

COMMISSIONERS RECORD 48  
FRANKLIN COUNTY  
Commissioners' Proceeding for January 29, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Bob Koch, Chairman, was absent to attend a Washington Invasive Species Council meeting in Olympia, Washington.

**OFFICE BUSINESS**

Secretary Patricia Shults met with the Board.

Consent Agenda

**Motion** - Mr. Miller: I move for approval of the consent agenda as listed and authorize the Chairman to sign documentation upon his return:

1. Approval of **joint Resolution 2007-038** in the matter of the request for signature from the Boards of Benton and Franklin County Commissioners on the Personal Services Contract between the Juvenile Justice Center and Washington Collectors Tri-Cities, Inc., effective January 1, 2007 through December 31, 2007. (Exhibit 1: Information sheet.)
2. Approval of **Resolution 2007-039** for the destruction of three chairs as identified on the *Franklin County Storage – Salvage* form received from the Planning and Building Department, in conjunction with RCW 36.32.210 (inventory):
  - One gray chair
  - One purple chair with armrests
  - One blue chair with armrests
3. Approval of **Resolution 2007-040** appointing Dori Clark to serve on the Housing Authority of the City of Pasco and Franklin County Board as a Franklin County representative for a five-year term expiring January 28, 2012.
4. Approval to submit a letter and certificate of appreciation to Donna Brouns for ten years of dedicated service on the Housing Authority of the City of Pasco and Franklin County Board. (Exhibit 2)
5. Approval of **Resolution 2007-041** for a Professional Services Agreement, #PRA01012007, between Policy Research Associates, Inc. and Franklin County to perform mental health system mapping data consultation, effective January 1, 2007 through March 31, 2007, or upon completion of the project. (Exhibit 3: Information sheet.))

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6. Approval to submit a letter to Darlene Fairley, Chair, Government Operations & Elections Committee, opposing Senate Bill 5420, an act relating to posting information on public agencies' web sites. (Exhibit 4)

Second by Mrs. Corkrum. 2:0 vote in favor.

Public Hearing: To take testimony for and against increasing the revenue and expenditure bottom lines of the 2006 Miscellaneous Budgets as follows, due to receipt of unexpected revenue

Public Hearing convened at 9:03 a.m. Present: Commissioners Corkrum and Miller; Secretary Patricia Shults; and Clerk to the Board Mary Withers. No one was present in the audience.

Ms. Shults said the Treasurer's Office made bond payments in December. As a result, a few of the line items in various funds became negative. Also, a few line items had unexpected funds that were received.

No one was present in the audience to comment.

**Motion** – Mr. Miller: I move that we accept the 2006 Miscellaneous Budgets as shown in Resolution 2007-037. Second by Mrs. Corkrum. 2:0 vote in favor.  
(Exhibit 5: Information sheet.)

Tri-City Herald Reporter Joe Chapman and Chief Accountant Tom Westerman joined the audience.

Mr. Westerman said the changes are due to unanticipated revenue and due to the Treasurer making transfers. He said at the Finance Committee Meeting last week, we decided to change the way it is done. He explained how the new system will work. It will include built-in coding.

Mr. Westerman left the audience. Kay Hendrickson joined the audience.

Vouchers/Warrants

Ms. Shults said Commissioner Koch asked the other Board members to review the mileage amount on one voucher. Mrs. Corkrum said she would favor approving the voucher and letting Mr. Koch talk to Auditor Zona Lenhart about it.



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**Motion** – Mr. Miller: I move that we approve **2006** vouchers as listed: Jail Commissary warrant 2288 for \$1,839.00; Current Expense warrant 55185 for \$1,433.29; Election Equipment warrants 381 through 384 for \$243.86; Current Expense warrants 55183 through 55184 for \$1,465.60; Ending Homelessness Fund warrants 2 through 3 for \$39,408.63; and Franklin County Public Facilities Construction Fund warrant 782 for \$4,673.20; for a total of \$49,063.58. Second by Mrs. Corkrum. 2:0 vote in favor.  
(Exhibit 6)

**Motion** – Mr. Miller: I move that we approve **2007** vouchers as listed: Current Expense warrants 55186 through 55210 for \$19,904.11; Election Equipment warrants 377 through 380 for \$2,675.09; and Courthouse Renovation Fund warrants 505 through 507 for \$3,752.13; for a total of \$26,331.33. Second by Mrs. Corkrum. 2:0 vote in favor.  
(Exhibit 7)

**Motion** – Mr. Miller: I move for approval of Salary Clearing payroll, warrants 42199 through 42320 for \$182,797.50; warrants 42321 through 42331 for \$240,305.96; and Direct Deposit for \$235,657.11; for a total of \$658,760.57. Second by Mrs. Corkrum. 2:0 vote in favor.

The cover sheet also includes the following amounts:

Emergency Management payroll warrants 8513 through 8523 for \$3213.16; warrants 8624 through 8532 for \$3660.76; and Direct Deposit for \$5482.59; for a total of \$12,356.51; and

Irrigation payroll warrants 12314 through 12327 for \$7167.94; and warrants 12328 through 12335 for \$3127.74; for a total of \$10,295.68. (Exhibit 8)

**WSU EXTENSION**

WSU Extension Director Kay Hendrickson met with the Board.

**Department Update**

The Interagency Agreement with Washington State University is being reviewed by Chief Civil Deputy Prosecutor Ryan Verhulp.

An offer of employment has been made for the agronomy position.

Conversational Spanish classes at lunchtime have resumed using a small grant.

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Ms. Hendrickson told the Board about the literacy program. She has just hired a mentor for the program, using a grant from Women Helping Women. The person is a Spanish-speaking woman who has a bachelor's degree in early childhood education. The grant is to do a Spanish literacy program that will include an audience of 30 monolingual Spanish-speaking child care providers who do not read or write any language. We are trying to get them literate along with coupling best practice in child care. A community coalition is involved that includes licensors, the college, WSU Extension, Resource and Referral, and the Health Department. Classes are expected to start at the beginning of March.

Ms. Hendrickson just got approval for this project, which is a Mexican Consulate program, to ask the Gates Foundation for donated computers. From the time we started the program to the time we got it funded, the program has changed from workbook-based to computer-based. The program offers up to an AA degree. Ms. Hendrickson has been working with Information Services and just got approval from the WSU Foundation. It was presented to the Gates Foundation last Wednesday. We're going to ask for 30 computers, hoping to put them around the outside of the classroom. We will need a portal to the internet.

## **PUBLIC WORKS**

Engineer Tim Fife met with the Board.

Award of Bid: CRP 592/2006 Gravel Road Paving Upgrade, Group 1 (Eagle Road, Access Road, Sheffield Road and Bellflower Road)

Mr. Fife recommended award of bid to Selland Construction and also Schedule A, BST work, rather than do it ourselves. Selland Construction was the low bidder. Mr. Fife said his office staff will meet with Selland Construction on Tuesday to decide when they will start and where.

**Motion** – Mr. Miller: I move that we award the bid for 2006 Gravel Road Paving Upgrade, Group 1, Eagle Road, Access Road, Sheffield Road and Bellflower Road, to Selland Construction of Wenatchee, Washington, for construction this year. The bid amount was \$1,161,509. It was the lowest bid received for the base bid with the addition

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of Schedule A. It is 28.6% lower than the Engineer's Estimate. Second by Mrs. Corkrum. 2:0 vote in favor. (Exhibit 9)

Exempt Parcel Appraisal/Minimum Compensation

Mr. Fife said currently there is a \$10,000 exemption on parcels. The state has gone to \$25,000. We want to go to the same level. If the property value is less than \$25,000, we don't have to do a formal appraisal, which costs \$3000 to \$4000. The \$25,000 exemption also sets the minimum compensation at \$250 regardless of size.

**Motion** – Mr. Miller: I move that we approve the resolution to increase the exemption to \$25,000, as it was at \$10,000. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-042.

Stockpile Site Agreements

Mr. Fife told the Board about four stockpile site agreements. He will provide the Board with maps showing the sites.

**Motion** – Mr. Miller: I move that we accept Stockpile Agreement between Franklin County and Feathers Thompson. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-043.

**Motion** – Mr. Miller: I move that we approve Stockpile Agreement between Franklin County and John Hart to stockpile gravel. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-044.

**Motion** – Mr. Miller: I move that we accept the Stockpile Site Agreement between Franklin County and Richard Pruett. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-045.

**Motion** – Mr. Miller: I move we accept the Stockpile Agreement between Franklin County and John Herron. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-045.

Ryan Verhulp joined the audience.

Request for Federal Funding for road work

Mr. Fife said at recent meetings regarding Federal funding for county road projects, we failed to talk to them about Juniper Dunes. There is a Federal program

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administered through the state. The FHWA is going to choose the projects. One program is called Public Land Highway Discretionary program. It pretty well fits the Peterson Road project that would connect to the Juniper Forest. Mr. Fife would like to submit the request to the national legislators. The Board **gave approval** for Mr. Fife to prepare the paperwork. The projects can be phased so the grant application can show what is needed later on. We would probably request funding to pave the first mile and call it Phase I, then ask for funding for the additional areas. We would pave the road so it would be easier to maintain. Peterson Road is currently a private road. The right-of-way would have to be acquired. Some irrigation would have to be moved. Mr. Fife plans to obtain letters of support from the legislators. He said the focus is to get access to public lands.

Funding will also be sought for the R-170 landslide area work.

**PROSECUTOR**

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board. Present in audience: Joe Chapman, Jerrod MacPherson and Greg Wendt.

Insurance Coverage

Mr. Verhulp responded to the Board's questions about insurance requirements for the county-owned building (Courthouse Annex) that will be leased by the Health District. The Board members want to insure 100% of the county-owned Health District building and its contents. The Health District will have liability insurance. Mr. Bowen asked if we're talking about a bi-county department and Franklin County is picking up 100%, then where does bi-county come in to help us insure that facility? He said if the Health District is insuring that equipment, it should be insured equally with Benton County. Mrs. Corkrum asked Mr. Bowen to talk to Dr. Larry Jecha of the Health District about the insurance on a building rented by the Health District that is owned by Benton County.

**PLANNING AND BUILDING DEPARTMENT**

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Health and Camping Issues – Ringold Area

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Mr. Wendt has prepared a letter to Governor Gregoire regarding concerns about health and camping issues at the Ringold area. The letter is requesting some dialogue between state agencies to ask for some health improvements to the area. Mr. Wendt asked for approval of the letter. Mrs. Corkrum said she thinks Mr. Koch would like to have his signature on the letter. Mr. Wendt said Mr. Koch is in support of the letter and knew he would not be present to sign it today. The Board decided to mail the letters as well as taking some to the legislators.

**Motion** – Mr. Miller: I move that we approve a letter and send it to the governor and other offices pertaining to the health and camping issues in the Ringold area in Franklin County. Second by Mrs. Corkrum. 2:0 vote in favor. (Exhibit 10)

**Final Approval: Short Plat SP 2006-21, Myron Peterson and Premier Properties**

**Motion** – Mr. Miller: I move that we accept the final approval for Short Plat 2006-21. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-047.

**COUNTY ADMINISTRATOR**

County Administrator Fred Bowen met with the Board. Present in audience: Joe Chapman and Troy Woody.

**Information Services Director**

Information Services Director Kevin Scott and County Clerk Mike Killian joined the meeting.

Mr. Scott asked for approval of a proposal to add a module to an imaging system in the Clerk's Office which will save about two hours of work out of a three-hour process. The funds have been approved to come out of the Trial Court Improvement Fund. There is nothing budgeted from Information Services or the County Clerk this year for this project. It is not an official contract. Mr. Scott said historically we sign these and the work is done. He asked for approval. All the technical details have been worked out between the vendor and Mr. Killian's office. The work will add additional functionality to streamline some purposes that they have in the Clerk's Office.

Mrs. Corkrum asked Mr. Killian how the work is documented. She asked how the state is going to oversee the Court Improvement Fund. Mr. Killian said Superior Court

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Administrator Pat Austin submits a report every year to the state. The moneys are already allocated to the counties. Then a committee is formed to approve or deny expenditure of those funds at the county level. Members of the Franklin County committee are: District Court Judge Jerry Roach, District Court Administrator Terrie Yonts, Superior Court Clerk Mike Killian, Superior Court Administrator Pat Austin, and the presiding Superior Court judge. We met on January 4 to approve four different expenditures.

Mrs. Corkrum said her understanding was that the account was more for public defense. Mr. Killian has a report from 2005 showing what it was used for. He listed some items which included many different expenditures which help the court out in any way it could be used. Mrs. Corkrum said it has to be used for new things. Mr. Killian said yes, the county cannot supplant. He said this is a one-time purchase for this module and then that's it. Mrs. Corkrum knows the state is going to be monitoring and will be asking what have you been spending the money on? Mr. Killian said Benton County has asked for furniture.

Mr. Miller said he thinks Commissioner Koch should be involved. Mrs. Corkrum said it is a special fund that has \$16,000. Mr. Killian gave the Board a copy of the letter that was signed by the committee (Exhibit 11). Mr. Scott said the cost is more to pay for professional services as opposed to buying hardware.

**Motion** – Mr. Miller: I move that we purchase the ImageTek Scope Document for creating an appeals module for the Clerk's Office. Second by Mrs. Corkrum. 2:0 vote in favor. (Exhibit 12)

Mr. Bowen asked if Mr. Scott feels clear about the procedures. Mr. Scott said his understanding is that regardless of the fund it comes out of, this type of item should be brought before the Board.

Ms. Scott said the committee has also approved the purchase of some microphones as audio equipment but the paperwork is not yet prepared.

Mr. Killian said Pat Austin said we'll be getting an additional \$18,000 in revenue. Mrs. Corkrum said a public hearing will be necessary to increase the budget if there are increases.

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Web Site

Mr. Scott described some of the work that is taking place regarding web site development. Some of the departments are not providing the necessary information in a timely manner so that the vendor can proceed. The Board **gave approval** for Mr. Scott to let departments know they have a limited time such as 30 days to provide the information, or the cost of the web development work will come out of that department's budget.

**TRAC**

TRAC Manager Troy Woody met with the Board. Present in audience: Joe Chapman.

Review of Capital Projects using .08 funds in 2006

Mr. Woody gave the Board a chart showing capital projects and their costs. Some modifications have been made so a few of the items will be moved from the list to other areas of the budget. Mr. Woody is recommending spending \$1000 for computer backup tapes, about \$1000 for signs for the parking lot, and about \$3500 for paint for the Expo Hall. In response to Mr. Bowen's questions, Mr. Woody said the Board approved spending \$60,000. To date, \$55,228 has been spent. Mr. Woody and Mr. Bowen have agreed to pull some items out of the list that did not belong in the list. Mr. Bowen asked Mr. Woody to bring the list back after pulling out the items so the list is more clear and to include a list of how he plans to spend the remaining \$6000.

Paint Striping Equipment

Mr. Bowen said the paint is cracking in the parking lot. Mr. Woody will look into the cost of buying a paint stripe sprayer. Mr. Bowen said its use could be pooled for the Facilities Department and TRAC.

Wireless Service Requests

A wireless service provider has been providing WiFi service at TRAC for no charge. No money has exchanged hands. It is possible that other vendors are willing to give us more services and more features. The Board reviewed a draft of a proposed advertisement and equipment requirements.

Arena flag response

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There is an American flag in the TRAC arena that has been in place for 10 years. The Board asked that a response be sent to the Tri-City Herald newspaper which has printed some letters to the editor stating the flag was not visible.

Mr. Bowen has suggested that Mr. Woody buy two new flags and hang them on the wall behind the announcer's booth. Today the current flag will be turned so people in the center seating section of the arena can see the flag, too.

Event Profit and Loss information

Mr. Woody said it costs \$3000 per day in fixed costs to have TRAC open based on actual 2006 costs. Some recent event profit and loss information was reviewed which does not include the fixed costs. Mr. Woody said more events need to be held. No events are losing money.

First Night Request

First Night wants to utilize TRAC for New Year's Eve next year. Mr. Woody is not aware that we have an official TRAC policy on nonprofit events. His recommendation would be something along the lines of 20% off the rates and limit the time window. He gave an example of problems that could occur with other groups. Mr. Bowen asked why should nonprofits get any discount? He said we could say we won't profit from it but we won't lose money either. Mrs. Corkrum asked if they are going to move the whole event inside. Mr. Woody said that is his impression. Mrs. Corkrum said if it is at TRAC and indoors, she feels they're going to have a better turnout. Mr. Woody said the advantage of giving them a discount is that we can control the booking.

Mrs. Corkrum asked Mr. Bowen for his opinion. Mr. Bowen said he doesn't think we can continue to give TRAC away. He doesn't think it's unreasonable or unfair to recoup our costs. It has to come down to do you want to subsidize First Night and offer that as a discount or do you want to break even? He is not saying their event isn't good for the public.

Mrs. Corkrum said St. Patrick's pays full bore. Their event is profitable. She thinks if they had First Night at TRAC it would go over better because more people will



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come since it is indoors. Mr. Miller said he feels the same, that he would probably go if it was indoors so it was comfortable.

Mrs. Corkrum and Mr. Miller said they don't think we should subsidize.

TRAC Budget

Mr. Woody is working with Tom Westerman on the 2006 TRAC budget figures. Mr. Bowen said the state auditor has sent an email stating the budget figures that have been compiled are okay. Mr. Bowen said the cash flow situation at TRAC will continue to be a problem.

**COUNTY ADMINISTRATOR (continuing)**

Present in audience: Joe Chapman.

Contingency Reserve Budget #700

The Contingency Reserve Budget #001-000-700 figures were reviewed. Mr. Bowen told Mrs. Corkrum that while she was gone it was pretty much decided that there would be no budget changes until July 1. Mr. Bowen is tracking the requests that have been received. The Board reviewed the proposed changes.

There is a Repairs and Maintenance line item for Corrections (Jail) expenditures that was in the Jail budget but there is not a revenue line item in the Facilities budget so \$45,892 needs to be in the Facilities Budget. A resolution will be prepared for next week to create a line item with funding from the Contingency budget. It is possible there are other sources of funding that will be available before July. Mr. Bowen understands the revenue was distributed throughout Current Expense rather than in a separate line item.

**Recessed** at 11:01 a.m.

**Reconvened** at 11:08 a.m.

**Executive Session** at 11:08 a.m. regarding personnel, based on RCW 42.30.110(1)(g), expected to last 15 minutes.

**Open Session** at 11:41 a.m.

**Adjourned** at 11:41 a.m.

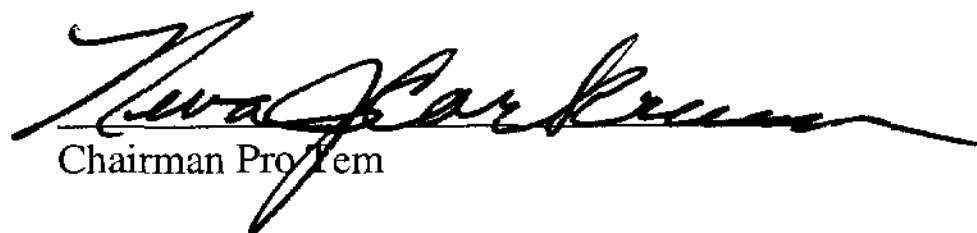
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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until February 5, 2007.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

**ABSENT**

\_\_\_\_\_  
Chairman

  
Chairman Pro Tem

  
\_\_\_\_\_  
Member

Attest:

  
\_\_\_\_\_  
Clerk to the Board

Approved and signed February 7, 2007.

AGENDA ITEM: Consent		<b>TYPE OF ACTION NEEDED</b>		CONSENT AGENDA <u>xx</u>
MEETING DATE: B/C 01-22-06 F/C 01-29-06		Executive Contract	<u>xx</u>	PUBLIC HEARING
SUBJECT: Services Agreement with Washington Collectors Tri-Cities, Inc		Pass Resolution	<u>xx</u>	1ST DISCUSSION
Prepared By:	Kathryn M. Phillips	Pass Ordinance		2ND DISCUSSION
Reviewed By:	Sharon Paradis	Pass Motion		OTHER
		Other		

**BACKGROUND INFORMATION**

Washington Collectors Tri-Cities, Inc. is a licensed collection agency with which Benton Franklin Juvenile Justice Center (BFJJC) has contracted with for several years to collect on past due parental payment accounts. Parents or legal guardian are charged a fee for Diversion, Detention and Work Crew. Unpaid accounts are submitted to Washington Collectors, Inc. for further collection efforts.

**SUMMARY**

The term of this Agreement is for one year, January 1, 2007, through December 31, 2007. 100% of the face value of the account submitted will be returned to BFJJC upon payment of obligated party.

**RECOMMENDATION**

I recommend that the Boards of County Commissioners authorize their Chairs to sign the Collection Services Agreement as outlined above.

**FISCAL IMPACT**

There is not cost to the either county for collection. Washington Collectors Inc., charges the obligated parties above and beyond the face value of the account.

**MOTION**

I move that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners be hereby authorized to sign, on behalf of their respective county, the Collection Services Agreement between the Juvenile Justice Center and Washington Collectors Tri-Cities, Inc., for the period commencing January 1, 2007, and terminating December 31, 2007.

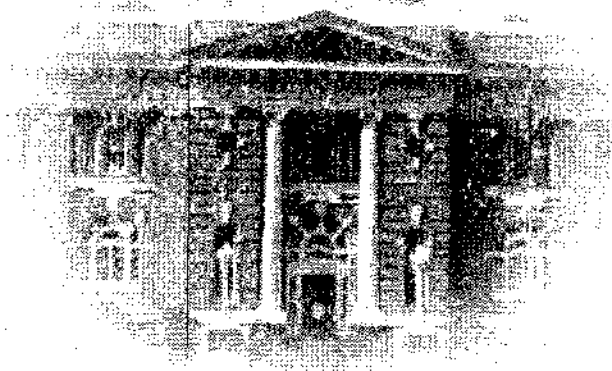
*Resolution 2007-038*

January 29, 2007

Neva J. Corkrum  
District 1

Robert E. Koch  
District 2

Rick Miller  
District 3



Fred H. Bowen  
County Administrator

Rosie H. Rumsey  
Human Resources Director

Patricia L. Shults  
Executive Secretary

Board of County Commissioners  
**FRANKLIN COUNTY**

January 29, 2007

Ms. Donna Brouns  
7824 River Blvd.  
Pasco, WA 99301

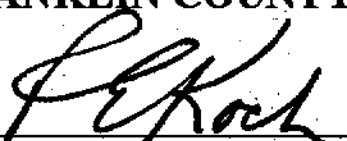
Dear Ms. Brouns:

Please accept our deepest gratitude for the ten years of dedicated service on the Housing Authority Board as a Franklin County representative. Your expertise, dedication to the County and professionalism is very much appreciated.

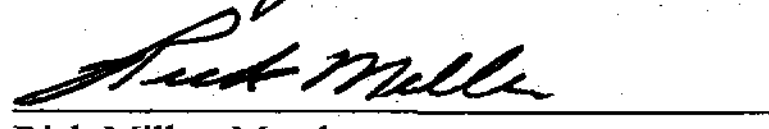
Enclosed please find a certificate of appreciation and commemorative coffee cup as a small token of our gratitude. Your absence will be greatly missed, as it is hard to find dedicated citizens that enjoy participating in county business.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

  
Robert E. Koch, Chairman

  
Neva J. Corkrum, Chairman Pro Tem

  
Rick Miller, Member

Enclosures

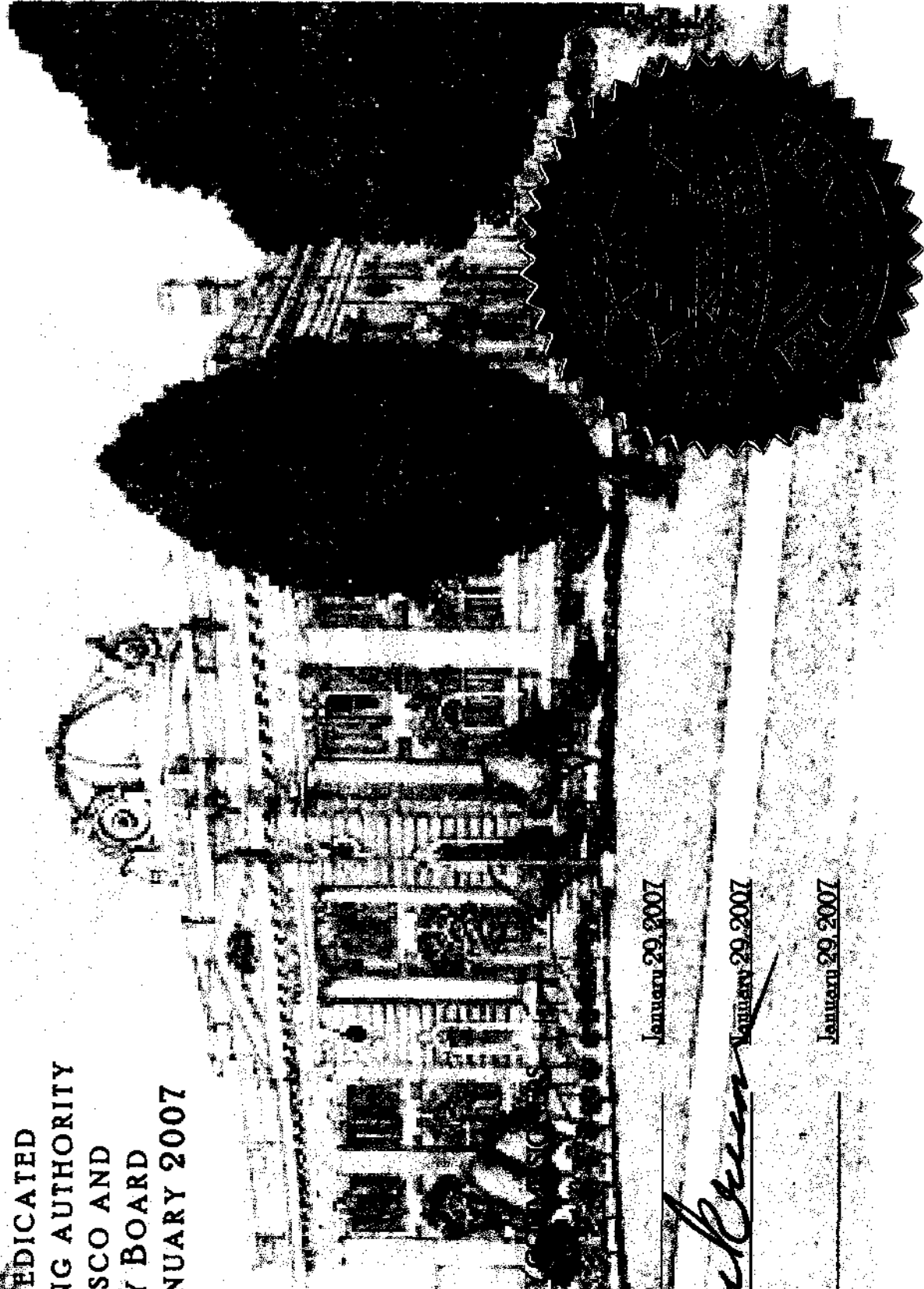
cc: Bobbie Littrell, Executive Director, Housing Authority  
File/LB

# CERTIFICATE OF APPRECIATION

awarded to:

DONNA BROUNS

FOR 10 YEARS OF DEDICATED  
SERVICE ON THE HOUSING AUTHORITY  
OF THE CITY OF PASCO AND  
FRANKLIN COUNTY BOARD  
NOVEMBER 1996 - JANUARY 2007



presented by

THE BOARD OF FRANKLIN COUNTY HOUSING AUTHORITY

Robert E. Kohn, Chairman

*Donna Brouns*  
Donna J. Brouns, Chairperson

*Rick Miller*  
Rick Miller, Member

January 29, 2007

January 29, 2007

January 29, 2007

## FRANKLIN COUNTY ACTION SUMMARY COVER SHEET

AGENDA ITEM	TYPE OF ACTION NEEDED	
Professional Services Agreement with Policy Research Associates	<input checked="" type="checkbox"/> Execute Contract	<input checked="" type="checkbox"/> Consent Agenda
	<input checked="" type="checkbox"/> Pass Resolution	<input type="checkbox"/> Public Hearing
	<input type="checkbox"/> Pass Ordinance	<input type="checkbox"/> 1 <sup>st</sup> Discussion
	<input type="checkbox"/> Pass Motion	<input type="checkbox"/> 2 <sup>nd</sup> discussion
Prepared By: Carol Carey	<input type="checkbox"/> Other	<input type="checkbox"/> Other

### BACKGROUND INFORMATION

The Department of Human Services would like to contract with Policy Research Associates to perform mental health system mapping data consultation for Franklin County.

### SUMMARY

**Award:** The maximum amount shall not exceed \$13,500.

**Period:** January 1, 2007 through March 31, 2007.

**Funding Source:** Greater Columbia Behavioral Health

### RECOMMENDATION

- ☒ Sign the resolution to accept the proposed amendment.
- ☒ Approve the proposed agreement by signing all the copies where indicated.

### FISCAL IMPACT

Funding for the services described in this Agreement is provided by the Greater Columbia Behavioral Health contract. **There is no impact on the current expense budget.** All revenues and expenditures are from the Fund 0108-101 Human Services Budget.

### MOTION

To approve signing the Professional Services Agreement with Policy Research Associates and authorize the Chair to sign on behalf of the Board.

*Resolution 2007-041*

January 29, 2007

Neva J. Corkrum  
District 1

Robert E. Koch  
District 2

Rick Miller  
District 3



Fred H. Bowen  
County Administrator

Rosie H. Rumsey  
Human Resources Director

Patricia L. Shults  
Executive Secretary

Board of County Commissioners  
**FRANKLIN COUNTY**

January 29, 2007

The Honorable Darlene Fairley  
Senate Committee Chair  
Government Operations & Elections  
466 J.A. Cherberg Building  
P.O. Box 40466  
Olympia, WA 98504-0466

**Re: Opposition to Proposed Senate Bill 5420**

Dear Senator Fairley:

We are opposed to Senate Bill 5420 which would require posting information on public agencies' web sites. Franklin County cannot afford another unfunded mandate.

The proposed requirement to have minutes on the web site within five business days is not realistic. Many times we do not meet within five days of the previous meeting so minutes will not be approved in that length of time. The proposed bill also conflicts with RCW 36.22.020 which requires minutes be published or posted within 15 days of the meeting.

The public currently has access to the commissioners' agenda if requested. Each week the agenda is sent to the media and to those individuals who asked to receive a copy, either via mail or email. When special meetings are held, the same notification is made.

Currently minutes, resolutions and ordinances are available to the public, either by asking at the Auditor's office or Commissioners office in person, by phone, by mail or by email.

Senator Fairley  
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Even though we continually look at improving our web site, it is not completely developed due to cost restraints and personnel. The Auditor's web site does list the names of the Commissioners and office contact information, but it does not list their term dates at this time.


We appreciate the intent to inform the public but respectfully request your assistance in having the bill die in committee. Please share our request with the members of the Government Operations & Elections committee.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
Robert E. Koch, Chair

  
Neva J. Corkrum, Chair Pro Tem

  
Rick Miller, Member

cc: Senator Mark Schoesler  
Senator Mike Hewitt  
Representative David Buri  
Representative Steve Hailey  
Representative Bill Grant  
Representative Maureen Walsh  
WACCC  
WSAC



**Patricia Shults**

**From:** Thomas Westerman  
**Sent:** Wednesday, January 10, 2007 4:10 PM  
**To:** Patricia Shults  
**Subject:** Budget Overruns - Debt Service Funds & Funds that finance Debt Service Funds

2007 037

Hi Pat.

The Treasurer's Office made their bond payments in December, and in doing so, a few funds have gone negative, budget-wise. Please find the funds, amounts, and causes below, as well as budget supplement information. A couple of other funds have some negatives unrelated to the bond payments (191 & 255). I'm thinking that if we advertise in the Graphic on the 18<sup>th</sup> and 25<sup>th</sup>, the Board could increase the budgets on the 29<sup>th</sup> or 31<sup>st</sup> of January. Please let me know if you need any more info, or if you want me to do the resolution.

Thomas

<b>Fund</b>	<b>Fund Number</b>	<b>Amount Exp Budget Short</b>	<b>Cause/Remedy</b>
Capital Outlay ¼%	170-404-001	(\$22,694)	Transfer to TRAC Lmted Debt Svc of \$90,000. Had \$37,643.25 of Non-Budgeted transfers made throughout the year to fund TRAC. <b>/Supplement \$22,694 with revenues over budget, BARS 317.64 New bottom lines for revenues and expenditures \$162,694, from \$140,000. Increase Expenditure line 597.73.00</b>
BF Mental Health	191-000-001	(\$7,419)	Basically, this fund collects revenue, and we remit all of it to Benton County. We budgeted \$75,000, and we collected and remitted \$82,418.21. <b>/We need to supplement the revenue and expenditure budget \$7,419 to the remitted amount of \$82,419 from 75,000, Revenue BARS 311.10, Expenditure BARS 560.00.50.0000</b>
GO 1994 TRAC Unlimited Bond	230-404-002	(\$ .50)	Paid interest during the year of \$104,762.50. We budgeted \$104,762. <b>/Supplement with \$.50, revenue BARS 311.10. New bottom lines \$349,762.50 from \$349,762.00. Increase expenditure line 592.73.80.0000</b>
Juv Just/Jail/CJ Remodel D/S	250-000-002	(\$11,636)	Did not budget enough interest due to refunding of bond. <b>/Supplement with Operating Transfer-In from Current Expense 001-000-720, BARS 397.00. Increase bottom line by \$11,636. New bottom lines \$398,431 from \$386,795. Increase expenditure line 592.21.80.0000</b>

*Franklin County, Washington*

1016 North 4th Avenue  
Pasco, WA 99301

ZONA LENHART, Auditor  
509-545-3840 • Fax: (509) 545-2142  
www.co.franklin.wa.us

P.O. Box 1451  
Pasco, WA 99301

## 2006 Vouchers

January 29, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 29, 2007

Move that the following warrants be approved for payment:

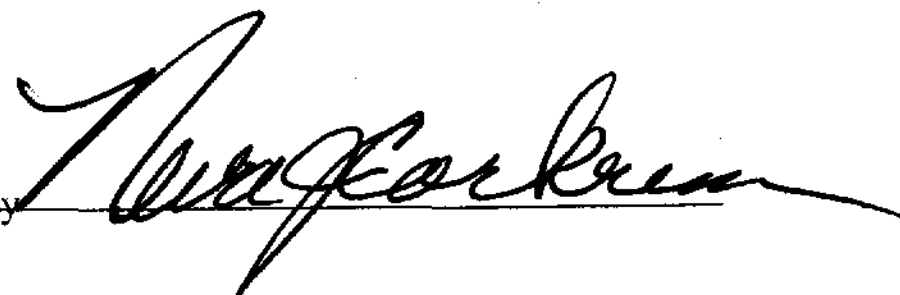


FUND Expenditures	WARRANT		Amount Issued
	From:	To:	
Jail Commissary	2288	2288	\$1,839.00
Current Expense	55185	55185	\$1,433.29
Election Equipment	381	384	\$243.86
Current Expense	55183	55184	\$1,465.60
Ending Homelessness Fund	2	3	\$39,408.63
FC Public Facilities Const Fund	782	782	\$4,673.20

In the amount of 49,063.58. The motion was seconded by

And passed by a vote of 20 to

20



*Franklin County Auditor*

1016 North 4th Avenue  
Pasco, WA 99301

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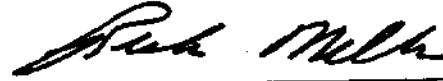
## 2007 Vouchers

January 29, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.


Action: As of this date, January 29, 2007



Move that the following warrants be approved for payment:

FUND Expenditures	WARRANT		Amount Issued
	Range		
	From:	To:	
Current Expense	55186	55210	\$19,904.11
Election Equipment	377	380	\$2,675.09
Courthouse Renovation Fund	505	507	\$3,752.13


In the amount of 26,331.33. The motion was seconded by  
And passed by a vote of *7* to *0*



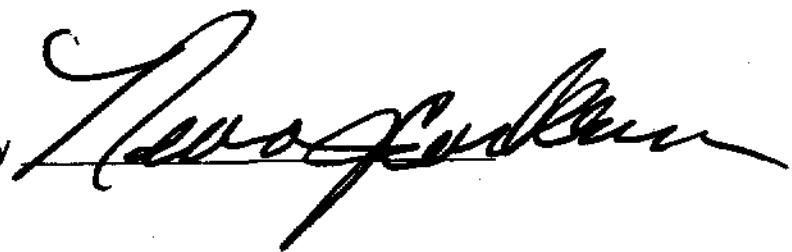
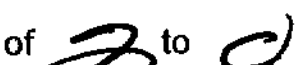

January 29, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, 01/29/2007  move that the following warrants be approved for payment.

FUND	WARRANT	AMOUNT
<b>Salary Clearing Payroll:</b>		
	42199-42320	182,797.50
	42321-42331	240,305.96
	Direct Deposit	<u>235,657.11</u>
	<b>Total</b>	<b><u>\$658,760.57</u></b>

In the amount of \$ **658,760.57** . The motion was seconded by   
and passed by a vote of  to  .

**Emergency Mgmt Payroll:**

8513-8523	\$3,213.16
8524-8532	3,660.76
Direct Deposit	<u>5,482.59</u>
<b>Total</b>	<b><u>\$12,356.51</u></b>

**Irrigation Payroll:**

12314-12327	\$7,167.94
12328-12335	\$3,127.74
Direct Deposit	<u>0.00</u>
<b>Total</b>	<b><u>\$10,295.68</u></b>



# FRANKLIN COUNTY

## PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer  
Guy F. Walters, Assistant Public Works Director

**DATE:** January 29, 2007  
TF-07-008

**TO:** Board of County Commissioners  
Franklin County, Washington

**FROM:** Tim Fife, P.E.  
Public Works Director/County Engineer

**SUBJECT:** CRP 592 / 2006 Gravel Road Paving Upgrade, Group 1  
Eagle Road, Access Road, Sheffield Road, and  
Bellflower Road

After reviewing the Lowest Bid there is sufficient funds available to complete the construction contract Base Bid plus the addition of Schedule A, which includes BST – Bituminous Surface Treatment and stay on schedule to complete 30 miles under the Public Works Trust Fund Project.

Therefore, I recommend that the above-mentioned project be awarded to Selland Construction, Inc. of Wenatchee Washington for construction this year.

Their bid of \$1,161,509.00 was the lowest bid received for Base Bid with the addition of Schedule A and was 28.6% lower than engineer's estimate.

Dated this 29<sup>th</sup> day of January, 2007

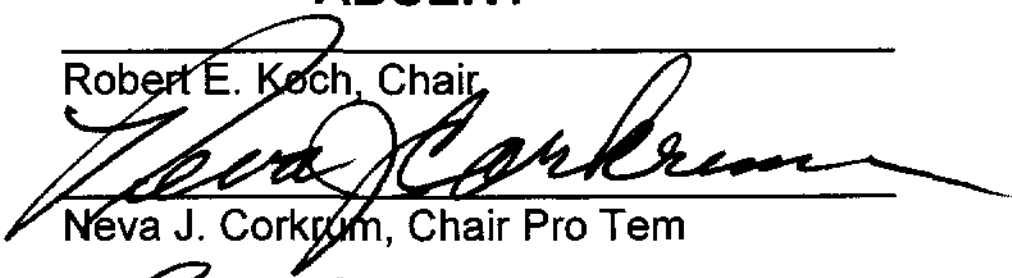
Recommended:

  
\_\_\_\_\_  
Tim Fife, P.E.  
Public Works Director/County Engineer

Approved:

**ABSENT**

Robert E. Koch, Chair

  
\_\_\_\_\_  
Neva J. Corkrum, Chair Pro Tem

  
\_\_\_\_\_  
Rick Miller, Member

Attest:

  
\_\_\_\_\_  
Clerk of the Board

FRANKLIN COUNTY PUBLIC WORKS  
CRP 592 / 2006 GRAVEL ROAD PAVING UPGRADE, GROUP 1

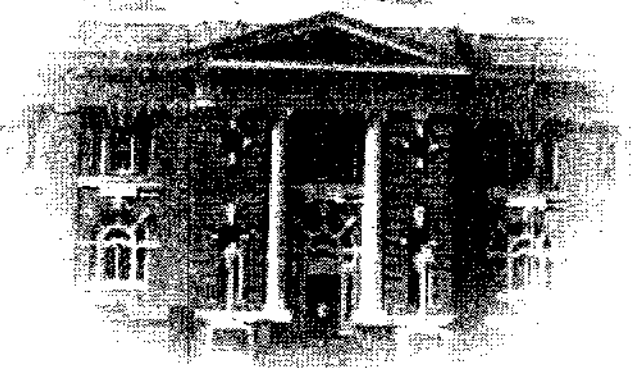
BASE BID PLUS SCHEDULE "A"				Apollo, Inc.		Copenhaver Construction, Inc.		Steelman-Duff, Inc.		ENGINEERS EST.	
BID OPENIN JANUARY 24, 2007				P.O. Box 119		22393 SR 2		1490 Fair Street			
				Wenatchee, WA 98807		Creston, WA 99117		Clarkston, WA 99403			
				(509) 662-7119		(509) 636-2800		(509) 758-3357			
PLAN QUANTITY	ITEM	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	AMOUNT
L.S.	Mobilization	L.S.	\$20,000.00	\$ 20,000.00	\$86,125.00	\$ 86,125.00	\$115,000.00	\$ 115,000.00	\$100,000.00	\$ 100,000.00	\$ 90,507.80
L.S.	Clearing and Grubbing	L.S.	\$15,600.00	\$ 15,600.00	\$29,693.00	\$ 29,693.00	\$22,000.00	\$ 22,000.00	\$15,000.00	\$ 15,000.00	\$ 12,500.00
22,046	Roadway Excavation Incl. Haul	C.Y.	\$6.75	\$ 148,810.50	\$3.50	\$ 77,161.00	\$5.50	\$ 121,253.00	\$8.00	\$ 176,368.00	\$ 176,368.00
4,277	Common Borrow Incl. Haul	C.Y.	\$5.00	\$ 21,385.00	\$3.90	\$ 16,680.30	\$8.50	\$ 36,354.50	\$4.00	\$ 17,108.00	\$ 34,216.00
29	Rock Borrow Incl. Haul	C.Y.	\$40.00	\$ 1,160.00	\$40.31	\$ 1,168.99	\$35.00	\$ 1,015.00	\$30.00	\$ 870.00	\$ 725.00
16,985	Embankment Compaction	C.Y.	\$1.50	\$ 25,477.50	\$2.09	\$ 35,498.65	\$3.70	\$ 62,844.50	\$1.20	\$ 20,382.00	\$ 33,970.00
88	Quarry Spalls	C.Y.	\$40.00	\$ 3,520.00	\$37.31	\$ 3,283.28	\$35.00	\$ 3,080.00	\$40.00	\$ 3,520.00	\$ 2,200.00
235	Plain St. Culv. Pipe 0.064 In. Th. 12 In. Dia	L.F.	\$40.00	\$ 9,400.00	\$17.27	\$ 4,058.45	\$20.00	\$ 4,700.00	\$24.00	\$ 5,640.00	\$ 4,700.00
255	Plain St. Culv. Pipe 0.064 In. Th. 18 In. Dia	L.F.	\$45.00	\$ 11,475.00	\$21.30	\$ 5,431.50	\$28.00	\$ 7,140.00	\$32.00	\$ 8,160.00	\$ 8,925.00
35708	Crushed Surfacing Base Course	Ton	\$10.00	\$ 357,080.00	\$10.31	\$ 368,149.48	\$10.75	\$ 383,861.00	\$11.00	\$ 392,788.00	\$ 383,861.00
17332	Crushed Surfacing Top Course	Ton	\$10.00	\$ 173,320.00	\$10.31	\$ 178,692.92	\$11.50	\$ 199,318.00	\$11.25	\$ 194,985.00	\$ 190,652.00
L.S.	Project Temporary Traffic Control	L.S.	\$8,900.00	\$ 8,900.00	\$32,470.00	\$ 32,470.00	\$5,500.00	\$ 5,500.00	\$58,000.00	\$ 58,000.00	\$ 35,000.00
326	Structure Excavation Class B	C.Y.	\$5.00	\$ 1,630.00	\$30.04	\$ 9,793.04	\$10.00	\$ 3,260.00	\$10.00	\$ 3,260.00	\$ 3,260.00
2350	Shoring or Extra Excavation Class B	S.F.	\$1.00	\$ 2,350.00	\$0.05	\$ 117.50	\$1.00	\$ 2,350.00	\$0.50	\$ 1,175.00	\$ 2,350.00
7	Monument Case and Cover	Each	\$300.00	\$ 2,100.00	\$267.14	\$ 1,869.98	\$250.00	\$ 1,750.00	\$250.00	\$ 1,750.00	\$ 1,750.00
21	Monument Case, Cover, and Pipe	Each	\$350.00	\$ 7,350.00	\$347.14	\$ 7,289.94	\$325.00	\$ 6,825.00	\$350.00	\$ 7,350.00	\$ 6,300.00
Calc.	Minor Change	\$1.00	\$1.00	\$ 1.00	\$1.00	\$ 1.00	\$1.00	\$ 1.00	\$1.00	\$ 1.00	\$ 1.00
18	Mailbox Support Type 1	Each	\$230.00	\$ 4,140.00	\$255.28	\$ 4,595.04	\$300.00	\$ 5,400.00	\$225.00	\$ 4,050.00	\$ 6,300.00
4	Mailbox Support Type 2	Each	\$500.00	\$ 2,000.00	\$499.50	\$ 1,998.00	\$500.00	\$ 2,000.00	\$495.00	\$ 1,980.00	\$ 2,000.00
SCHEDULE "A"											
466.2	Asphalt CRS-2P	Ton	\$450.00	\$ 209,790.00	\$488.40	\$ 227,692.08	\$410.00	\$ 191,142.00	\$440.00	\$ 205,128.00	\$ 303,030.00
6.29	Processing and Finishing	MI	\$6,000.00	\$ 37,740.00	\$1,913.99	\$ 12,039.00	\$3,500.00	\$ 22,015.00	\$3,500.00	\$ 22,015.00	\$ 31,450.00
2550	Furn. & Placing Crushed Screen 1/2 In. to No. 4	C.Y.	\$26.00	\$ 66,300.00	\$30.95	\$ 78,922.50	\$42.00	\$ 107,100.00	\$30.00	\$ 76,500.00	\$ 89,250.00
107	Bituminous Surface Treatment For Approach	Each	\$140.00	\$ 14,980.00	\$127.65	\$ 13,658.55	\$137.50	\$ 14,712.50	\$135.00	\$ 14,445.00	\$ 53,500.00
L.S.	Schedule "A" Mobilization	L.S.	\$10,000.00	\$ 10,000.00	\$18,870.00	\$ 18,870.00	\$6,600.00	\$ 6,600.00	\$11,000.00	\$ 11,000.00	\$ 9,544.60
L.S.	Schedule "A" Temporary Traffic Control	L.S.	\$7,000.00	\$ 7,000.00	\$3,652.00	\$ 3,652.00	\$15,000.00	\$ 15,000.00	\$7,000.00	\$ 7,000.00	\$ 11,000.00
TOTAL SCHEDULE "A"				\$345,810.00	\$354,834.13	\$356,569.50		\$356,569.50		\$ 336,088.00	\$ 497,774.60
TOTAL:				\$ 1,161,509.00	\$1,218,911.20	\$1,340,221.50	(\$153,138.90)	\$1,340,221.50	(\$144,885.40)	\$ 1,348,475.00	\$ 1,493,360.40
				(\$331,851.40)	(\$274,449.20)						Difference

January 29, 2007

Neva J. Corkrum  
District 1

Robert E. Koch  
District 2

Rick Miller  
District 3



Fred H. Bowen  
County Administrator

Rosie H. Rumsey  
Human Resources Director

Patricia L. Shults  
Executive Secretary

Board of County Commissioners  
**FRANKLIN COUNTY**

January 29, 2007

The Honorable Christine Gregoire  
Governor, State Of Washington  
Office of the Governor  
PO Box 40002  
Olympia, WA 98504-0002

**Re: Health and Camping Issues  
Ringold Area, Franklin County**

Dear Governor Gregoire:

We wanted to take this opportunity to inform you of an extremely pressing health matter as it relates to camping activities along the Columbia River in Franklin County.

Of interest at this time is the site known locally as the Ringold Area, which is located along the Columbia River on the shores of Franklin County. The Ringold Area is a popular fishing, boat access, and camping site used by many people in the local community. Camping and use of the site has steadily increased over the years. The Ringold Area is intended to be a primitive limited use site since it lacks potable water and adequate restroom facilities. It is not a permitted campground facility designed to be in compliance with applicable health regulations for extended use camping. As such, overnight and extended use of the site by persons who use the river for fishing, bathing, and laundering is causing considerable health concerns and environmental degradation issues along the Columbia River.

The emergent health and environmental problems developing at the Ringold Area are of great concern to many people. The unsafe conditions continue to grow and will persist into the future unless solutions are discussed and implemented in an expedited manner. While we believe at this time the camping activities taking place at the Ringold Area do not warrant a declaration of emergency, we do believe it is an area that deserves consideration as a site of urgency.

Honorable Christine Gregoire

Page 2

January 29, 2007

With the 2007 seasons approaching quickly, the State's involvement and potential funding are extremely important. At this point in time, the Bureau of Reclamation (landowner in the area) and the Washington State Fish and Wildlife Department (lessee) have discussed the potential of providing health improvements (5 vault toilets) in the Ringold Area for the upcoming seasons. According to the local Benton Franklin Health Department, a site where people congregate would require a water flush toilet system rather than the discussed vault toilets. Facility improvements such as this, approved by the local Health Department, is vital in the short term to alleviating the health concerns at the Ringold Area.

We respectfully request your assistance in setting up a meeting, consisting of the appropriate state, local and relevant agencies/parties to work out a solution that would result in better sanitation at the Ringold Area for the coming seasons. With the health and environmental issues, it is imperative these discussions begin as soon as possible to facilitate safe and habitable living arrangements for the various user groups that visit the area.

Once again we are requesting your involvement and assistance with this very important issue. We have attached a few pictures of the Ringold Area for your review.

Thank you very much for your time.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

**ABSENT**

Robert E. Koch, Chair

  
Neva J. Corkrum, Chair Pro Tem



Rick Miller, Member

Attachments - 2

cc: Valoria H. Loveland, Washington Department of Agriculture  
Mary Selecky, Secretary of Health



Trial Court Improvement Fund  
Authorization Committee

Judge Jerry Roach

Judge Vic VanderSchoor

Clerk Mike Killian

Superior Court Administrator Pat Austin

District Court Administrator Terrie Yonts

---

January 17, 2007

Franklin County Board of Commissioners  
1016 North 4th Avenue  
Pasco, WA 99301-32706

Re: Trial Court Improvement Fund Expenditure Authorizations


Dear Board of Commissioners:

The Trial Court Improvement Fund Authorization Committee hereby  
authorizes expenditures as follows:

\$4,875.00 to Franklin County Clerk for Appeals module that will be added to  
ApplicationXtender.

\$1,264.38 to District Court for their share of the cost for the purchase of 4 Audio  
technical Microphones and bases for Courtroom #224.

Up to \$9,000.00 to Superior Court for Franklin County's share of wages for a Law  
Clerk to assist the judicial staff for the year 2007.



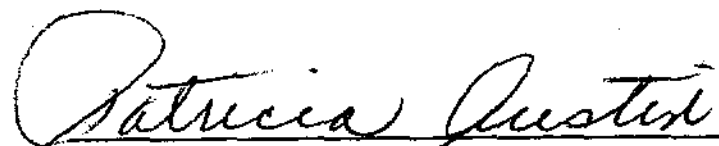
Judge Jerry Roach



Judge Vic VanderSchoor



Mike Killian, Clerk



Pat Austin, Court Administrator

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Terrie Yonts  
District Court Administrator



Scope Document – Franklin County  
January 29, 2007

**Current Situation**

Superior Court uses ApplicationXtender to store all of the case documents filed with the Court.

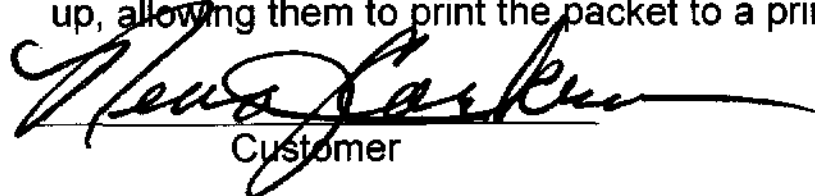
**Problem**

It takes too long to create an appeals packet.

**Needs Assessment**

Write a module that would take a dynamically generated cover page (with case participants, case number, date, and table of contents) and a list of documents from within AX, and merge them into a single pdf file.

The functionality of the module would extend Ax by putting a "Create Packet" button on the AX toolbar, and the end user would search for all the documents he/she wishes to be in the packet, then click the "create packet" button, at which time a "print dialog box" would come up, allowing them to print the packet to a printer, or to a single pdf file.

  
Customer

1-29-07  
Date

**Costs:**

\$4,500 in labor to create the Appeals Packet tool and to implement and train. To be complete by the end of January 2007, if ordered prior to the end of December 2006.







