

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for January 8, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board. Present in audience: Sheriff Richard Lathim and Tri-City Herald Reporter Joe Chapman.

Consent Agenda

Motion - Mr. Miller: I move that we accept the consent agenda as follows:

1. Approval of **Resolution 2007-007** for the Interlocal Agreement relating to law enforcement service between Franklin County and the Port of Pasco / Airport.
2. Approval of ***Out-of-State Travel Request*** for Richard Lathim to attend the Western States Sheriff's Training Conference in Reno, Nevada, March 6-9, 2007, for an estimated cost of \$615.92. (Exhibit 1)
3. Approval of ***Out-of-State Travel Request*** for Kevin Carle to attend the Western States Sheriff's Training Conference in Reno, Nevada, March 6-9, 2007, for an estimated cost of \$615.92. (Exhibit 2)
4. Approval of **joint Resolution 2007-008** in the matter of terminating Robert Davidson and appointing Tony Larsen as a county-designated mental health professional.
5. Approval of **Resolution 2007-009** for the TUI Master Agreement and AQRIT Software License Agreement between Technology Unlimited Inc. (TUI) and Franklin County Treasurer for a cost of \$25,655 plus tax, and authorizing the Chairman to sign said contracts on behalf of the Board.

Second by Mrs. Corkrum. 3:0 vote in favor.

Sheriff Lathim said all the concerns regarding the Port of Pasco contract were resolved.

VOUCHERS/WARRANTS

Motion – Mr. Miller: I move for approval of payment of the following vouchers/warrants: Current Expense warrants 54650 through 54674 for \$24,015.67; Courthouse

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Facilitator warrants 72 through 73 for \$1,660.00; Law Library warrants 1010 through 1011 for \$6,224.06; Veteran's Assistance warrant 1316 for \$378.02; Auditor O&M warrants 398 through 400 for \$344.77; TRAC warrants 10170 through 10201 for \$29,493.19; Courthouse Facilitator warrants 74 through 75 for \$1,692.50; Elections Revolving warrants 369 through 372 for \$2,026.07; Current Expense warrants 54675 through 54688 for \$2,827.10; and Franklin County Capital Projects Fund warrants 173 through 180 for \$21,445.80; for a total of \$90,107.18. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 3)

Motion – Mrs. Corkrum: I move for approval of payment for Current Expense warrants 54689 through 54690 for \$261.58. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 4)

Table purchase

Motion – Mrs. Corkrum: I move we approve the purchase of a table for Commissioner Miller's private office. Second by Mr. Koch. 3:0 vote in favor.

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Public Hearing: VOE 2006-01, Vacation of Easement for Brett and Loren Heinen to vacate two 100' x 20' community well (future well site) easements

Public Hearing convened at 10:16 a.m. Present: Commissioners Koch, Corkrum and Miller; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Tri-City Herald Reporter Joe Chapman.

Mr. MacPherson reviewed information on the Action Summary (Exhibit 5). He showed an aerial photograph with parcel overlay of the site on the screen. The two well easements are parts of adjoining subdivisions. The easements are no longer needed. Both subdivisions meet the requirements for individual wells as long as there is outside irrigation, which is in place. Staff recommends that the two easements be vacated.

Mr. Koch asked Mr. Chapman if he wished to comment. Mr. Chapman said no. Mr. Koch dispensed with asking for comment as no one else was present to comment.

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Motion – Mrs. Corkrum: I move we grant approval of Vacation of Easement 2006-1 as described. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2007-010.

Public Hearing: Short Plat SP 2006-24 for applicants Bob and Dorothy Hammons to short plat 123.79 acres into two lots. Lot #1 is approximately 120.33 acres in size and Lot #2 is approximately 3.46 acres in size. The property is zoned Agricultural Production (AP-20).

Public Hearing convened at 10:21 a.m. Present: Commissioners Koch, Corkrum and Miller; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Tri-City Herald Reporter Joe Chapman.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 6).

On the screen, Mr. MacPherson showed a copy of short plat as submitted by the applicant with parcel overlay and aerial photograph. He reviewed the conditions of approval. Proposed Lot 2 has two existing homes, one very old and one being used. The development regulations only allow one home. The plat could be redrawn with a home on each lot. The owner chose not to do that. The owner plans to demolish the old home prior to final short plat approval. There are two mobile homes on the large lot which is part of proposed Lot 1.

Mr. Koch dispensed with asking for audience comments because no one was present in the audience for that purpose.

Motion – Mr. Miller: I make a motion that we grant preliminary approval of Short Plat 2006-24 subject to the seven findings of fact and six conditions of approval. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-011.

Final Approval Short Plat

Motion – Mrs. Corkrum: I move we grant final approval for Short Plat 2005-15 for Ray Carlisle. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2007-012.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board. Present in audience: Joe Chapman.

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New Insurance Fund

Mr. Bowen told the Board about a proposal to start a new insurance fund to handle county jail inmate health claims as a two-year pilot program. The Board is in favor of pursuing the new fund.

MINUTES

Motion – Mrs. Corkrum: I move for approval of Commissioners Minutes for December 27, 2006. Second by Mr. Koch. 3:0 vote in favor.

Recessed at 10:38 a.m.

Reconvened at 10:39 a.m.

Courthouse Renovation

The Board reviewed the estimate for brass leaf restoration costing \$8550 to do all the gilding on the statue including everything except the rocks. The workers expect to come in January 17, 18 and 19 to do the work. The Board had no objections.

Interpreter Contract

Rosie Arteaga has requested additional compensation as an interpreter. The Board reviewed a letter from Superior Court Administrator Pat Austin. The Board asked Mr. Bowen to obtain further information.

Work Release

The original budget for the Work Release center remodeling work was \$130,000. The current estimate for completion is \$132,000 which includes steel beds costing \$14,000. The initial budget transfer for the work was \$100,000 so an additional \$32,000 will need to be transferred to the account.

Mr. Bowen said when it was brought to our attention that if we build this Work Release area, then we can transfer Work Release inmates out of the jail, thereby freeing some jail space for additional jail inmates, nothing was said about Jail remodeling. Now that we've moved the Work Release out, the jail staff says the former Work Release area in the jail is not adequate to serve the jail prisoners. The complete update in the jail area is estimated to cost \$52,000, which was never brought to Mr. Bowen's attention. He asked if the Board had heard about that need. Mrs. Corkrum said no. Mrs. Corkrum said

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she only heard that we need to get that space so we can put prisoners in it. Mr. Bowen said he assumed because it was inside the jail, it would be okay.

Mr. Bowen said in order to complete the project we need to transfer an additional \$98,000. The additional \$60,000 is to complete the change in the former Work Release Center so it can be used by the jail. Mr. Bowen will prepare a transfer resolution. Mr. Koch asked about drawings for the jail upgrade. Mr. Bowen said Facilities Manager Chris Giles is obtaining the estimates and bids for the work. Some work will be done in-house. Electrical and security work will be done by outside vendors.

PUBLIC WORKS

Public Works Director Tim Fife and Shop Superintendent Darrel Farnsworth met with the Board. Present in audience: Sheriff Richard Lathim and Undersheriff Kevin Carle.

Invitation to Bid: CRP 592/2006 Gravel Road Paving Upgrades

Mr. Fife asked for approval of an invitation to bid for paving of gravel roads. Mr. Koch asked if the roads on the list are at the top of the list. Mr. Fife said they are roads from the top portion of the list but grouped by area. He feels Sheffield Road should be done first because of the landslide problems that have affected Road 170.

Motion – Mrs. Corkrum: I move we have an invitation to sealed bids for 9:30 a.m., Wednesday, January 24 in the Franklin County Commissioners Meeting Room for CRP 592/2006 Gravel Road Paving Upgrades, Group 1, Eagle Road, Access Road, Sheffield Road, and Bellflower Road. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 7)

Mrs. Corkrum said we're getting the money from a loan through the Public Works Trust Fund (PWTF) and we're going to pay the loan off with the second 1/4 real estate excise tax. We're hoping to pave approximately 30 miles of road.

Award of Bid: Two used flail mowers

Mr. Fife recommended award of low bid to Delta Equipment.

Motion – Mr. Miller: I move that we award the bid for the two used flail mowers to Delta Equipment for \$160,826. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 8)

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Mr. Koch asked what is the delivery time? Mr. Farnsworth believes it is 90 days.

Sheriff's Vehicles

The Board reviewed information regarding sheriff's vehicles. The information was discussed by those present. Mr. Miller said he does not see enough savings to buy the used cars instead of new ones. Mrs. Corkrum and Mr. Koch agreed.

Sheriff Lathim said the current car used by Undersheriff Carle is fully equipped except for a computer. It does have a modem. It does not need painting.

Sheriff Lathim said it would work best for us to purchase three new Crown Victoria's and one Impala. He said we're not putting much equipment on the Impala.

Sheriff Lathim suggested buying the first two cars from FCI and ordering them this week. We could decide where to buy the next two cars later. He needs two cars in March because two deputies will be hired and send to the Academy for training in Spokane then. The deputies are housed across town from the Academy.

Mr. Koch asked if they just need transportation. Sheriff Lathim said yes. Mr. Bowen said if you have to purchase the cars anyway and it's within the time frame, just do it now. Mr. Koch asked about the difference in the cost of additional equipment between being done in-house or at a facility in North Bend. Mr. Fife said all the estimates included having Day Wireless install the equipment so the equipment is eligible for the loan. Mr. Farnsworth said the financing is quite a bit cheaper through the local program than North Bend. The bottom line is a little bit cheaper but not huge. Mr. Fife said it is best to have the equipment installed locally in case we have any issues with the vehicles. Mr. Fife said the numbers being reviewed are off of the state contract. It is possible that local vendors can meet the same price.

Motion – Mrs. Corkrum: *I move that we purchase three 2007 Crown Victorias and one 2007 Chevy Impala as equipped.*

Sheriff Lathim said his concern is the budget with the Port of Pasco. He was hoping to purchase two cars now and two in July. Mr. Koch said we are authorizing to buy but not specifying when the cars will be purchased. Mr. Miller said when needed. Mr. Fife said the loan money won't come until March. Mr. Bowen said we have

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\$400,000 set aside to buy vehicles this year. The county has the funds to make the purchases, then be reimbursed by the loan proceeds.

Mr. Bowen asked if the cars are being bought or leased. Mr. Fife said we're buying them. Sheriff Lathim said if we buy from them, they can be fully equipped and ready to go in eight weeks.

Mr. Fife said the Board is approving a plan. His staff will obtain the other needed information. Mr. Koch asked if he will know by Wednesday. Mr. Farnsworth said yes. **Second** by Mr. Miller.

Discussion: Mr. Bowen asked if the Sheriff bought two cars at North Bend now and got the other two cars here, why is there a problem? Mr. Fife said if Public Works can provide cars for the officers to drive during the training academy, there would be no time crunch.

Mr. Farnsworth will come back on Wednesday with a comparison of costs and time line between the state contract and Russ Dean Ford. Then we will have a clear picture of where we're going to buy them. In the end we will have four new vehicles.

Vote: 3:0 vote in favor.

Undersheriff Kevin Carle left the audience.

Request for Extra Step Increase

Mr. Fife requested an extra step increase for Gary P. Fitch, Pasco Road Supervisor. The Board reviewed the request.

Motion – Mrs. Corkrum: I move we approve Gary Fitch's additional step increase for the Pasco Road Supervisor. **Second** by Mr. Miller. 3:0 vote in favor. (Exhibit 9)

Federal Funding Symposium

Mr. Fife notified the Board of a Federal Funding Symposium to be held Thursday, January 18 from 10:00 to noon.

Other Business

Mr. Koch asked Mr. Fife to prepare a synopsis, map and pictures of the Road 170 landslide information for Mr. Koch to take with him when he meets with legislators in Washington, D.C.

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COUNTY ADMINISTRATOR (continuing)

Used Laptop Computers

Mr. Bowen asked if the Board wants to continue using used laptop computers if they are available for the four new Sheriff's vehicles. He has been told that the vendor who sells the used computers has now obtained a Franklin County business license. Sheriff Lathim said they are Panasonic Tuff Book computers that cost \$4000 new and about \$900 used, about a year old. The Board gave **consensus approval** to purchase four additional laptop computers.

DISTRICT COURT

District Court Judge Jerry Roach and Administrator Terrie Yonts met with the Board. Present in audience: Joe Chapman.

Request for new furniture

Judge Roach reviewed the information about new furniture costs and arrangements with the Board. Mr. Bowen said the funding would need to be taken from the Courthouse Restoration fund. In response to Mrs. Corkrum's question about varying heights of employees, Ms. Yonts said the furniture is adjustable.

After reviewing the estimates, Mrs. Corkrum said she thinks you get more for your money with Brutzman's. Mr. Koch agreed. Judge Roach said it works better for us.

Judge Roach said at some time we will begin to get e-citations. We are scanning all of our civil files. Our people are going to be spending more and more time at their desks using keyboards so we want the equipment that can be adjusted for the staff. We are hoping to not store many records in the future because they are now being scanned.

Motion – Mrs. Corkrum: I move we approve the furniture for District Court and purchase as listed from Brutzman's of Kennewick. Second by Mr. Miller. 3:0 vote in favor.

COUNTY ADMINISTRATOR (continuing)

Present in audience: Joe Chapman.

Inter Budget Transfer

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The Board reviewed a proposed inter budget transfer of \$4000 to cover the costs of Auditor Zona Lenhart and Elections Supervisor Diana Killian attending an elections conference in Savannah, Georgia. Mrs. Corkrum said it was determined that the airplane tickets cost \$1400 for two, not \$1400 each. The Contingency budget fund information was reviewed. Mr. Miller said the auditor had indicated there were educational credits available. Mrs. Corkrum said this is a national conference that the county people have not attended before. Mr. Miller asked Mrs. Corkrum if she feels it is important for them to attend this conference. Mrs. Corkrum said according to all the national changes and what is required by the Federal Department of Justice, yes. Mr. Miller asked can they get the credits in state? It bothers him that the request came in so late. Mrs. Corkrum said the auditor just got the brochure.

Motion – Mrs. Corkrum: I move we approve Diana Killian and Zona Lenhart to go to a national elections conference in Georgia. Second by Mr. Miller. 3:0 vote in favor.

Adjourned at 11:51 a.m.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until January 10, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Chairman



Chairman Pro Tem



Member

Attest:



Clerk to the Board

Approved and signed January 17, 2007.

OUT-OF-STATE TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Richard Lathim
 Dates: March 6-9, 2007
 Destination: Reno, NV
 Purpose: Western States Sheriffs' Training Conference
 Account/Budget #: 520

ESTIMATED EXPENSE

Mileage Airfare Miles @ Per Mile \$ 192.60
 Meals..... \$ 90.00
 Lodging..... \$ 208.32
 Registrations, Fares \$ 125.00
 Supplies \$

TOTAL \$ 615.92

(Make Advance Travel \$298.32)

Recommended: Richard Lathim 1/3/07
 (Elected Official/Dept. Head) (Date)

Examined and allowed by the Board of Commissioners, Franklin County, Washington

January, 2007
[Signature], Chair
[Signature] Member
[Signature], Member

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____

Received by: _____

OUT-OF-STATE TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Kevin Carle
 Dates: March 6-9, 2007
 Destination: Reno, NV
 Purpose: Western States Sheriffs' Training Conference
 Account/Budget # 520

ESTIMATED EXPENSE

Mileage Air Fare Miles @ 192.60 Per Mile \$ 192.60
 Meals..... \$ 90.00
 Lodging..... \$ 208.32
 Registrations, Fares \$ 125.00
 Supplies \$

TOTAL \$ 615.92 (Make Advance Check for \$298.32)

Recommended: [Signature] 1/3/07
 (Elected Official/Dept. Head) (Date)

Examined and allowed by the Board of Commissioners, Franklin County, Washington

January 8, 2007
[Signature], Chair
[Signature], Member
[Signature], Member

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____

Received by: _____

EXHIBIT 3
Franklin County Auditor

January 8, 2007

1016 North 4th Avenue
Pasco, WA 99301

ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

2006 Vouchers

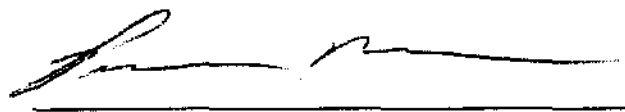
January 8, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 8, 2007

Move that the following warrants be approved for payment:



FUND Expenditures	WARRANT		Amount Issued
	From:	To:	
Current Expense	54650	54674	\$24,015.67
Courthouse Facilitator	72	73	\$1,660.00
Law Library	1010	1011	\$6,224.06
Veteran's Assistance	1316	1316	\$378.02
Auditor O&M	398	400	\$344.77
TRAC	10170	10201	\$29,493.19
Courthouse Facilitator	74	75	\$1,692.50
Election Revolving	369	372	\$2,026.07
Current Expense	54675	54688	\$2,827.10
FC Capital Projects Fund	173	180	\$21,445.80

In the amount of 90,107.18. The motion was seconded by
And passed by a vote of 3 to 0



Accounting
545-3505

Elections
545-3538

Recording
545-3536

Licensing
545-3533

EXHIBIT 4
Franklin County Auditor

January 8, 2007

1016 North 4th Avenue
Pasco, WA 99301

ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

2007 Vouchers

January 8, 2007

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 8, 2007

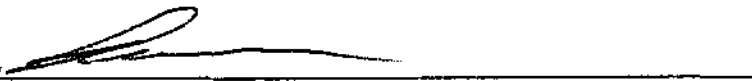
Move that the following warrants be approved for payment:



FUND Expenditures	WARRANT		Amount Issued
	From:	To:	
Current Expense	54689	54690	\$261.58

In the amount of 261.58. The motion was seconded by

And passed by a vote of 3 to 0



Accounting
545-3505

Elections
545-3538

Recording
545-3536

Licensing
545-3533

FRANKLIN COUNTY ACTION SUMMARY

Agenda Item: Brent and Loran Heinen (Heinen Brothers, Inc.)	TYPE OF ACTION NEEDED	Consent Agenda
Meeting Date: January 8, 2007	Execute Contract	Public Hearing X
Subject: VOE 2006-01, to vacate two community well (future well site) easements (100' x 20')	Pass Resolution X	1st Discussion
	Pass Ordinance	2nd Discussion
Prepared By: Jerrod MacPherson	Pass Motion X	Other
Reviewed By: Jerrod MacPherson	Other	

BACKGROUND INFORMATION

Brent and Loran Heinen (Heinen Brothers, Inc.) have applied to vacate two community well (future well site) easements (100' x 20') on two separate lots within two different, but adjacent residential subdivisions. The easements were established on two recent subdivision applications as part of a future plan for a community water system for the developments.

The developers have complied with the State (DOE/DOH) requirements for the two residential subdivisions by utilizing exempt single-family wells (5,000 gallons a day) and are therefore abandoning the idea for a community water system.

With the community water system no longer being considered by the developers, the need for the two (100' x 20') community well (future well site) easements no longer exists.

As the two community well easements are presently situated, they interfere with the logical and orderly development of the two residential lots – Lot # 1 of West Stone Ridge Subdivision, and Lot # 12 of West Ridge Subdivision.

RECOMMENDATION

With the developers compliance with the State (DOE/DOH) requirements for the use of single-family wells, and having no agency objections to the vacation of said easements, the Franklin County Planning and Building Department recommends that the above-described easements be hereby vacated.

MOTION

Grant approval of vacation of easement - VOE 2006-01 as described above.

FRANKLIN COUNTY ACTION SUMMARY

Agenda Item: Bob and Dorothy Hammons	TYPE OF ACTION NEEDED	Consent Agenda
Meeting Date: January 8, 2007	Execute Contract	Public Hearing X
Subject: SP-2006-24 to short plat 123.79 acres into two (2)	Pass Resolution X	1st Discussion
	Pass Ordinance	2nd Discussion
Prepared By: Jerrod MacPherson	Pass Motion X	Other: <i>Preliminary Approval</i>
Reviewed By: Jerrod MacPherson	Other	

BACKGROUND INFORMATION:

The applicant has applied to short plat 123.79 acres into two (2) lots. As proposed, Lot #1 is approximately 120.33 acres in size and Lot #2 is approximately 3.46 acres in size. The property is zoned Agricultural Production 20 (AP-20).

The property is located at the southwest intersection of Ringold Road and Glade North Road/Fircrest Road, west of US 395 and north of Eltopia West Road near site address 421 Ringold Road (122-350-018).

As submitted, the application is in compliance with the standards specified in the County Subdivision Ordinance #3-2000.

According to Chapter 8 of the County Subdivision Ordinance, the Board of County Commissioners shall, after conferring with appropriate officials and agencies, make and enter findings into the record and determine whether the short plat be approved with conditions, returned to the applicant for modification or denied.

FINDINGS OF FACT: (Chapter 8, Section 8.10 Subdivision Ordinance):

- 1). The proposed lots **do conform** to the Comprehensive Plan and Zoning Requirements;
- 2). The proposed short subdivision **does contribute** to the orderly development and land use patterns in the area;
- 3). The proposed lots **are served** with adequate road system/means of access, fire protection, drainage, water supplies and means of sanitary sewage disposal;
- 4). Land **is not required** to be dedicated for public right-of-way;
- 5). Utility and irrigation easements **are not required** to serve the proposed lots within the short plat and/or adjacent properties;

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- 6). The public use and interest **will be** served by permitting the proposed divisions of land;
- 7). Subdivision improvements **are not required** for this application and **therefore are not** required to be guaranteed by one of the methods described in the Subdivision Ordinance.

GENERAL COMMENTS:

1. **Big Bend REA:** No requested changes or additions.
2. **SCBID:** No comments.

CONDITIONS OF APPROVAL:

1. **Benton Franklin Health Department:** The applicant shall meet and comply with the requirements of the Benton-Franklin Health Department (see letter dated December 19, 2006 for specifics).
2. **USBR:** The applicant shall meet and comply with the requirements of the United States Bureau of Reclamation (see letter dated December 21, 2006 in the Planning File for specifics).
3. **Franklin County Public Works:**
 - a. The name Fircrest shall be removed from the face of the plat because that portion of the road is part of Glade North Road;
 - b. The rights of way for Ringold Road and Glade North Road shall be shown as dedicated on the plat;
 - c. Closure notes were submitted with the preliminary plat and they checked out OK.
4. **Franklin County Assessor's Office:** Needs to have the location of all improvements (contact the Franklin County Assessor's Office for details).
5. **Fire Code Official:** The following separation standards shall be required for all new structures on each lot and or parcel unless there is a fire hydrant located within 500 feet of the proposed building/structures.
 - a. Front yard setback: Twenty-five (25) feet from a road right-of way and/or a dedicated roadway/easement, and/or fifty-five (55) feet from the centerline of such road right-of way and/or roadway/easement which ever is greater.
 - b. Rear yard setback: Twenty-five (25) feet.

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- c. Side yard setback: Twenty (20) feet.
- d. Separation between Building/Structures: Fifteen (15) feet. The structure separation could be adjusted with an approved firewall construction.

**** These separation standards and requirements shall be placed on the face of the plat.**

6. Franklin County Planning Department:

- a. Short Plat approval shall be effective for one (1) year (per Co. Subdivision Ordinance, Section 8.14). If final recording has not occurred within the one-year time period, reapplication shall occur.
- b. Park Dedication fees do not apply to this short plat. Lots 1 and 2 have existing dwelling units located on them.
- c. Signature Blocks shall be provided for the following: County Engineer, County Auditor, South Columbia Basin Irrigation District, Big Bend Electric, United States Bureau of Reclamation, Benton-Franklin Health Department, County Treasurer, Chairman-Board of County Commissioners.
- d. The Final Short Plat shall be developed in accordance with the County Subdivision Ordinance. See Chapter 8 of Ordinance 03-2000 for specifications.
- e. There are currently two (2) homes located on proposed Lot # 2 (3.46 acres). Only one (1) dwelling unit is allowed on a parcel of this size – per County Development Regulations. One of the two (2) homes shall be moved/removed from proposed Lot # 2 prior to final short plat approval.

MOTION

Grant preliminary approval of Short Plat 2006-24, subject to the seven (7) findings of fact and six (6) conditions of approval.

INVITATION TO BID

**FRANKLIN COUNTY
Public Works Department
Pasco, Washington**

Sealed bids will be received by the County of Franklin, at the Office of the Board of County Commissioners in the Franklin County Courthouse at Pasco, Washington, **until 9:30 am, Wednesday, January 24, 2007**, and will then and there be opened and publicly read for the construction of the improvements herein described.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check, or surety bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Franklin.

The right is reserved to reject any and all bids and to waive informalities in the bidding.

Maps, plans, and specifications may be obtained at the Franklin County Public Works Department, 3416 Stearman Ave., Pasco, Washington, 99301, for a non-refundable fee of \$25.00 per copy.

Informational copies of maps, plans, and specifications are on file for inspection in the Office of the County Engineer of Franklin County in Pasco, Washington, Tri-City Construction Council in Kennewick, Washington, the Association of General Contractors of Spokane, Washington, and Spokane Regional Plan Center of Spokane, Washington.

The improvements for which bids will be received is described below:

**CRP 592 / 2006 GRAVEL ROAD PAVING UPGRADES
GROUP 1 - Eagle Road, Access Road, Sheffield Road, and Bellflower Road**

This project consists of minor vertical and horizontal road realignment, road widening, drainage, crushed surfacing, and Bituminous Surface Treatment for 1.5 miles of Eagle Road, 0.5 miles of Access Road, 2.5 miles of Sheffield Road, and 2.0 miles of Bellflower Road.

Bidders shall submit bids in a sealed envelope addressed to: Franklin County Board of County Commissioners, Franklin County Courthouse, 1610 N. 4th Ave., Pasco, Washington, 99301, and marked **"CRP 592 GRAVEL ROAD PAVING UPGRADES, GROUP 1 – Eagle Road, Access Road, Sheffield Road, and Bellflower Road, 9:30 am, Wednesday, January 24, 2007."**

Bids shall be submitted on the bid form attached to the specifications. The Board of County Commissioners reserve the right to reject any or all bids.

Signed this 8th day of January 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert E. Koch, Chair



Neva J. Corkrum, Chair Pro Tem



Rick Miller, Member

ATTEST:


Clerk of the Board



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer
Guy F. Walters, Assistant Public Works Director

DATE: January 8, 2007
TF-07-002

TO: Board of County Commissioners
Franklin County, Washington

FROM: Tim Fife, P.E.
Public Works Director/County Engineer

SUBJECT: Two (2) Used Flail Mowers

Our staff has reviewed the two bids received. The low bid from Delta Equipment was for two (2) new 2007 John Deere Tractors w/Tiger Flails for a total cost of \$160,825.50. The mowers will have full factory warranties and meets all specifications.

Therefore, I recommend that we award the bid to Delta Equipment for two (2) new John Deere Tractors w/Tiger Flails.

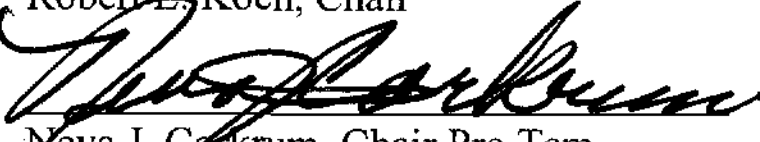
Dated this 8 day of January, 2007.


Recommended:


Tim Fife, P.E.
Public Works Director/County Engineer

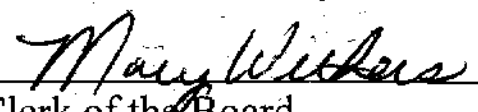
Approved:


Robert E. Koch, Chair

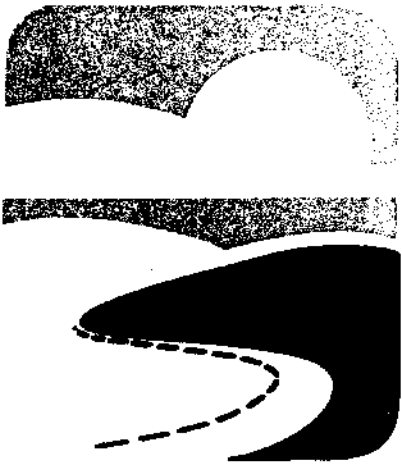

Neva J. Corkrum, Chair Pro Tem


Rick Miller, Member

Attest:


Clerk of the Board

January 8, 2007



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer
Guy F. Walters, Assistant Public Works Director

DATE: January 8, 2007
TO: Tim Fife
FROM: Darrel Farnsworth
SUBJECT: Flail Mower Bids

Tim,

It is my recommendation that we accept Delta Equipment's bid offer to provide the Public Works Dept. with two new (2) 2007 John Deere tractors with Tiger flail mowers. At a cost of 160,825.50 total bid for both mowers including sales tax. These mowers will be a nice addition to road department equipment, replacing two 1996 tractor mowers.

Thank you,

A handwritten signature in black ink, appearing to read "Darrel Farnsworth", written over a horizontal line.

Darrel Farnsworth

January 8, 2007




FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer
Guy F. Walters, Assistant Public Works Director

DATE: January 8, 2007
TF-07-004

TO: Board of County Commissioners
Franklin County, Washington

FROM: Tim Fife, P.E.
Public Works Director/County Engineer 

SUBJECT: Gary Fitch – Recommendation for Additional Step Increase


I have received a request from the Road Superintendent for an additional step increase for Gary Fitch, Pasco Road Supervisor.

The reasons for this request are listed on the attached letter. I concur with this request. Willingly, Gary has exceeded our expectations for this first year. He has taken on additional duties and performed admirably.

Therefore, consider this my formal request to approve this request for additional step increase.

Dated this 8th day of January 2007.

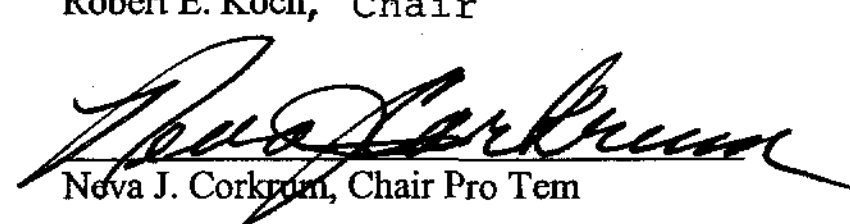
Recommended:


Tim Fife, P.E.
Public Works Director/County Engineer

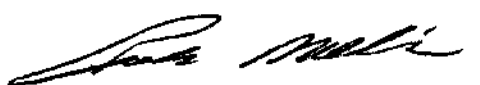
Approved:


Robert E. Koch, Chair

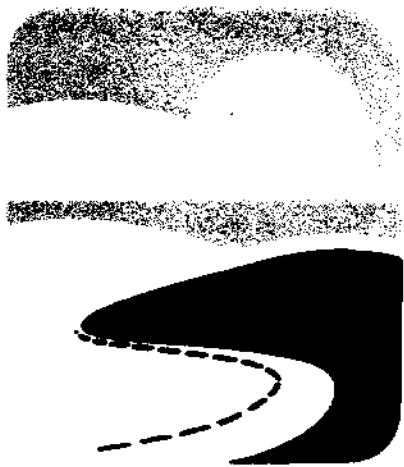
Attest:


Neva J. Corkrum, Chair Pro Tem


Clerk to the Board


Rick Miller, Member

January 8, 2007



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer

Guy F. Walters, Assistant Public Works Director

DATE: January 8, 2007
RH-07-003

TO: Tim Fife, P.E.
Public Works Director/County Engineer

FROM: Ron Horn *RH*
Road Superintendent

SUBJECT: Request for Extra Step Increase

I completed giving Gary Fitch his planned Employee Evaluation today (copy attached). While Gary has many years of construction and maintenance experience, he has only been with Franklin County for one year. In giving this evaluation, I realized that Gary exceeded all my expectations for someone with only a year of experience with Franklin County. Some examples of where Gary exceeded my expectations are as follows:

1. Soon after starting to supervise the Pasco Road Crew, Gary noticed there was some tension between certain members of the crew. In an effort to clear up this problem Gary initiated a process of rotating staffing assignments in an effort to get his subordinates working more effectively together as a team. Based on recent comments from members of the crew this process has helped to get employees working more effectively and efficiently together.
2. During 2006 Gary voluntarily accepted the responsibility for supervising the Franklin County Sign Shop activity. Accepting this responsibility involved Gary having to both learn the activity and then have to supervise and monitor it. To this point Gary has done a very good job of supervising this activity and making the employee doing it more accountable for his job performance.
3. During 2006 Gary also started a striping program within the maintenance activity, which the County previously contracted out to the private sector. Gary participated in the process of purchasing equipment and supplies to operate the activity as well as train his employees on how to operate the equipment and apply the striping paint to the County's roads. Based on a cursory review of the activity for 2006, the County saved money by doing this activity in-house. The successful implementation of this program was due primarily to Gary's efforts.

My personal opinion is that Gary is already doing as good, if not better, job than the person he replaced. He has exceeded all of my expectations as a new employee/supervisor with Franklin County. Because of this and the examples shown above, I am requesting that Gary be given a two-step rather than one-step increase.