Mr. Koch asked Mr. Bowen to find out if the radios in the cars could be used for Corrections as is instead of being changed.

The Board **gave approval** to purchase two used cars from the City of Pasco.

MINUTES

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Motion – Mr. Miller: I move that we approve the minutes of March 14, 2007, and March 12, 2007. Second by Mr. Koch. 2:0 vote in favor.

OTHER BUSINESS

Archiving Grant Funds

The Board reviewed an estimate from Technical Imaging Systems, Inc., for microfilming 2005 minutes and resolutions. The funds would come from the archive grant received from the state.

Motion – Mr. Miller: I move that we authorize to proceed with microfilming the 2005 minutes and resolutions. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 8)

Adjourned at 11:50 a.m.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until March 21, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Chairman

ABSENT

Chairman Pro Tem



Member

Attest:


Clerk to the Board

Approved and signed March 21, 2007.

EXHIBIT 1
FRANKLIN COUNTY
ACTION SUMMARY COVER SHEET

March 19, 2007

AGENDA ITEM		TYPE OF ACTION NEEDED			
Meeting Date:		Execute Contract	<input type="checkbox"/>	Consent Agenda	<input checked="" type="checkbox"/>
Subject: Joint Resolution for Appointment to The Substance Abuse Administrative Board		Pass Resolution	<input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>
		Pass Ordinance	<input type="checkbox"/>	1 st Discussion	<input type="checkbox"/>
Prepared by:	Carol Carey	Pass Motion	<input type="checkbox"/>	2 nd Discussion	<input type="checkbox"/>
Reviewed by:		Other	<input type="checkbox"/>	Other	<input type="checkbox"/>

BACKGROUND INFORMATION

The Counties' Substance Abuse Administrative Board (SAAB) is a nine member board which reviews substance abuse treatment and prevention programs and contracts and provides recommendations to the Boards of County Commissioners for contracting and planning.

SUMMARY

John Carroll resigned the Board and his position was declared a vacant position. Ketra Stumpf has expressed interest in being appointed to the Substance Abuse Administrative Board for a term ending December 31, 2008. One position remains vacant and will be filled upon application and recommendation of the Administrative Board.

RECOMMENDATION

1st Sign the Joint Resolution to appoint Ketra Stumpf to a term that will expire December 31, 2008.

FISCAL IMPACT

There is no fiscal impact. These are voluntary positions.

MOTION

To approve signing the Joint Resolution to appoint Ketra Stumpf to a term on the Substance Abuse Administrative Board that will expire on December 31, 2008.

Resolution 2007-123

March 19, 2007

Neva J. Corkrum
District 1

Robert E. Koch
District 2

Rick Miller
District 3



Fred H. Bowen
County Administrator

Rosie H. Rumsey
Human Resources Director

Patricia L. Shults
Executive Secretary

Board of County Commissioners
FRANKLIN COUNTY

March 19, 2007

Ms. Coriann Wood
Connell High School
P.O. Box 829
Connell, WA 99326

Dear Ms. Wood:

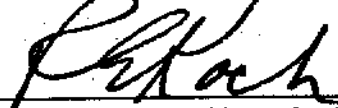
We all join in congratulating you for your nomination to the sixth annual McDonald's All American High School Basketball Girls Team. Your hard work and dedication towards the sport of basketball and the contributions you have made to Connell High school is commended throughout Franklin County.

Your hard work and willingness to prevail will carry you far in this world. You are an inspiration to others.


Congratulations on a job well done!

Sincerely,

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Robert E. Koch, Chairman


Neva J. Corkrum, Chairman Pro Tem


Rick Miller, Member

cc: File/LB

EXHIBIT 3
Franklin County Auditor

March 19, 2007

1016 North 4th Avenue
Pasco, WA 99301

ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

2007 Vouchers

March 19, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 19, 2007

Move that the following warrants be approved for payment:



FUND Expenditures	WARRANT		Amount Issued
	From:	To:	
FC Capital Projects Fund	217	217	\$2,154.00
Courthouse Renovation Fund	517	518	\$2,195.56
Current Expense	56063	56089	\$14,226.48

In the amount of 18,576.04. The motion was seconded by



And passed by a vote of 2 to 0

Accounting
545-3505

Elections
545-3538

Recording
545-3536

Licensing
545-3533

FRANKLIN COUNTY ACTION SUMMARY

Agenda Item: Lane McGary	TYPE OF ACTION NEEDED	Consent Agenda
Meeting Date: March 19, 2007	Execute Contract	Public Hearing X
Subject: SP-2007-04 to short plat approximately 58.11 acres into two (2) lots	Pass Resolution X	1st Discussion
	Pass Ordinance	2nd Discussion
Prepared By: Greg Wendt	Pass Motion X	Other: <i>Preliminary Approval</i>
Reviewed By: Jerrod MacPherson	Other	

BACKGROUND INFORMATION:

The applicant has applied to short plat 58.11 acres into two (2) lots. As proposed, Lot #1 is approximately 1.13 acres in size and Lot #2 is approximately 56.98 acres in size. The property is located in the Agricultural Production 20 (AP-20) Zoning District.

The property is located approximately 1 mile west of Glade North Road along the north side of Ironwood Road (Parcel Numbers 122-140-058 and a portion of 122-220-088).

As submitted, the application is in compliance with the standards specified in the County Subdivision Ordinance #3-2000.

According to Chapter 8 of the County Subdivision Ordinance, the Board of County Commissioners shall, after conferring with appropriate officials and agencies, make and enter findings into the record and determine whether the short plat be approved with conditions, returned to the applicant for modification or denied.

FINDINGS OF FACT: (Chapter 8, Section 8.10 Subdivision Ordinance):

- 1). The proposed lots **do conform** to the Comprehensive Plan and Zoning Requirements;
- 2). The proposed short subdivision **does contribute** to the orderly development and land use patterns in the area;
- 3). The proposed lots **are served** with adequate road system/means of access, fire protection, drainage, water supplies and means of sanitary sewage disposal;
- 4). Land **is required** to be dedicated for public right-of-way;
- 5). Utility and irrigation easements **are required** to serve the proposed lots within the short plat and/or adjacent properties;

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SP-2007-04
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- 6). The public use and interest will be served by permitting the proposed divisions of land;
- 7). Subdivision improvements are not required for this application and therefore are not required to be guaranteed by one of the methods described in the Subdivision Ordinance.

CONDITIONS OF APPROVAL:

1. **Benton Franklin Health Department:** The applicant shall meet and comply with the requirements of the Benton-Franklin Health Department (see letter dated March 12, 2007 for specifics).
2. **Franklin PUD:** Applicant shall meet and comply with the requirements of the Franklin PUD.
3. **South Columbia Basin Irrigation District:** Applicant shall comply with the SCBID standards. This includes RCW 58.17.310, which requires an irrigation easement from the farm unit's point of delivery to each new lot when a farm unit is short platted. A minimum 10 ft wide irrigation easement (separate from other easements) is required from the unit's legal point of delivery. The point of delivery for this unit is located South of Ironwood Road about 1323 feet along the centerline of the PEC Canal.
4. **Fire Code Official:** The following separation standards shall be required for all new structures on each lot and or parcel unless there is a fire hydrant located within 500 feet of the proposed buildings/structures.
 - a. Front yard setback: Twenty-five (25) feet from a road right-of way and/or a dedicated roadway/easement, and/or fifty-five (55) feet from the centerline of such road right-of way and/or roadway/easement which ever is greater.
 - b. Rear yard setback: Twenty-five (25) feet.
 - c. Side yard setback: Twenty (20) feet.
 - d. A minimum fifteen foot (15') separation distance is required between structure/buildings. The building/structure separation distance could be adjusted with an approved firewall construction. The above separation distances may increase based on the type of Construction, Zoning, Occupancy and Use Classification of the structure/building.

**** These separation standards and requirements shall be placed on the face of the plat.**

5. **USBR:** The applicant shall meet and comply with the requirements of the United States Bureau of Reclamation (see letter dated March 13, 2007 in the Planning File for specifics).

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6. Franklin County Public Works:

- a. In accordance with Franklin County's Subdivision Ordinance section 6.3(2), the final plat shall be accompanied with closure notes showing the calculations and method of balancing used for error of closure;
- b. The 30 feet of right of way for Ironwood Road shall be shown and labeled as dedicated on plat;
- c. **Add the following note to the plat:** Approach permits are required for any new approaches onto county roads.

7. Franklin County Planning Department:

- a. Short Plat approval shall be effective for one (1) year (per Co. Subdivision Ordinance, Section 8.14). If final recording has not occurred within the one-year time period, reapplication shall occur.
- b. Park Dedication fees do apply to this short plat. Lot 2 is subject to Park Dedication Fees (\$50.00 per new lot/expected new dwelling unit). This fee may be paid prior to recording the final subdivision plat or at the time when a building permit for a new home is to be issued for Lot 2. If the applicant chooses to not pay the fee prior to recording, **then a statement shall be placed on the plat stating that Park Dedication Fees apply to Lot 2. This shall be paid prior to building permit issuance for a new home on Lot 2.**
- c. Signature Blocks shall be provided for the following: County Engineer, County Auditor, South Columbia Basin Irrigation District, Franklin PUD, United States Bureau of Reclamation, Benton-Franklin Health Department, County Treasurer, Chairman-Board of County Commissioners.
- d. The Final Short Plat shall be developed in accordance with the County Subdivision Ordinance. See Chapter 8 of Ordinance 03-2000 for specifications.

MOTION

Grant preliminary approval of Short Plat 2007-04 subject to the seven (7) findings of fact and seven (7) conditions of approval.

Agenda Summary Sheet

AGENDA ITEM: Treasurer - REET	<u>TYPE OF ACTION NEEDED</u>	<u>TYPE OF ACTION NEEDED</u>
	Executive Contract	<u>(CONTINUED)</u>
MEETING DATE: <u>03/19/2007 - 10:00 am</u>	Pass Resolution X	Public Hearing
SUBJECT: DOR REET MOU	Pass Ordinance	1st Discussion
Prepared By: Tiffany Coffland	Pass Motion	2nd Discussion
Department: Treasurer	Other X	Consent Agenda

BACKGROUND INFORMATION

Under RCW 82.45.210 (1), the Department of Revenue (DOR) shall administer a grant program for counties to assist in the development, implementation, and maintenance of an electronic processing and reporting system for real estate excise tax (REET) affidavits that is compatible with the automated REET system developed by the Department. The grant, if the county plan for REET is approved will reimburse monies spent in excess of technology fees collected under RCW 82.45.180 (REET Technology Fund 107-000-001). This will allow this fund to be used for maintenance, upgrades or connectivity with the Auditor when electronic recording comes about.

SUMMARY

If the County is willing to agree to the DOR REET MOU, the County would have to pay up-front for the services and equipment then apply for reimbursement from the grant. Terra Scan has been working with DOR on a system for REET that will connect with DOR's system. Basically, it will allow the Treasurer's office to send the affidavits electronically, as well as in the future receive the affidavits electronically. The project cost is estimated at \$79,622. **DOR must approve our plan prior to any expenditure.**

RECOMMENDATION

I am recommending the Board approve the resolution, which will be provided to have the chair sign the DOR REET MOU, so that I can mail the MOU along with the REET plan to DOR for approval.

FISCAL IMPACT

Approximately \$79,622. If DOR approves the Terra Scan REET plan, I will bring all pertinent fiscal impact information back in front of the Board. If the MOU is approved by DOR these expenditures will be reimbursed through DOR grant monies.

MOTION

Franklin County Board of Commissioners hereby approves the attached Real Estate Excise Tax Automation Grant Program Memorandum of Understanding between the State of Washington, Department of Revenue, and Franklin County and authorizes the Chairman to sign said Memorandum on behalf of the Board.

Resolution 2007-125

Patricia Shults

From: Zona Lenhart
Sent: Wednesday, March 14, 2007 3:06 PM
To: Robert Koch; Rick Miller; Neva Corkrum
Cc: Fred Bowen; Patricia Shults; Sue Boothe; Thomas Westerman
Subject: Security Fence.doc

March 14, 2007

To: The Board of Franklin County Commissioners

From: Zona Lenhart, Franklin County Auditor

Re: Security Fence

I would like to urge the Board of County Commissioners to reconsider their decision to construct a security fence around the courthouse.

I recognize the necessity of security for this building and I support that endeavor 100 percent but there are other viable methods to achieve that result without the expenditure of over 1 million dollars for a fence.

In my opinion, the monies allocated for the fence project could be better spent toward for future capital projects in Franklin County. With the County being one of the fastest growing communities in the state we should be planning on future needs and infrastructure of our community.

During the last budget process it was brought to the attention of the Franklin County Board of Commissioners the need to update the accounting systems currently used by the county. The software system that we currently use was originally installed during the early 80's by former county auditor Neva Corkrum, one of our current county commissioners. It is not a windows environment. A new system could cost, conservatively, \$500,000.00 to 1 million dollars. I hope the Board has set monies aside for this purpose. This was something identified during our last budget process as a real need.

Additionally we are looking at implementing the recommendations of the salaries once the study by Hey Group has been completed.

In closing I would again like to urge the Franklin County Board of Commissioners to reconsider this decision.

3/14/2007

Fred Bowen

From: Rick Long
Sent: Tuesday, March 13, 2007 2:01 PM
To: Fred Bowen
Subject: Car's

Fred,

I talked with Ken Roskie PPD this morning. The car cost to us is \$1,500.00 each for the 99 Crown Vic's. they are holding all three for us at this time. He also told me he would check into the shields for them at the city shop. It will cost around \$200.00 for the shop to install each shield and I will then need to have radios put in each unit. The radios will cost \$1000.00 to take care of us. This is according to Darrel at the county shop.

\$3000.00 = 2 cars
\$ 400.00 = 2 shields installed
\$1,000.00 = Radio's

\$4,000.00 total for the two Ford Crown Victoria's

We also will be receiving the money from the sale of the two car's we are replacing. We should receive \$1,000 to \$1,500 each so we will almost recoup the initial cost of the replacement car's back. (\$2,000.00 to \$3,000.00)

This would be a golden opportunity to pick up a car to be added for use in the Work Release / EHM program, the price is right.

Rick



TECHNICAL IMAGING SYSTEMS INC. 4735 NE 72nd Portland, OR 97218

Ph: (503) 546-0517 Fax: (503) 546-3427 E-Mail: info@tisimaging.com <http://www.tisimaging.com>

"Imaging what you imagine"

March 19, 2007

Mary Withers – Clerk to the Board: (509) 545-3535
Franklin County Commissioner
1016 North 4th
Pasco, WA 99301

Re: Digital Images to Microfilm Conversion Project

Thank you for allowing TIS the opportunity to bid this conversion project. Please note the project details, procedures, pricing and considerations that we have designated for the specified project.

Scope of Project:

The Franklin County Commissioner will provide approximately 15,000 digital images to be converted to 16mm 100 ft. microfilm according to Washington State Archive Standards

Procedure

- TIS will receive approximately 15,000 digital images of daily records from the Franklin County Commissioner
- Images will be examined and targets created – approximately 6 rolls (average 2,500 images/roll)
- Approval CD's will be produced and sent to the Franklin County Commissioner for review
- Upon approval, a Silver master copy of 16mm 100 ft. microfilm with polysulfide treatment will be produced - Original digital images will remain untouched
- A Silver duplicate copy will be produced for each roll
- Labels will be created and placed on a microfilm storage case for each roll
- A final copy of the microfilmed images will be returned via UPS to the Franklin County Commissioner

Pricing & Consideration

The below pricing is based on information provided to TIS by the Franklin County Commissioner for the purpose of estimating this project for cost and volume. **These are only estimates and are subject to change** in order to reflect the actual volume of the project. This pricing is confidential between TIS and the Franklin County Commissioner.

Price Chart

Item #	Description	Quantity	Price	Total
	Approval CD (free of charge)	6	\$ 72.00	\$ 0.00
5003	Microfilm Set-up and Target Creation	1 Fee	\$ 25.00	\$ 25.00
5556	Digital Images to 16mm Microfilm	15,000	\$ 0.03	\$ 450.00
5017	Polysulfide Treatment	6	\$ 2.50	\$ 15.00

5110	Silver Duplicate	6	\$ 19.06	\$ 114.36
9002	UPS Shipping and Handling	1	\$ 20.00	\$ 20.00
	Total Projected Cost (not including S/H)			\$ 624.36

Time Line Estimate: Please allow **2 weeks for** completion of the approval CDs, and **2 weeks** for the archiving portion of **your** project.

It is important that you contact TIS at your earliest convenience with your Authorization to Proceed, so we can place your project into the TIS production schedule. At that time, we will be able to give you the most accurate timeframe for your project based on the entire TIS production schedule and not solely on the estimate of your specific project.

Shipping and handling: Upon completion of this project, archive roll film will be sent to the Franklin County Commissioner via UPS.

Billing: Monthly net 30

Thank you again for allowing TIS the opportunity to bid this service. We look forward to providing you with all your scanning and archiving needs.

Regards,



Sean P. Harlow
Sales and Marketing

Authorization to Proceed – Upon receipt of a signed copy of this quote, your project will be placed into TIS production. Any changes to the Scope – Procedure – Pricing & consideration or any other parameter beyond what has been defined on this quote will require a revised and signed quote which will profile any modifications and changes to the original quote. This quote is valid for 90 days from the date of submission to the client. A signed, faxed, or e-mailed copy is sufficient. (See letterhead for info)

I authorize TIS to proceed with the project as indicated in this quote:



Client Representative

(Print Name and Sign)

Date

TIS Representative (Sean P. Harlow)

Date

5110	Silver Duplicate	6	\$ 19.06	\$ 114.36
9002	UPS Shipping and Handling	1	\$ 20.00	\$ 20.00
	Total Projected Cost (not including S/H)			\$ 624.36

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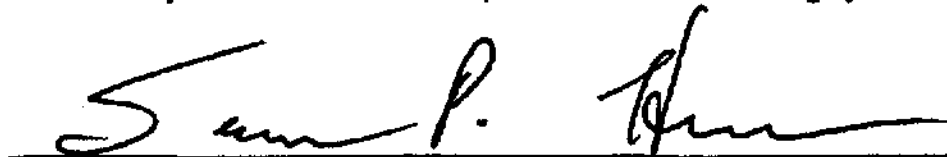
I authorize TIS to proceed with the project as indicated in this quote:



Client Representative

(Print Name and Sign)

Date



TIS Representative (Sean P. Harlow)

3-20-06

Date