

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for January 17, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Neva J. Corkrum, Chair Pro Tem; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Rick Miller, Member, was absent as he was meeting with state legislators in Olympia regarding funding for Groundwater Management Area (GWMA).

OFFICE BUSINESS

Secretary Patricia Shults met with the Board. Present in audience: Health District Director Dr. Larry Jecha and Tri-City Herald Reporter Joe Chapman.

Consent Agenda

Motion – Mrs. Corkrum: I move for approval of the consent agenda as follows:

1. Approval of **Resolution 2007-018** for the cancellation of uncollectible personal property in the amount of \$8,315.07, as identified in the December 2006 list received from the Franklin County Treasurer.
2. Approval of **joint Resolution 2007-019** in the matter of the request for signature from the (Chairman of the) Boards of Benton and Franklin County Commissioners on the Fee for Services Contract between the Juvenile Justice Center and the City of Kennewick, to provide the Graffiti Abatement Program (GAP), for a term commencing January 1, 2007 and terminating on December 31, 2007. (Exhibit 1: Information sheet.)
3. Approval of **joint Resolution 2007-020** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Personal Services Contract between the Juvenile Justice Center and the Tri-Cities Chaplaincy, thus, amending Benton County Resolution 06-101 and Franklin County Resolution 2006-110. (Exhibit 2: Information sheet.)
4. Approval of **Resolution 2007-021** in the matter of appointment of Debra Hovley to the Benton-Franklin Workforce Development Council, filling the F-17 position for Private Sector Business representation, with said term expiring on June 30, 2008.
5. Approval of **Resolution 2007-022** for the Agreement between Franklin County and the City of Mesa for the Franklin County Sheriff to provide police protection and law enforcement within the corporate limits of the City, with said agreement expiring on December 31, 2007.

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6. Approval of **joint Resolution 2007-023** in the matter of entering into an employment agreement between the Board of Benton and Franklin County Commissioners and Carrie Huie-Pascua, Director of Human Services, effective February 12, 2007 through February 12, 2010.

Second by Mr. Koch. 2:0 vote in favor.

VOUCHERS/WARRANTS

Ms. Shults said warrant 54931 for \$165.21 needs to be pulled until a legal opinion is received.

Motion – Mrs. Corkrum: I move for approval of payment of the following **2006** vouchers/warrants with the exception of #541391 for \$165.21: Franklin County Capital Projects Fund warrants 181 through 184 for \$1,730.01; Jail Commissary warrants 2278 through 2284 for \$6,433.82; Solid Waste warrant 2174 for \$581.36; Law Library warrant 1012 for \$1,023.29; TRAC Operations warrants 10202 through 10228 for \$34,207.28; Franklin County RV Facility warrants 300 through 307 for \$3,332.28; and Current Expense warrants 54889 through 54943 for \$26,938.20; for a total of \$74,246.24.

Second by Mr. Koch. 2:0 vote in favor. (Exhibit 3)

Motion – Mrs. Corkrum: I move for approval of payment of the following **2007** vouchers/warrants: TRAC warrants 1 through 24 for \$55,875.88; Franklin County RV Facility warrants 308 through 310 for \$691.23; Jail Commissary warrants 2285 through 2287 for \$1,504.67; and Current Expense warrant 54944 for \$105,908.50; for a total of \$163,980.28. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 4)

Minutes

Motion – Mrs. Corkrum: I move we approve Commissioners Proceedings for January 3, January 8, and January 10, 2007, and approve Rick Miller's signature. Second by Mr. Koch. 2:0 vote in favor.

HEALTH DISTRICT

Dr. Larry Jecha met with the Board. Present in audience: Joe Chapman.

Department Update

Dr. Jecha told the Board about current state legislative issues.

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A Behavioral Risk Assessment has just been completed. Dr. Jecha hopes the data will be used to contemplate what the Health District will be doing in the next few years. It is still in rough-draft form. It points out there are still lots of problems.

Norovirus is a very contagious sickness that is going around the state, particularly in nursing homes. It only takes about six particles to infect someone. There has not been much of the sickness locally. In nursing homes, individuals and workers both are typically affected at a rate of 60%.

Dr. Jecha will be making a presentation to the Spokane Board of Health tomorrow regarding governance of health boards.

Dr. Jecha told the Board that if it becomes necessary at some point in the future, the counties can pass a joint resolution that states the Health Board will be made up of county commissioners without any city representatives on the board.

Attorney Ryan Verhulp and Chris Mertens joined the audience.

Mr. Bowen asked Mr. Verhulp about preparation of the lease with the Health District. Mr. Verhulp said he will need to discuss a few issues with the Board and Mr. Bowen prior to the lease being finalized.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp and Attorney Chris Mertens met with the Board. Present in audience: Joe Chapman.

Executive Session at 9:33 a.m. expected to last 15 minutes for current litigation based on RCW 42.30.110(1)(i). Mr. Chapman left the meeting.

Executive Session continued at 9:48 a.m. expected to last 10 minutes. A person waiting outside was notified.

Open Session at 9:56 a.m.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Public Records Laws

Mr. Verhulp said the county is required by law to appoint a Public Records Officer. One reason it has not been done sooner is because there is an issue amongst the

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county departments as to whether there should be one public records officer for the whole county or whether each department should have its own public records officer and how to logistically accomplish that. The state Attorney General has issued some model rules regarding how to do this. The state auditor is going to start auditing in February to make sure counties are in compliance. The state Attorney General has recommended that one public records officer be appointed for the whole county. Prosecutor Steve Lowe has recommended that Mr. Bowen as the County Administrator be appointed. Mr. Bowen said he disagrees with his recommendation. Mr. Verhulp said a decision needs to be made.

Mrs. Corkrum asked if Mr. Bowen was the point person, wouldn't he notify the person requesting information that we'll get you that information in so many days and then turn it over to the appropriate department for retrieving that information? He wouldn't be responsible for the actual retrieving of the record but he would be responsible to notify them to retrieve the record? Mr. Verhulp said right, exactly.

Mr. Verhulp said if Mr. Bowen is appointed as the Public Records Officer, there are times you are required to respond and present a record. Otherwise, you are the point person or contact person for someone who is generally making a request and they don't know who to make it to. Once you receive a request, you would forward the request to the appropriate office for them to respond. It is not a requirement that the appointed officer be the one who provides the records. It can still work as things are working now with each individual office responding to the request. The law requires a point person to provide an access and contact to someone who can facilitate the request.

Reporter Joe Chapman joined the audience.

Mr. Verhulp answered the Board's questions about the volume and types of public records requests.

Mr. Verhulp asked for Board input. Mr. Bowen said he thinks it will be a constant task. He thinks it will be used more often for court system requests than other areas. However, if the Board wants him to do it, he will do it.

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Mr. Koch asked what is expected of the point person. Mr. Verhulp said simply to accept contact or requests from the public who are seeking records and forward those requests to the applicable department. He anticipates the majority of requests will still go to the department directly and never deal with the public records officer.

Mrs. Corkrum thinks the work involved will be minimal for the Public Information Officer. Mr. Koch suggested trying it for a few months.

Mr. Bowen asked how we will keep track of it? Will it be logged? Mr. Verhulp said he anticipates each department will continue to log or keep track of requests as they come in. He said we would not forward requests received in the Prosecutor's office to the Public Information Officer. If at some point we decided to combine all the logs into one log on a yearly basis, that could be done, but Mr. Verhulp does not think that is required.

The Board decided to try it for awhile, appointing Mr. Bowen as the Public Information Officer. Mr. Verhulp will prepare a resolution.

PUBLIC WORKS

Engineer Tim Fife met with the Board. Present in audience: Joe Chapman.

Vouchers

Motion – Mrs. Corkrum: I move for approval of 2006 County Road Fund vouchers for \$206,953.23. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 5)

Motion – Mrs. Corkrum: I move for approval of payment of vouchers for MV & PW Equipment Fund for \$151,870.81. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 6)

Motion – Mrs. Corkrum: I move for approval of payment of Solid Waste Fund vouchers for \$1667.69. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 7)

Motion – Mrs. Corkrum: I move for approval of payment of Solid Waste Fund vouchers for \$372.13. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 8)

Motion – Mrs. Corkrum: I move for approval of payment of 2007 County Road Fund vouchers for \$9428.29. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 9)

Motion – Mrs. Corkrum: I move for approval of payment of 2007 vouchers for MV & PW Equipment Fund for \$10,525.84. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 10)

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2007 Sheriff's Vehicle Purchase for Port of Pasco Contract

Mr. Bowen recommended using an interfund loan from county funds instead of borrowing from the state for purchasing the 2007 Sheriff's vehicles. The loan will be for four years but it will be paid back over time, not all at the end of the four years.

Mr. Bowen answered the Board's questions.

Mr. Fife asked for approval to purchase from local dealers Russ Dean and McCurley. The parts and other equipment will be put on at Day Wireless company.

The Board signed the letter approving the purchase of the vehicles. The purchases were previously approved by the Board. (Exhibit 11)

Resolution: Interfund Loan from County Road Fund to Motor Vehicle Fund

Motion – Mrs. Corkrum: I move for approval of Resolution 2007-024, interfund loan from County Road Fund to Motor Vehicle Fund, extending the repayment period by an additional 24 months. Second by Mr. Koch. 2:0 vote in favor.

Troy Woody joined the audience.

Deviation Analysis: CRP 592A – Eagle Road

The Board reviewed a Deviation Analysis for Eagle Road. Mr. Fife showed the Board an aerial photograph of the area. He said if the curve were made to the regular curve standard, it would affect a circle sprinkler. He asked for approval to make the curve a substandard curve. He said traffic counts show it is not a heavily used road. We can get it to a 20 mile-per-hour curve in the existing right-of-way. He does not want to delay the project. He does not want to pay for right-of-way. He wants to avoid having to run a road grader down the paved portion of the road to reach an unpaved gravel portion.

Motion – Mrs. Corkrum: I move for a deviation of Franklin County Public Works Department regarding 2006 gravel road paving upgrades, Project #CRP 592A – Eagle Road as specified in the document. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 12)

R-170 Landslide Road Replacement

The Board reviewed two versions of a two-page information sheet about the R-170 landslide road replacement work in preparation for a Federal Funding Symposium meeting tomorrow in Richland.

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Mr. Fife said R-170 has some new problems with the existing road that wasn't buried by the landslide. It is starting to split because it needs drainage.

Recessed at 10:23 a.m.

Reconvened at 10:38 a.m.

TRAC

TRAC Manager Troy Woody met with the Board. Present in audience: Joe Chapman and Auditor Zona Lenhart.

Vacation Accrual Request for Shannon Jones

Mr. Woody requested approval of a vacation accrual request for TRAC Accountant Shannon Jones. She had previously worked for Benton-Franklin Counties at the Juvenile Justice Center.

Motion – Mrs. Corkrum: *I move passage of Resolution 2007-025, vacation accrual for Shannon Jones at the rate of 20 days for 10 years service retroactive to July 1, 2006.*

Second by Mr. Koch. 2:0 vote in favor.

TRAC update

The Ag Show was a good show with good attendance.

The Motocross event sold 2200 tickets on Friday and probably 3000 on Saturday. It had very good attendance.

The Ben Franklin Transit Convention bid was awarded somewhere else than TRAC or the coliseum. TRAC will be included in next year's bid proposal.

The United States flag is still up in the arena, as it has been for years. Some people in the audience cannot see it so it will be turned slightly. Mr. Woody hopes to eventually put a bigger flag in place.

AUDITOR

Auditor Zona Lenhart met with the Board. Present in audience: Joe Chapman.

Update

There was discussion about the Soldiers & Sailors (Veterans) fund. Mr. Bowen told Ms. Lenhart about the efforts he has made to make sure the bookkeeping figures are accurate.

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Ms. Lenhart said she wants TRAC to start doing a general ledger. It won't require much more time for them, maybe 10 minutes. It's a running number monthly, different than an expenditure or revenue report.

Elections Department Remodel at Courthouse Annex, 412 West Clark Street

Mr. Bowen told Ms. Lenhart that it looks to him like you're planning on taking over the whole area that used to occupy the Pasco Fire Department. He said there have been discussions with the Board and Dr. Jecha that the Health Department will end up with a portion of the area. Mr. Bowen said we need to know where we are going because it's already been kind of committed verbally to the Health Department. He asked for Board direction. He is not expecting an answer today. Mrs. Corkrum asked Mr. Bowen to find out what use the Health Department would have for the space. Mrs. Corkrum said she was not aware until Ms. Lenhart brought in the proposed design last week that Ms. Lenhart wanted the space.

COUNTY CLERK

County Clerk Mike Killian met with the Board.

Extra Help

Mr. Killian gave the Board a handout showing the main priorities of the Clerk's Office. The 2006 passport revenue was budgeted at \$21,540 but actually doubled to \$44,105.83, a 100% increase. His office is now processing about 25 passport applications a day. He said we want to continue doing it because it provides a service to the county and provides revenue.

Mr. Killian is requesting approval for creation of an Extra Help line item for \$20,000. He may not use the money now.

Mr. Killian gave the Board a magazine article about contracting with an agency to hire developmentally disabled people at minimum wage to do daily work of scanning, pulling documents, filing the documents, and linking them to the imaging system. He has checked with a similar local agency. The local agency has two people that would fit the needs of the Clerk's Office. The total cost would be about \$16,000 per year. Benefits

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would not be needed because the people would only work a certain number of hours so they do not lose their Social Security benefits.

Mr. Killian said today five people from his office are in various courtrooms, which is almost half the staff. The remaining staff have to handle all of the data entry, jury information, etc.

Mrs. Corkrum asked Mr. Killian if he is seeing a better turnout of jurors with the increased pay. Mr. Killian said yes. He used to see a 60% turnout. Now there is usually an 85% turnout. One day everyone reported except one person.

Mrs. Corkrum asked how is the turnaround time for reimbursement? Mr. Killian said the jury manager has not submitted the claims yet. They are supposed to be submitted monthly. The claims will be sent to the state right away.

Mr. Killian is requesting additional money. Mrs. Corkrum said she would prefer to take it out of the Jury line item or something similar to that. She is not in favor of revising budgets at this time of year. Mr. Koch asked Mr. Killian what has changed in the last two months? Mr. Killian said we didn't know the passports would keep continuing. It hasn't slowed down at all. The Board reviewed the Clerk's budget.

Mr. Koch said he is having a hard time moving any money. He said why do we want to move line items? We're working on a bottom line budget. Mrs. Corkrum said the request is for a salary type of payment but there are not enough funds in the salary portion of the budget for the extra help.

Mr. Bowen said we have had so many conversations about that the budgets were just approved and now we're changing it two weeks out. He also has another request today from a different department. Mr. Bowen would like to consider only changing the budget on a quarterly or half-year basis. He said it's the Board's call.

Mr. Koch said that is kind of my point in asking why it's changed in the last couple months. Mr. Killian said a lot of this happened during the period between October when the initial budget information was submitted and when the budget was passed.

There was discussion about the possibility of paying for the extra help from existing salary line items for six months. The Board decided it would not work well.

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Mrs. Corkrum said she thinks we need to do a policy change. Mr. Koch agreed. Mrs. Corkrum said she would like to consider implementing a policy of not taking requests until July 1. The Board decided to wait to make a decision about the policy change until there is a full quorum, currently scheduled for January 29. Mr. Koch said he feels it will allow the Board to see the budget information more clearly than the current system of many transfers throughout the year. Mr. Bowen will talk with the Accounting Department to determine what would need to happen. He will meet with the Board again on January 29.

In response to Mr. Killian's question regarding his request for Extra Help, the Board stated they did not give approval. Mr. Bowen asked is it the Board's intent to approve the request on January 29? The Board said they will reserve any decision until January 29.

Mr. Killian asked if he could pay the workers out of the Professional Services line item until January 29. Mrs. Corkrum said if they are part-time, she supposes he could. Mr. Bowen said that's a solution unless you have commitments for the line item now. Do you have commitments any time this year for the Professional Services line item? Mr. Killian said no, he has no contracts at this time.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Budget Changes

Mrs. Corkrum said I think we're all in agreement to change the policy but I think we need to give notice. Mr. Koch said he has been so against moving numbers around.

Public Works Contract for Health Department Remodel at 412 West Clark (Courthouse Annex)

Mr. Bowen said the Coyote Ridge prison crew took it upon themselves to start peeling the tile. It exposed asbestos. All-Safe Abatement cleaned up the mess. Now the floors are uneven. Some places have asbestos and some don't. It's clearly cheaper to remove the asbestos than to level the floors with the holes. The contract is not to exceed \$8415. The Health Department will pay for it. We have a contingency line item for

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unknowns. The framing bid came in a lot cheaper than we were anticipating. Mr. Bowen has stressed to the Facilities Manager that we need to stay within budget. He has been assured that we are staying within budget. The asbestos was in the glue that laid the tile down.

Motion – Mrs. Corkrum: I move we approve Resolution 2007-026, Public Works Contract between Franklin County and All-Safe Abatement to remove and dispose of asbestos and all VAT located on the first floor of 412 West Clark Street, Pasco, for the Benton-Franklin Health District remodel. Second by Mr. Koch. 2:0 vote in favor.

Rosie Arteaga Personal Service Agreement for Interpreting Services

The Board reviewed a letter from Patricia Austin, Superior Court Administrator, regarding Rosie Arteaga's request for increased payment for interpreting services (Exhibit 13). Mrs. Corkrum said she has no doubt that the interpreter has been underpaid for awhile but it isn't our fault if the administrator didn't bring it forward. The Board decided not to take action at this time because it was not included in the 2007 budget request. Mrs. Corkrum said if the Board does make the policy change for budget changes to occur in July, it will be the Superior Court's responsibility to bring it back to us, not for us to track it. They can pay it if they can find it in their budget.

Project Status review

Statue: The statue work will be done later. Mr. Bowen gave the contractor approval to wait to travel to Pasco when the weather is better.

Brass Sculptures: Mr. Bowen is expecting to receive a Benjamin Franklin sculpture soon.

Human Resources: The Board gave approval to advertise to fill the part-time position to assist the Human Resources director.

Work Release: The state L&I inspector has overridden the local L&I inspector. Mr. Bowen gave the Board an update about the new Work Release area.

OTHER BUSINESS

Dispatch

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Dispatch Superintendent Ed Bush met with the Board. Present in audience: Joe Chapman.

Mr. Bush said the 2007 Current Expense Dispatch budget connects with the fiscal year for the 911 program through the state. He needs to add a line item for training pay which is reimbursable by the state. Also, three supervisory positions were created through our state contract. Some cost of living adjustments (COLAs) have been made. At the time the budget was prepared, we did not know if six or eight people would test. Six people tested. Three people have been promoted: Sheryl Gallegos, Barbara Hart and Hugo Valencia.

Mr. Bush asked for approval of a resolution that will transfer some of the monies and create a new line item for training pay. Mrs. Corkrum said so there's no increase? Mr. Bush said there is no increase to the bottom line. It's all coming out of salary line items. It is consistent with the state reimbursement fund.

Mrs. Corkrum said when we allowed the shift supervisors and also knowing we were going to get some reimbursement of training money from the state, we pretty much approved this request but didn't know the figures at the time of the budget. Mr. Bush said that's pretty much true. He gave a history of the procedure that has been used. He will be meeting with the state tomorrow for more information regarding their process.

Mrs. Corkrum asked could you get along status quo just the way you are until July 1? Mr. Bush said with calls for service and overtime, he would say no. Mrs. Corkrum asked if the employees you have promoted could just continue to be paid out of their salary line items as is until July 1. Mr. Bowen said Mrs. Corkrum is agreeing you can make these salary adjustments now but correct the budget in July. Mr. Bowen said he looks at this request differently than Mr. Killian's request earlier today because the Clerk's Office is asking to increase their bottom line. This Dispatch request is to move things around in the salary line items area, not change the bottom line at all. Mrs. Corkrum explained to Mr. Bush that what the Board is trying to do is not have all these changes right after the budget. Mr. Bush said Chief Accountant Tom Westerman's recommendation was to approve the resolution. The state requirements for the budget

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will involve some budget submissions in March and April with the state approving in June or July.

Motion – Mrs. Corkrum: I move for approval of Resolution 2007-027, creation of line item 970 (training pay) in the 2007 Current Expense Sheriff's – Communications Budget #560 and intra budget transfers totaling \$14,485 within the 2007 Current Expense Sheriff's – Communications Budget as listed. Second by Mr. Koch. 2:0 vote in favor.

Recessed at 11:44 a.m.

Reconvened at 11:45 a.m.

Designation of Public Records Officer

Motion – Mrs. Corkrum: I move approval of Resolution 2007-028 relating to public records implementing the Public Records Act providing for Public Records Officer, naming Fred Bowen, County Administrator. Second by Mr. Koch. 2:0 vote in favor.

Final Approval Short Plat SP 2006-022, Pasco Church of God

Motion – Mrs. Corkrum: I move we approve Resolution 2007-029 in the matter of County Planning, final approval of Short Plat 2006-22 for the Pasco Church of God. Second by Mr. Koch. 2:0 vote in favor.

Adjourned at 11:49 a.m.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until January 22, 2007.

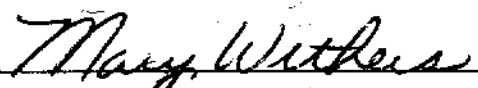
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chairman


Chairman Pro Tem


Member **ABSENT**

Attest:


Clerk to the Board

Approved and signed February 7, 2007.

AGENDA ITEM: Consent	TYPE OF ACTION NEEDED	CONSENT AGENDA <u>xx</u>
MEETING DATE: B/C 01-22-06 F/C 01-17-06	Executive Contract <u>xx</u>	PUBLIC HEARING
SUBJECT: Contract with the City of Kennewick for Graffiti Abatement Program	Pass Resolution <u>xx</u>	1ST DISCUSSION
Prepared By: Kathryn M. Phillips	Pass Ordinance	2ND DISCUSSION
Reviewed By: Sharon Paradis	Pass Motion	OTHER
Other		

BACKGROUND INFORMATION

The Benton-Franklin Counties Juvenile Justice Center (BFJJC) has been providing the Graffiti Abatement Program (GAP) to the City of Kennewick for a number of years. The purpose of GAP is the removal of graffiti caused by vandalism with juveniles sentenced to work crew.

SUMMARY

The City of Kennewick feels it is in the best interest to continue the GAP through the Benton-Franklin Counties Juvenile Justice Center for the period of January 1, 2007 through December 31, 2007 and is renewable for successive one-year periods.

RECOMMENDATION

We recommend that the Board of Commissioners of Benton County sign the Fee for Services Contract between the City of Kennewick and Benton-Franklin Counties Juvenile Justice Center.

FISCAL IMPACT

The fee for service rate is included in Juvenile Justice Center's Budget.

MOTION

I move that the Benton County Board of Commissioners and the Franklin County Board of Commissioners approve and sign the Fee for Services Contract between the City of Kennewick and Benton-Franklin Juvenile Justice Center.

Resolution 2007-019

AGENDA ITEM: Consent	TYPE OF ACTION NEEDED	CONSENT AGENDA <u>xx</u>
MEETING DATE: B/C 01-22-07 F/C 01-17-07	Executive Contract <u>xx</u>	PUBLIC HEARING
SUBJECT: Tri-Cities Chaplaincy	Pass Resolution <u>xx</u>	1ST DISCUSSION
Prepared By: Kathryn M. Phillips	Pass Ordinance	2ND DISCUSSION
Reviewed By: Sharon Paradis	Pass Motion	OTHER
	Other	

BACKGROUND INFORMATION

Tri-Cities Chaplaincy has been providing counseling and consultation services to the Juvenile Detention facility for numerous years. The Chaplaincy provides individual and group care counseling services for youth in detention. The Chaplaincy responds to clergy who have parishioners at the Juvenile Detention facility or who have questions about the facility's services.

SUMMARY

The Benton and Franklin County Boards of Commissioners signed the original Personal Service Contract in Benton and Franklin Counties Superior Court Juvenile Division for the Tri-Cities Chaplaincy on February 13, 2006 and February 22, 2006, respectively.

RECOMMENDATION

We recommend that the Boards of Benton and Franklin Counties sign the Contract between Benton-Franklin Juvenile Justice Center and Tri-Cities Chaplaincy, a Washington non-profit corporation.

FISCAL IMPACT

The fiscal impact is \$10,197.00, which has been budgeted for in our Approved 2007 Budget.

MOTION

I move that the Chairs of the Boards of County Commissioners be authorized to sign the Contract Amendment Between Benton-Franklin Counties Juvenile Justice Center and Tri-Cities Chaplaincy.

EXHIBIT 3
Franklin County Auditor

January 17, 2007

1016 North 4th Avenue
Pasco, WA 99301

ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

2006 Vouchers

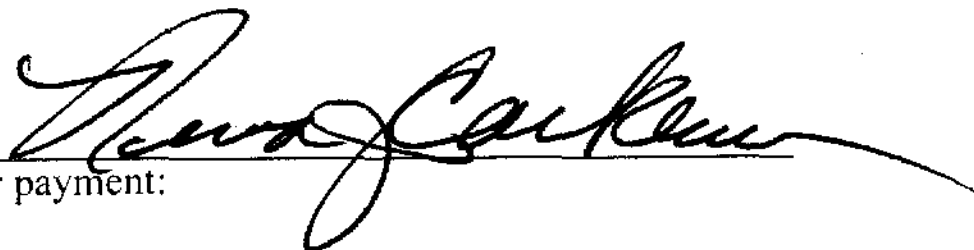
January 17, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 17, 2007

Move that the following warrants be approved for payment:



FUND Expenditures	WARRANT		Amount Issued
	From:	To:	
FC Capital Projects Fund	181	184	\$1,730.01
Jail Commissary	2278	2284	\$6,433.82
Solid Waste	2174	2174	\$581.36
Law Library	1012	1012	\$1,023.29
TRAC	10202	10228	\$34,207.28
FC RV Facility	300	307	\$3,332.28
Current Expense	54889	54943	\$26,938.20

*Except warrant 54931 for \$165.21
was not approved.*

In the amount of 74,246.24. The motion was seconded by
And passed by a vote of 2 to 0



Accounting
545-3505

Elections
545-3538

Recording
545-3536

Licensing
545-3533

EXHIBIT 4
Franklin County Auditor

January 17, 2007

1016 North 4th Avenue
Pasco, WA 99301

ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

2007 Vouchers

January 17, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 17, 2007

Move that the following warrants be approved for payment:



FUND Expenditures	WARRANT		Amount Issued
	From:	To:	
TRAC	1	24	\$55,875.88
FC RV Facility	308	310	\$691.23
Jail Commissary	2285	2287	\$1,504.67
Current Expense	54944	54944	\$105,908.50

In the amount of 163,980.28. The motion was seconded by
And passed by a vote of 20 to



Accounting
545-3505

Elections
545-3538

Recording
545-3536

Licensing
545-3533

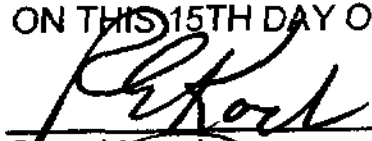
VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
APPROVED FOR PAYMENT IN THE AMOUNT OF \$206,953.23 ON THIS 15TH DAY OF JANUARY 2007.

COUNTY ROAD FUND

15000

150 000 001 540 00


Board Member


Board Member
ABSENT

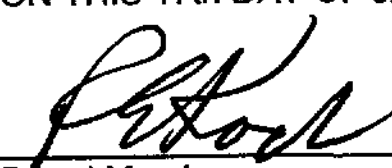
Board Member

2006 Vouchers

Voucher #	Claimant	Purpose	Amount
	AMERIGAS-KENNEWICK	propane/tank rental	1,961.40
	AMERICA WEST ENVIRONMENTAL	gromelt	5,615.75
	AVISTA UTILITIES	monthly service	869.24
	BIG BEND ELECTRIC COOP	monthly service	394.73
	CASCADE NATURAL GAS	monthly service	559.06
	CENTURYTEL	monthly service	37.77
	CINGULAR WIRELESS	monthly service	128.66
	COLUMBIA GRAIN & FEED	copper/sharpen chain/sprayers	87.14
	COLUMBIA INDUSTRIES	shredding service	24.30
	CONNELL GRANGE SUPPLY	flint refill/springs	7.60
	CONTECH CONSTRUCTION PRODUCTS	dimple bands	207.97
	FASTENERS, INC.	lag bolts/hex nuts/washers/tape rule	107.54
	FRANKLIN CO MOTOR VEHICLE	crack sealer/road saver/weed spray/repairs	113,861.37
	FRANKLN CO PUD	monthly service	1,260.54
	FRANKLIN CO INFO SERVICES	scan charges for Oct & Nov 06/reimbursement	1,366.88
	J-U-B ENGINEERS, INC.	professional services	54,582.59
	ARTBA	2007 dues	150.00
	NORCO, INC.	harness	43.32
	PACIFIC OFFICE AUTOMATION	overage charges	3.34
	RANCH & HOME, INC.	tarp 20' X 30'	92.04
	SIX STATES DISTRIBUTORS	tarp rope-rub/tarp tie hook	67.25
	CITY OF CONNELL	monthly service	134.05
	TWIN CITY METALS, INC.	rebar	108.30
	U.S. DOSIMETRY TECH., INC.	quarterly reports/TLD 5 chip	165.45
	U.S. LINEN	service	140.24
	UTILITIES UNDERGROUND LOCATE	excavation notifications	30.45
	WESSIEN CONSTRUCTION, INC.	pay est.#2/CRP582	24,946.25

2006 VOUCHERS**VOUCHER APPROVAL**

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
APPROVED FOR PAYMENT IN THE AMOUNT OF \$151,870.81 ON THIS 17th DAY OF JANUARY, 2007.

2006 VOUCHERS**MV&PW EQUIPMENT FUND****500 000 001****548.60**

 Board Member

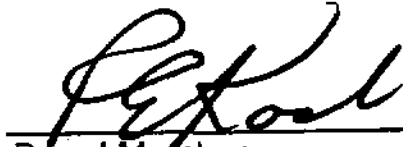

 Board Member
ABSENT

Board Member

Voucher #	Claimant	Purpose	Amount
	Arsenault Assoc.	Annual software maintenance	1,868.40
	Astley's Automotive Warehouse	Points, rotor, cap, filter, wire, credit	43.73
	Basin Disposal, Inc.	Monthly Service: 12/01/06-12/31/06	166.14
	Cascade Natural Gas	Monthly Service: 11/30/06-12/29/06	1,725.83
	Clyde West	Shift cable, two-speed shift, fixed motor	1,599.75
	Connell Grange	Nails, screws, heat cable, volt tester, Oxy 155	83.13
	Connell Oil, Inc.	Unleaded & diesel	8,717.56
	Coral Sales Company	Standard cable kit, distance measurer	64.98
	Critzer Equipment	Edges	9,583.47
	Day Wireless Systems	Contract Maintenance, hardware	2,283.45
	D&R Auto Parts	Shifter boot	43.24
	Franklin County PUD	Monthly Service: 11/28/06-12/27/06	1,279.23
	Franklin County Road Fund	Loan payment and interest for 2005 & 2006	117,038.00
	Franklin County Graphic	Classified Ad: Call for Bids/Flail Mowers	93.50
	Franklin County Info Services	SCAN Charges: 10/06 & 11/06	5.05
	Husk Office Furniture & Supplies	Ink cartridges	64.96
	Darrel Farnsworth	Cell phone reimbursement: 07/06 thru 12/06	132.48
	Western Integrated Technologies	Reseal valve of sweeper	224.18
	NAPA Auto Parts	Misc. parts	1,463.40
	Ranch & Home	Faucet flex lines, credit, coupler, drill	93.44
	U.S. Linen	Misc. linen services & supplies	61.56
	Wingfoot Commercial Tire, Inc.	Tires for GT-9511	605.22
	Wondrack Distributing	Leaded & unleaded	4,630.11

VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
 HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
 APPROVED FOR PAYMENT IN THE AMOUNT OF \$1,667.69 ON THIS 17TH DAY OF JANUARY 2007.

SOLID WASTE FUND**152 001 001****539 10****2006 Vouchers**

 Board Member


 Board Member


 Board Member
ABSENT

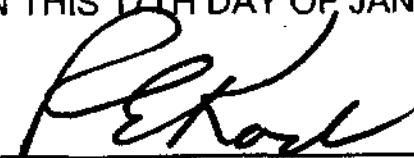
Voucher #	Claimant	Purpose	Amount
	BDI TRANSFER	dumping coupons	546.75
	CINGULAR WIRELESS	monthly service	11.86
	FRANKLIN CO PUBLIC WORKS	reimburse 4th qtr services	735.54
	FRANKLIN CO INFO SERVICES	scan charges for Oct & Nov 06	6.32
	NORTHWEST CONTAINER RENTALS	recycle box rent	367.22

VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
APPROVED FOR PAYMENT IN THE AMOUNT OF \$372.13 ON THIS 17TH DAY OF JANUARY 2007.

SOLID WASTE FUND
152 002 001
523 30

2006 Vouchers



Board Member



Board Member

ABSENT

Board Member

Voucher #	Claimant	Purpose	Amount
	BDI TRANSFER	litter crew disposal costs	354.06
	CINGULAR WIRELESS	monthly service	18.07

VOUCHER APPROVAL

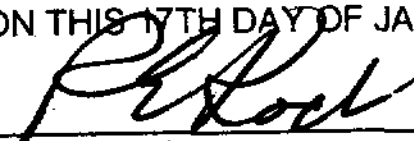
WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
 HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
 APPROVED FOR PAYMENT IN THE AMOUNT OF \$9,428.29 ON THIS 17TH DAY OF JANUARY 2007.

COUNTY ROAD FUND

15000

150 000 001 540 00

2007 Vouchers


 Board Member


 Board Member

ABSENT

Board Member

Voucher #	Claimant	Purpose	Amount
	AMERIGAS-KENNEWICK	propane	623.05
	BRUTZMAN'S, INC.	color copies/daily planners/binder clips/copy paper	887.30
	INFRASTRUCTURE SOFTWARE	build R3-3A reports/recover lost data	1,500.00
	W.C.C.S.	2007 membership for Richard Russum	100.00
	GARY FITCH	cell phone reimbursement-retro	210.00
	STAR RENTALS & SALES	dozer rental	324.90
	TRIMBLE FINANCIAL SERVICES	R8 GNSS Base & Rove	1,543.81
	U.S. LINEN	service	162.85
	W.S.A.C.	transportaton dues for 2007	2,832.00
	ZEE MEDICAL SUPPLIES	first-aid supplies	138.30
	4M JANITORIAL SUPPLY	monthly service	1,106.08

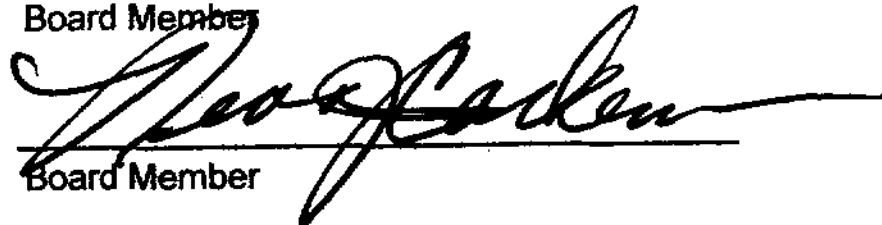
VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
 HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
 APPROVED FOR PAYMENT IN THE AMOUNT OF \$10,525.84 ON THIS 17TH DAY OF JANUARY 2007.

2007 YEAR VOUCHERS

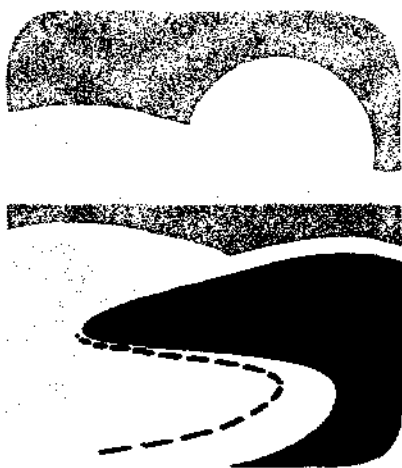
MV&PW EQUIPMENT FUND
500 000 001
548.60


 Board Member


 Board Member
ABSENT

Board Member

Voucher #	Claimant	Purpose	Amount
	Astley's Automotive Warehouse	Parts	121.97
	Clyde West	Steering unit for SV1525	812.81
	Critzer Equipment	Parts	5,748.40
	Farmer's Exchange	Switches, gauge & hose for WE2003	264.87
	Franklin County Road Department	Reimbursement for 4th quarter 2006 services	319.66
	Instrument Sales and Service	Standard roadwatch	551.76
	Les Schwab Tire Center	4 tires for mower	331.52
	McCurley chevrolet	Repair of dome light & replace relay	108.84
	Russ Dean Ford	Parts	2,124.36
	Tri-City Battery	Warranty battery	13.00
	U.S. Linen	Service to shop	128.65



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer
Guy F. Walters, Assistant Public Works Director

DATE: January 17, 2007
 TF-07-005

TO: Board of County Commissioners
 Franklin County, Washington

FROM: Tim Fife, P.E.
 Public Works Director/County Engineer

SUBJECT: 2007 Sheriff's Vehicle Purchase for Port of Pasco Contract

Attached please find a tabulation of quotes for three (3) Crown Victorias and one (1) Chevrolet Impala for the Port of Pasco Contract.

The quote from Russ Dean Ford and Day Wireless is the lowest overall quote for the Crown Victorias.

The quote from McCurley Chevrolet and Day Wireless is within \$65.00 of the State Contract Bid. The taxes that will stay local will more than offset the difference in quotes.

Therefore, we recommend that the following sheriff's vehicles be purchased as follows:

Three (3) Crown Victorias

	<u>Total</u>
Russ Dean @ \$22,435.00/each	\$67,305.00
Tax	<u>5,586.32</u>
TOTAL	\$72,891.32

NOTE: Additional equipment supplied and assembled @ Day Wireless

One (1) Chevrolet Impala

	<u>Total</u>
McCurley Chevrolet @ \$19,265.35	\$19,265.35
Tax	<u>1,599.02</u>
TOTAL	\$20,864.37

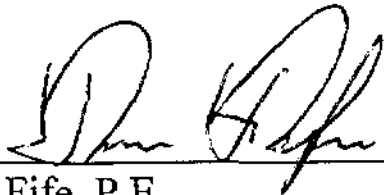
FRANKLIN COUNTY
PUBLIC WORKS DEPARTMENT

TF-07-005
January 17, 2007
Page 2

Your review and approval is hereby requested.

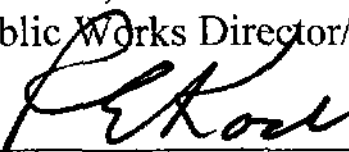
Dated this 17 day of January, 2007.

Recommended:

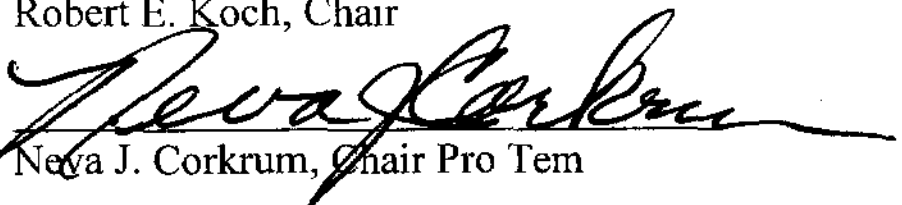


Tim Fife, P.E.
Public Works Director/County Engineer

Approved:



Robert E. Koch, Chair

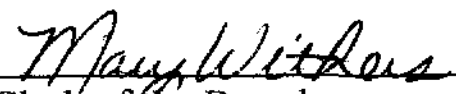


Neya J. Corkrum, Chair Pro Tem

ABSENT

Rick Miller, Member

Attest:



Clerk of the Board

CARS FULLY EQUIPPED**FCI**

2007 CROWN VICTORIA	40,075.00
SALES TAX	<u>3,326.23</u>
TOTAL	43,401.23

RUSS DEAN - DAY WIRELESS

2007 CROWN VICTORIA	39,200.00
SALES TAX	<u>3,253.60</u>
TOTAL	42,453.60

STATE CONTRACT - DAY WIRELESS

2007 CROWN VICTORIA	39,639.00
SALES TAX	<u>3,290.04</u>
TOTAL	42,929.04

FCI

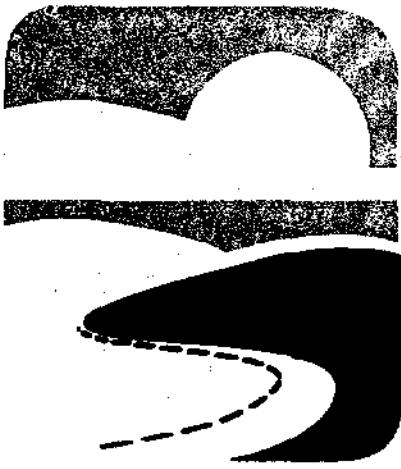
2007 CHEVROLET IMPALA	23,00.00
SALES TAX	<u>1,909.00</u>
TOTAL	24,909.00

STATE CONTRACT - DAY WIRELESS

2007 CHEVROLET IMPALA	19,811.00
SALES TAX	<u>1,644.31</u>
TOTAL	21,455.31

MC CURLEY - DAY WIRELESS

2007 CHEVROLET IMPALA	19,870.00
SALES TAX	<u>1,649.21</u>
TOTAL	21,519.21



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer
Guy F. Walters, Assistant Public Works Director

DATE: January 10, 2007
TO: Tim Fife
From: Darrel Farnsworth
Subject: Purchase Sheriff cars

Tim,

I recommend we purchase three Crown Victoria's from Russ Dean Ford. They were lower than State bid. Purchase price of each car is 22,435.00 before tax. Total including tax is 72,891.32. The cars will be assembled at Day Wireless.

I also recommend the County purchase one Chevrolet Impala from McCurly Chevrolet. The Impala bid came in just over the State bid; purchase price with tax is 20,864.37. Day Wireless will assemble this car also. These cars would increase the fleet to accommodate the airport contract.

The total cost of the four cars with police equipment including tax will be \$150,306.32.

Equipment Superintendent

A handwritten signature in dark ink, appearing to read 'Darrel Farnsworth', written over a horizontal line.

Darrel Farnsworth

DEVIATION ANALYSIS

AGENCY: Franklin County Public Works Department
PROJECT TITLE: 2006 Gravel Road Paving Upgrades
PROJECT NO.: CRP 592A – Eagle Road
FUNDING: Public Works Trust Fund (PWTF)

1. Posted Speed Limit:

50 MPH

2. Physical Comparison:**(a) Standard Design Geometrics**

The typical roadway sections for 2006 Gravel Road Paving Upgrade are designed utilizing Minimum Design Standards as directed in the "Local Agency Guideline Manual" (LAG) Chapter 42, Resolution No. 2006-441, and "Deviation Analysis for CRP 592/2006 Gravel Road Paving Upgrades" as approved by County Commissioners on September 6th, 2006.

Eagle Road's design speed is 30mph. The minimum radius for a 30 mph curve is 275'.

(b) Deviation Geometrics

The section of Eagle Road that we are requesting a design deviation currently has a 52' radius curve. This curve does not currently meet AASHTO's minimum standards. This section of Eagle Road would be designed with a radius of 150' (a 20 mph curve) allowing the road to be constructed within current County right-of-way.

(c) Discussion

Eagle Road is curvy 1½ mile, dead-end, gravel road with few homes to serve. The curve in question is at the end of the project thus having the least amount of traffic ($\pm$ 10 vehicles per day). This road's right-of-way was established, as contracted with USBR, to provide access to the Irrigation Farm Units. The final segment of Eagle Road where said curve is located only provides access to Farm Unit 53, Block 21 and the USBR irrigation facilities. The existing Right of Way (R/W) was granted as part of the platting of the Columbia Basin Project.

Cost Comparison**(a) Standard**

Constructing the final curve on Eagle Road to minimum design standards of 275' radius would require Franklin County to acquire substantial R/W from the owner of Farm Unit 53, Block 21. It would adversely affect the existing irrigation circle and reduce the farmable acreage. Franklin County would have to purchase a third of an acre of land costing approximately \$10,000 and minimum of three (3) month's delay for appraisal and acquisition assuming we can reach an agreement with the property owner.

(b) Deviation

By constructing the last curve on Eagle Road with 150' radius, no additional R/W would be needed. No additional cost for R/W or delays would be incurred.

(c) Discussion

Eagle Road is one of a number of Franklin County Roads that were selected for the 2006 Gravel Road Paving Upgrades utilizing a Public Works Trust Fund (PWTF) loan. In our PWTF loan application, Franklin County committed to reconstructing and paving approximately 30 miles of existing gravel roads without any R/W costs. Minor amounts of R/W and construction permits were to be acquired at no cost to Franklin County. If Franklin County were to meet the minimum design standards, it would require major R/W acquisition costs and delays.

4. Reasons Standard Cannot Be Achieved At This Time:

The curve on Eagle Road that design standards would be deviated from is located at the very end of Eagle Road serving minimal traffic. To meet the standard at this time would delay the project and affect the irrigation circle resulting in a loss of farmable acreage, thus requiring compensation and considerable amount of delay for the acquisition process. It could ultimately result in the elimination of all or part of the reconstruction of Eagle Road.

5. Certification

The Board of Commissioners of Franklin County, Washington, have examined this deviation request and believe it to be in the best public interest that it be granted.

APPROVED this 17 day of January, 2007

Recommended:

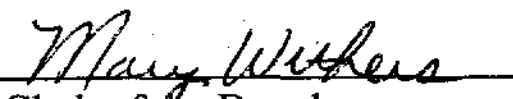

Tim Fife, P.E.
Public Works Director/County Engineer

Approved:


Robert E. Koch, Chair


Neva J. Corkrum, Chair Pro Tem


ABSENT
Rick Miller, Member

Attest: 
Clerk of the Board

January 17, 2007

**SUPERIOR COURT OF THE STATE OF WASHINGTON
FOR BENTON AND FRANKLIN COUNTIES**

7122 W. Okanogan Place, Building A, Kennewick, WA 99336

COURT ADMINISTRATOR
PATRICIA J. AUSTIN

ADMINISTRATIVE ASSISTANT
KATHERINE SHAW

BENTON COUNTY JUSTICE CENTER
FRANKLIN COUNTY COURTHOUSE
TELEPHONE (509) 736-3071
FAX (509) 736-3057

January 11, 2007

Fred Bowen
Franklin County Administrator
1016 North 4th
Pasco, WA 99301

Re: Rosie Arteaga Personal Service Agreement for Interpreting Services

Dear Fred:

You brought to my attention an error in my letter of December 19, 2006 with regard to the above contract. Hopefully, the following will clarify my error.

I have reviewed Rosie Arteaga's letter dated October 30, 2006 wherein she is requesting to amend her contract to compensate for additional hours worked per month, averaging 37 additional hours per month and increasing her compensation by \$40.00 per hour. This would be an increase of \$480.00 per month for interpreting services provided to the Superior Court. This would increase her current contract from \$1,000.00 per month to \$1,480.00 per month.

I agree that Ms. Arteaga's hours have increased and I believe the compensation she is requesting is reasonable when compared to other interpreters in the local area and throughout the state.

Should the Board decide to increase Mr. Arteaga's contract amount, the Superior Court Budget would need to be supplemented accordingly. Should you have any additional questions, please feel free to contact me.

Sincerely,

Patricia Austin
Superior Court Administrator

1" = 1000'



RADAR
HILL

SAGEHILL ROAD

EAGLE ROAD

DEVIATION LOCATION

