

COMMISSIONERS RECORD 47
FRANKLIN COUNTY
Commissioners' Proceeding for September 20, 2006

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Neva J. Corkrum, Chairman; Bob Koch, Chair Pro Tem; and Frank H. Brock, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board. Present in audience: Glen Clifford and Lauri Sherfey.

American Legion – Soldiers and Sailors Fund

Mrs. Corkrum and Mr. Koch told Mr. Brock about the request from the American Legion to pay for a portion of the cost of three people attending the state convention. Mr. Brock thinks the Soldiers and Sailors funds should not be used to cover attendance.

Road 170 Landslide Area

Mrs. Corkrum said we have received notice that Franklin County will receive \$800,000 from the state for design and land acquisition due to the Road 170 landslide.

Consent Agenda

Motion - Mr. Brock: I move for approval of the consent agenda as follows:

1. Approval of **joint Resolution 2006-458** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the contract for direct services between the Benton-Franklin Juvenile Justice Center and Benton and Franklin Counties Community Public Health & Safety Networks, effective September 1, 2006 through May 31, 2007.
(Exhibit 1: Information sheet.)
2. Approval of **Resolution 2006-459** authorizing Information Services to purchase two used Panasonic Tuff Book laptop computers, Model #CF-73CLTxkm, serial numbers 3LKSA36368 and 3LKSA36459, from Mid-Columbia Service and Repair for a cost of \$1,850, to be used in Sheriff Deputy vehicles and authorizing an inter budget transfer in the amount of \$1,850 from the 2006 Current Expense Information Services Budget, Number 001-000-350, line item 518.80.49.0004 (Non-Departmental Data Processing) to the Capital Outlay Budget, #001-000-710, line item 594.00.64.3501 (Computer Hardware) to pay for said purchase.

Second by Mr. Koch. 3:0 vote in favor.

Impact Funds from state prison at Connell

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Mr. Bowen answered Mr. Brock's questions about a committee that is discussing the need for impact funds at Connell. Prosecutor Steve Lowe and Judge Robert Swisher are on the committee representing the county.

Mr. Koch said the local Department of Corrections people have told the committee that the impact funds won't be discussed until the impacts are felt. Mr. Koch is concerned about that because impacts can be expensive. For instance, an expensive fire truck needs to be purchased.

Courthouse Renovation

The state offices have notified the county that the state historical courthouse reimbursement funds should be forthcoming by wire to the county on September 22.

Vouchers/Warrants

Motion – Mr. Koch: I move for approval of payment of vouchers as listed: Current Expense warrant 52896 for \$25,000; Current Expense warrants 52897 through 52928 for \$13,807.95; Current Expense warrants 52929 through 52935 for \$2,345.56; Current Expense warrants 52936 through 52961 for \$31,975.42; for a total of \$73,128.93.

Second by Mr. Brock. 3:0 vote in favor. (Exhibit 2)

Motion – Mr. Brock: I move for approval of payment of County Road Fund payroll in the amount of \$63,028.07 and Motor Vehicle Fund payroll in the amount of \$10,279.87 for pay period ending September 21, 2006. Second by Mr. Koch. 3:0 vote in favor.

County Flags

Motion - Mr. Brock: I move approval to purchase six Franklin County flags costing \$541.93. Second by Mr. Koch. 3:0 vote in favor.

Minutes

Motion – Mr. Koch: I move the approval of Commissioners Minutes for August 23, August 30, September 6, September 11 and September 13, 2006. Second by Mr. Brock. 3:0 vote in favor.

WSU EXTENSION

WSU Extension Director Kay Hendrickson and Agent Lauri Sherfey met with the Board. Present in audience: Glen Clifford.

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Update

Ms. Sherfey gave the Board an update about the 4-H enrollment program. Franklin County has 500 4-H members with 122 volunteer adults. Ms. Sherfey trains the adult volunteers. They are required to have eight hours of training within the first year of their service. She also handles the training of Benton County's volunteers. The numbers of kids involved in 4-H has remained fairly steady. We just finished the Benton Franklin Fair in Kennewick and the North Franklin Junior Livestock Show in Connell, which had 300 exhibitors.

Washington Regional Action Project (WRAP) is a grant from School's Out Washington to help with child care training. Alissa Schneider is the full-time director of the program. The program generally serves licensed day care home providers or child center providers. The job is to help providers bring up the quality of care for school-age kids who go to their facilities after school. The program was half-time when it started and is now full-time.

The Volunteer Management Certificate Program is an automated, on-line course through the VM Institute. It is a basic set of courses to teach volunteer managers who work in all sorts of non-profit organizations. In November we are hosting an institute at United Way that will be an international four-day event.

Ms. Sherfey is on a Washington State University search committee to help hire a 4-H extension agent in Grant and Adams County.

Women Helping Women

Kay Hendrickson invited the Commissioners to be part of the Women Helping Women program. It is a national organization with local roots. They do one event a year with a fund-raising luncheon. All of the money received at that event goes out to local projects. The grant awards will be announced right before the luncheon. Her office has applied for a \$17,000 literacy grant for child care providers to hire an individual to work with monolingual Spanish-speaking child care providers. This year's luncheon is scheduled for October 30. The cost is \$100 each. The Board **gave approval** to put a notice on the county email list.

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HEALTH DISTRICT

Dr. Larry Jecha met with the Board. Present in audience: Glen Clifford, Kay Hendrickson and Lauri Sherfey.

E-coli Outbreak

Dr. Jecha said there have been two cases of E-coli so far in Richland. Neither person had the real serious form. They both had eaten spinach which was on the list of the contaminated spinach. The cause is baffling to everyone right now. The bacteria appears to be in the leaf, not just on the surface. The incubation period is up to 10 days so there could be more cases.

Benton County Health Building

Dr. Jecha expects the architectural design to be completed by December 18 for the new Benton County health building. The Canal Drive property that currently houses the Health District will eventually be put up for sale.

Franklin County Health Building

Mr. Moak, the Health District Board Chairman, signed a letter to proceed with the remodeling of the Franklin County Annex for use by the Health District. Mr. Bowen said the contracts are being sent to Dr. Jecha for review. A new carpenter will be hired by the county soon. The other county construction projects are completed or nearly completed so we're ready to start. The tile work is being finished in Work Release. The building at TRAC is finished. TRAC wants to pour a concrete slab on which to place a used walk-in refrigerator/cooler that has been purchased. The cooler was on the list of needed kitchen items that the Board previously approved.

Franklin County storage areas

Mr. Brock would like to have all of the county's stored items at one spot and have some supervision over it. Mr. Koch said if there's no value to something, get rid of it. If there's some auction value, get it sold through an auction. Mr. Bowen would like to keep using the Port of Pasco storage building at this time because it does not cost the county anything.

Other Business

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Dr. Jecha attended the annual meeting of the Washington State Medical Association. He said Governor Gregoire gave an impressive speech. She has health on her agenda and is well-received by the medical association. No governor has ever talked to the association before.

Dr. Jecha said planners hope to have well over 300 people in the area for two days this weekend to attend an infectious disease conference which will include the topic of CMV.

West Nile

There have been three horses with West Nile virus in Yakima County. The one human case at Gig Harbor is suspicious because there were no dead birds and the infected person had traveled in Idaho.

Dr. Jecha said we are not getting complaints about mosquitoes in Franklin County.

PUBLIC WORKS

Engineer Tim Fife and Accountant Dennis Huston met with the Board. Present in audience: Glen Clifford.

Public Hearing: Vacation of the North 30' of Lot 1, Short Plat 95-1 Right-of-Way

Public Hearing convened at 9:49 a.m. Present: Commissioners Corkrum, Koch and Brock; County Administrator Fred Bowen; Engineer Tim Fife; Accountant Dennis Huston; and Clerk to the Board Mary Withers. Present in audience: Glen Clifford.

Mr. Fife described where the property is located near Selph Landing Road at the Columbia River. Originally the Corps of Engineers showed the right-of-way in a land classification map but the right-of-way does not show up anywhere else. There is some question about whether it even exists. This vacation process will clear the title. The owners of the farm unit want to build a house but the easement prevents them from building the house. There was an easement signed in 1955 that led to Selph Landing Road being where it currently exists with the curve and providing access to the water. The other piece isn't needed, if it even exists. If the Board approves the vacation, it would clear the title.

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Mrs. Corkrum asked if there is a drainage area. Mr. Fife said yes and it will limit where the house can be built. Mr. Clifford asked if it is going to interfere with the drain. Mr. Huston said there is supposed to be a flat section away from the drain where a house can be built.

Mrs. Corkrum dispensed with public comment because Mr. Clifford did not want to comment and no one else was present.

Motion – Mr. Brock: I move we approve the vacation of the north 30 feet of Lot 1, Short Plat 95-1 right-of-way. Resolution 2006-460 was assigned. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 3: Engineer's Report.)

Vouchers/Warrants

Motion – Mr. Brock: I move the approval of vouchers for County Road Fund for \$25,255.08; MV & PW Equipment Fund for \$43,462.11; and Solid Waste Fund for \$1173.22. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 4)

Local Agency Standard Consultant Agreement

Mr. Fife asked for approval of an agreement with Intermountain Material Testing.

Motion – Mr. Koch: I move that we accept the Professional Construction Materials Sampling and Testing Services Agreement with Intermountain Material Testing. This is Resolution 2006-461. Second by Mr. Brock. 3:0 vote in favor. (Exhibit 5: Recommendation from Mr. Fife.)

Request to contract for custom development/enhancement of County Road Accounting System

Mr. Huston said we have two separate accounting systems at Public Works. He explained why he would like approval of a contract for a new system. He told the Board about the process to find a new accounting system. There are two systems that meet the needs and are cost-effective. Cascade Software Systems is being used by several counties' Public Works departments. However, it is standardized so any modifications will cost extra. The system costs \$45,000 with an annual maintenance fee of \$4700, payable yearly regardless of whether it is used.

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Mrs. Corkrum asked if the system would work with the Auditor's system.

Mr. Huston said both systems could interface with the Auditor's system.

Mr. Huston said the other accounting system is through a consultant named Will Clemmer. He can adjust the software and use our existing system and add a general ledger to it for \$20,000. The annual maintenance fee would be up to \$5000, payable only if you use it. Mr. Huston said the only time maintenance is usually used is if an enhancement to the system is needed. Mr. Clemmer thinks it will be less than \$5000. Mr. Huston said the \$20,000 is a cost to develop the program how we want it. It will produce financial statements and maintenance management that we're not getting now, as well as incorporate other things also.

The Board asked if Mr. Huston's base software is sufficient to work from. Mr. Huston said yes. The new program would be customized to fit our needs. It would provide for financial statement preparation to meet state auditor requirements. It will tell who made adjustments to it and when. It will have a lot of internal controls. It would also give access to managers to query the system to check the status of projects. We cannot do that now. Mr. Huston said we have checked into a number of people that Will Clemmer has done work for and they are very, very happy with him. People say his service is very good.

Motion – Mr. Koch: I move that we accept the request to contract as itemized in items 1, 2 and 3 with Will Clemmer. Second by Mr. Brock. 3:0 vote in favor. (Exhibit 6)

Resolution: Amendment of Franklin County's 2006-2011 Transportation Improvement Plan (TIP)

Mr. Fife asked for approval of the amendment without a public hearing because there is state funding available for some of the Road 170 landslide work but the state needs the county's approval this week in order to include it in the state budget.

Motion – Mr. Brock: I move for approval of amending Franklin County's 2006-2011 Transportation Improvement Program as specified. This is Resolution 2006-462. Second by Mr. Koch. 3:0 vote in favor.

Intergovernmental Cooperation Agreement with Okanogan County

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Motion – Mr. Brock: I move for approval of Interlocal Agreement between Franklin County and Okanogan County, a municipal corporation, as specified. This is Resolution 2006-463. Second by Mr. Koch. 3:0 vote in favor.

Franklin County Public Works Department Organizational Chart

Mr. Fife asked for approval of a change to the organizational chart which he talked to the Board about previously.

Motion – Mr. Brock: I move for approval of the Franklin County Public Works Department Organizational Chart as listed. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 7)

Recessed at 10:22 a.m.

Reconvened at 10:27 a.m.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Executive Session at 10:27 a.m., RCW 42.30.110(1)(i) to discuss with legal counsel matters relating to agency enforcement actions and litigation or potential litigation expected to last 10 minutes.

Open Session at 10:47 a.m.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board. Present in audience: Glen Clifford.

Human Services

The Board discussed the current issues affecting Human Services including audit work and hiring of an administrator.

Bird Relocation Services

Mr. Bowen asked for approval of an award of bid to National Bird Control. He described the work that will be performed.

Motion – Mr. Brock: I move that we award a bid for bird relocation services to National Bird Control of Seattle, Washington, for \$14,803.14 including tax as specified. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 8)

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Public Works Contract: Stripe Rite, Inc., for work on Octave Street

Mr. Bowen asked for approval of a contract with Stripe Rite, Inc. They will turn Octave Street into a one-way street, with cars pulling off of 4th Street onto Octave and exit only onto 5th Street. Mrs. Corkrum asked if it will be posted for 24 hours a day. Mr. Bowen said yes.

Motion – Mr. Koch: I move that we accept Resolution 2006-464 for the Public Works Contract between Franklin County and Stripe Rite, Inc., to clean, seal cracks, sealcoat and turn Octave Street into a one-way street. Second by Mr. Brock. 3:0 vote in favor.

Fencing

An estimate has been received for fencing the entire county-owned lot behind Atomic Foods. Mr. Bowen has asked for a survey prior to proceeding with the fencing installation work.

AUDITOR

Auditor Zona Lenhart met with the Board.

Elections

The Primary Election went well yesterday.

COUNTY ADMINISTRATOR (continuing)

Professional Services Agreement: Teapotter & Jones – metal sculptures

Mr. Bowen said the contract is to do sculptures for two niches at a time instead of the entire eight at once. The bases will all be the same, a metal base. The artist is willing to work with Franklin County to get what the county wants. Instead of a drawing, they will do a paper display so modifications can be specified prior to the metal work being done. The total contract amount is higher (\$27,725 including sales tax) because of the metal base instead of wooden base.

Motion – Mr. Brock: I move for approval of Resolution 2006-465 as specified. Second by Mr. Koch. 2:1 vote in favor. Yeas: Mrs. Corkrum and Mr. Brock. Nay: Mr. Koch.

Resolution to rescind Resolution 2006-444 and increase Revenue and Expenditure bottom lines of 2006 Miscellaneous Courthouse Renovation Fund #310-000-001 by \$1,000,000

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Mr. Bowen asked for approval to amend Resolution 2006-444 because it puts the Current Expense budget funds at a pretty tight spot. Now that we are pretty sure we're going to receive the \$2.7 million right away, the \$1,000,000 transfer is not needed. The \$2.7 million will be placed directly into the Courthouse Restoration Fund.

Mr. Koch asked about the \$16,000 difference from the total \$2.7 million.

Mr. Bowen said the state will not reimburse for the statue until it is purchased. The statue is at Three Rivers Décor but we haven't paid for it yet. Once it is in place, a request for reimbursement will be submitted.

Motion – Mr. Brock: I move for the approval of Resolution 2006-466 as specified.

Second by Mr. Koch. 3:0 vote in favor.

Adjourned at 11:41 a.m.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until September 25, 2006.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chairman


Chairman Pro Tem


Member

Attest:


Clerk to the Board

Approved and signed October 2, 2006.

AGENDA ITEM: Consent	TYPE OF ACTION NEEDED	
MEETING DATE: B/C 09-25-06 F/C 09-18-06	Executive Contract <u>xx</u>	CONSENT AGENDA <u>xx</u>
SUBJECT: Trauma Focused-Cognitive Behavioral Therapy Training & Quality Assurance	Pass Resolution <u>xx</u>	PUBLIC HEARING
Prepared By: Kathryn M. Phillips	Pass Ordinance	1ST DISCUSSION
Reviewed By: Sharon Paradis	Pass Motion	2ND DISCUSSION
	Other	OTHER

BACKGROUND INFORMATION

The Benton & Franklin Counties Community Public Health & Safety Networks sent out a request for proposal in July of 2006 for evidence-based trainings for agency staff in order to enhance their effectiveness and skills in the area of prevention of child abuse and neglect. The Benton-Franklin Counties Juvenile Justice Center (BFJJC) in collaboration with the Benton-Franklin Community Health Alliance and Catholic Child and Family Services submitted such a proposal. The award for this grant was made August 16, 2006 for the term of September 1, 2006, through May 31, 2007.

SUMMARY

BFJJC with the collaborating agencies will contact Harborview Medical Center's Center for Sexual Assault and Traumatic Stress to provide initial training in Trauma Focused - Cognitive Behavioral Therapy for members of the Community Network. This training will be comprised on the initial two day training, one day follow up training, and facilitation of the quality assurance procedure and develop, distribute and analyze the outcome measures for the project.

RECOMMENDATION

We recommend that the Boards of County Commissioners authorize their Chairs to sign the Contract for Direct Services with the Benton & Franklin Counties Community Public Health and Safety Network.

FISCAL IMPACT

This is a state-funded grant whereby we are reimbursed for services provided. There is no fiscal impact to the counties.

MOTION

I move that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners be hereby authorized to sign, on behalf of their respective county, Contract for Direct Services with the Benton & Franklin Counties Community Public Health and Safety Network.

EXHIBIT 2
Franklin County Auditor

September 20, 2006

1016 North 4th Avenue
Pasco, WA 99301

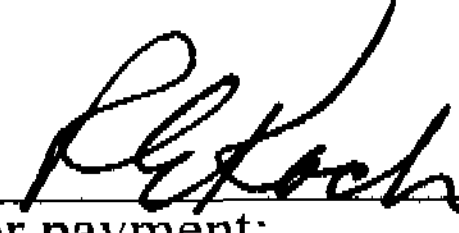
ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

September 20, 2006

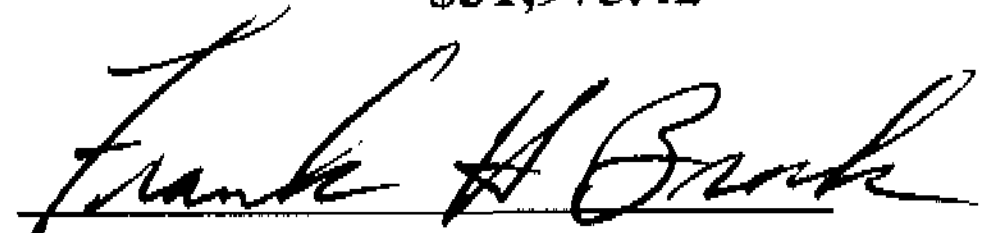
Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 20, 2006, 
Move that the following warrants be approved for payment:

FUND	WARRANT	AMOUNT
Expenditures	Range	Issued
Current Expense	52896	\$25,000.00
Current Expense	52897-52928	\$13,807.95
Current Expense	52929-52935	\$2,345.56
Current Expense	52936-52961	\$31,975.42

In the amount of \$73,128.93. The motion was seconded by
And passed by a vote of 3 to 0



Accounting
545-3505

Elections
545-3538

Recording
545-3536

Licensing
545-3533

**ENGINEERS REPORT ON THE
VACATION OF THE NORTH 30' OF
LOT 1, SHORT PLAT 95-1 RIGHT-OF-WAY**

Hearing Date: September 20, 2006

Time: 9:45 a.m.

Present Condition

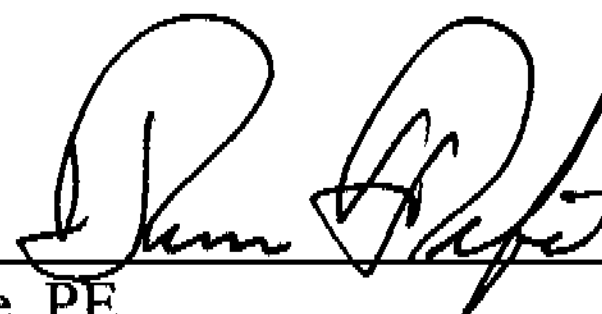
The present condition of Selph Landing Road in the vicinity of the proposed vacate is a 26' wide paved road that was reconstructed in 2003 by CRP 578 under CRID 18. Selph Landing Road turns to the south and extends down to the Columbia River along the face of the bluff. The present condition of the area proposed to be vacated, the north 30' portion of Lot 1 Short Plat 95-7, is undeveloped, steep, and natural.

History

The proposed vacation is shown on Short Plat 95-7 as the north 30 of Lot 1 (in Section 25) and states "30' ROAD EASEMENT PER FARM UNIT MAP". In September of 1955, the Bureau of Reclamation approved a Irrigable Area Survey of Irrigation Block 1, which shows Selph Landing Road running along the north section line of Sec 25, Twp. 10, Rge. 29 EWM down to the Columbia River. On April 15, 1955, the property owners signed a "Waiver of Claim for Damages and Consent to Locate Road" to Franklin County to locate Selph Landing where it currently lies. In June of 1979, a revision was done by the Bureau of Reclamation of Block 1, showing a realignment of Selph Landing Road. The 30' road easement along the north line wasn't shown on the 1979 revision. There isn't any record of this easement being vacated during the realignment of Selph Landing Road.

Conclusion

I have reviewed the proposed vacation and find the right-of-way has no potential for future use. The existing Selph Landing Road extends to the Columbia River to the South and has recently been improved. It is questionable as to whether the easement even exists given that it does not show up on the 1979 revision of the Block 1 map. Therefore, it is my opinion that said right-of-way should be vacated.



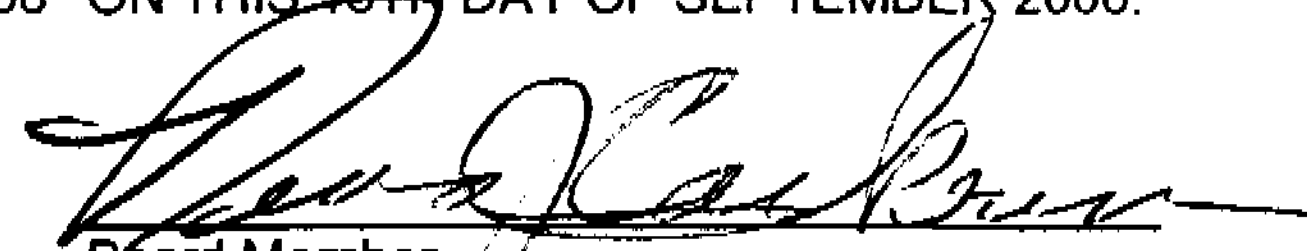
Tim Fife, PE


Public Works Director/County Engineer

VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
 HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
 APPROVED FOR PAYMENT IN THE AMOUNT OF \$25,255.08 ON THIS 18TH DAY OF SEPTEMBER 2006.

COUNTY ROAD FUND
15000
150 000 001 540 00


 Board Member


 Board Member

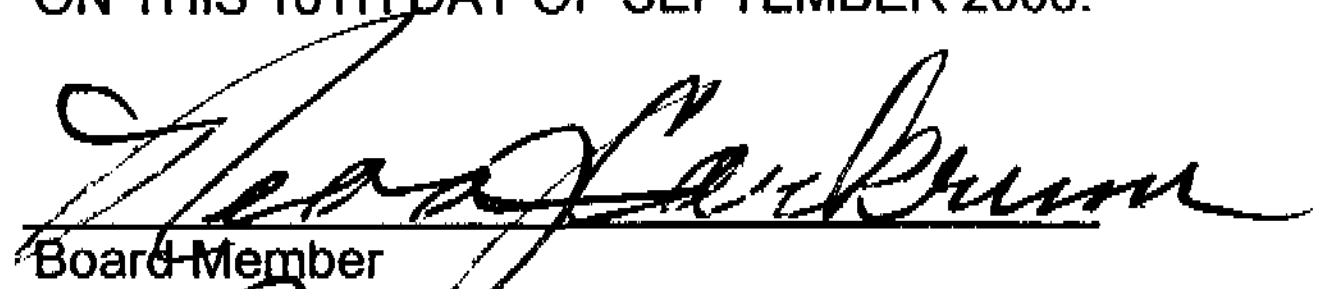

 Board Member

Voucher #	Claimant	Purpose	Amount
	BRUTZMAN'S	organizer/wall calenders/planners/tab shields	415.00
	CASCADE NATURAL GAS	monthly service	7.60
	CINGULAR WIRELESS	monthly service	51.08
	COMPU-TECH	operator assistance	62.50
	FRANKLIN CO GIS	FRIS wages 2nd quarter 2006	1444.63
	FRANKLIN CO PUD	monthly service	921.77
	HABOR FREIGHT TOOLS	gloves, leather	51.92
	HUSK OFFICE SUPPLIES	dest tray	4.07
	LOURDES BUSINESS HEALTH	professional testing	250.00
	ROAD DESIGN CONFERENCE	registration	450.00
	OXARC, INC.	goggles, respirators	66.78
	PACIFIC OFFICE AUTOMATION	lease payment for copier system	895.64
	SEMMATERIALS, L.P.	CRS-2	18821.84
	STAR RENTALS & SALES	roller rental	649.80
	CITY OF CONNELL	monthly service	112.51
	TRANSTATE PAVING CO.	1 1/4" base course	157.03
	U.S. LINEN	service	179.04
	CMRS-FP	postage for machine	500.00
	UTILITIES UNDERGROUND LOCATE	notifications	67.85
	ZEE MEDICAL SERVICES	supplies for first-aid kit	146.02

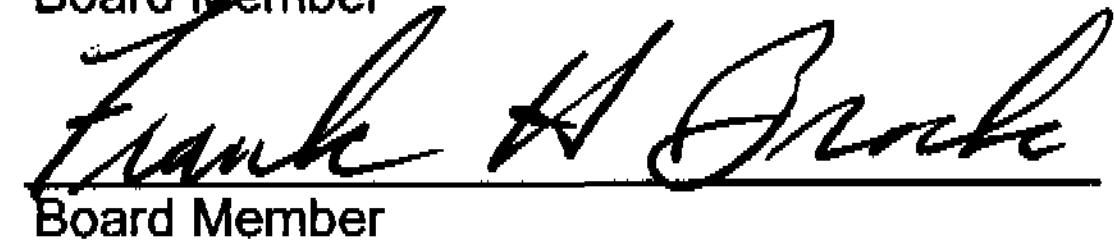
VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
APPROVED FOR PAYMENT IN THE AMOUNT OF \$1,173.22 ON THIS 18TH DAY OF SEPTEMBER 2006.

SOLID WASTE FUND
152 001 001
539 10


Board Member


Board Member

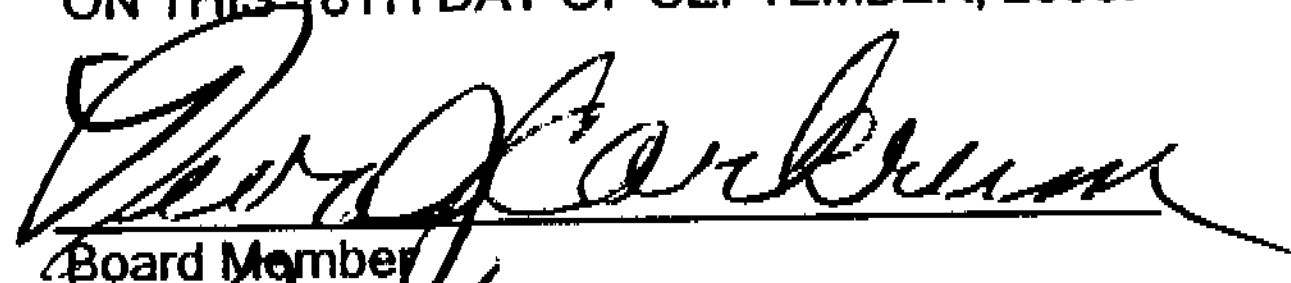

Board Member

Voucher #	Claimant	Purpose	Amount
	AMERIMARK DIRECT	recycled funnels	806.00
	NORTHWEST CONTAINER RENTALS	recycle box rental	367.22

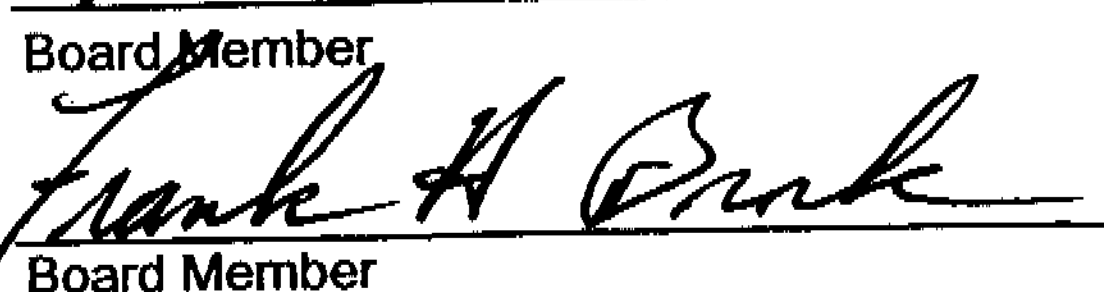
VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
APPROVED FOR PAYMENT IN THE AMOUNT OF \$43,462.11 ON THIS 18TH DAY OF SEPTEMBER, 2006.

MV&PW EQUIPMENT FUND
500 000 001
548.60


Board Member


Board Member


Board Member

Voucher #	Claimant	Purpose	Amount
	Astley's Automotive Warehouse	Switch, fluids, rack & pinion, filters, bulbs	462.23
	BearCat Manufacturing, Inc.	Display, gun, sensor assy., credit	198.83
	Cascade Natural Gas	Monthly service: 08/01/06-08/25/06	80.70
	Casaday Bee-Line Towing	Front-end alignment	50.08
	Central Hose & Fittings, Inc.	Hoses, fittings gaskets, clamps, stems	262.74
	Chevron USA, Inc.	Unleaded fuel	218.76
	Connell Oil, Inc.	Leaded/unleaded	27,169.73
	Critzer Equipment	Clutches, torque rod, water pumps, bearings	5,732.64
	Day Wireless Systems	VHF mobile unit, connectors, adaptors	726.59
	D&R Auto Parts	Mirror	12.89
	Franklin County PUD	Monthly service: 07/26/06-08/29/06	800.41
	G&R Ag Products, Inc.	Coupler, bushings	23.89
	Harbor Freight Tools	Brushes	12.93
	Jim's Pacific Garages, Inc.	Immer. Heater	48.37
	McCurley Chevrolet	Lube kit	12.11
	Napa Auto Parts	Misc. parts & supplies	706.94
	Nolan's Body Shop	Repairs to ET-7012	898.08
	Norco, Inc.	1st Aid Kits	227.43
	Oxarc, Inc.	Fire extinguisher serv. & annual maintenance	171.66
	Rowand Machinery Co.	Credit, v-belts	52.29
	Russ Dean Ford	Processor, door lock switch, battery, gaskets	653.25
	SIRENNET.COM	Strobe light power supply	137.10
	U.S. Linen	Monthly linen services	129.09
	Wingfoot Commercial Tire, Inc.	Tires	4,501.64
	W.W. Grainger, Inc.	Evaporative cooler pump	171.73



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer
Guy F. Walters, Assistant Public Works Director

Date: September 20, 2006
TF-06-046

To: Board of County Commissioners
Franklin County, Washington

From: Tim Fife, P.E.
Public Works Director / County Engineer

Subject: Professional Construction Materials Sampling and Testing Services Agreement

At this time we would like to enter into a Standard Consultant Agreement with Intermountain Material Testing.

The selection of Intermountain Material Testing was based upon their familiarity with the WSDOT Construction Manual (i.e. testing procedures, forms), their experience with similar projects or work, client references, the reliability and history of their firm and key personnel, their record of professional and technical activities, the specific personnel proposed to be assigned to the work, the work load and size of their firm, and their AASHTO Certifications.

The purpose of this agreement would be to retain their services on an as needed basis from October 2006 to December 2008.

I have enclosed a copy of the Standard Consultant Agreement for your review and approval. Your approval in this matter would be greatly appreciated.


Dated this 20th day of September, 2006.

Recommended:




Tim Fife, P.E.
Public Works Director / County Engineer

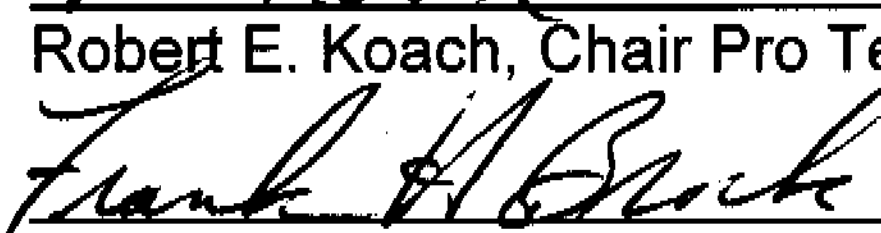
Approved:



Neva J. Corkrum, Chair



Robert E. Koach, Chair Pro Tem

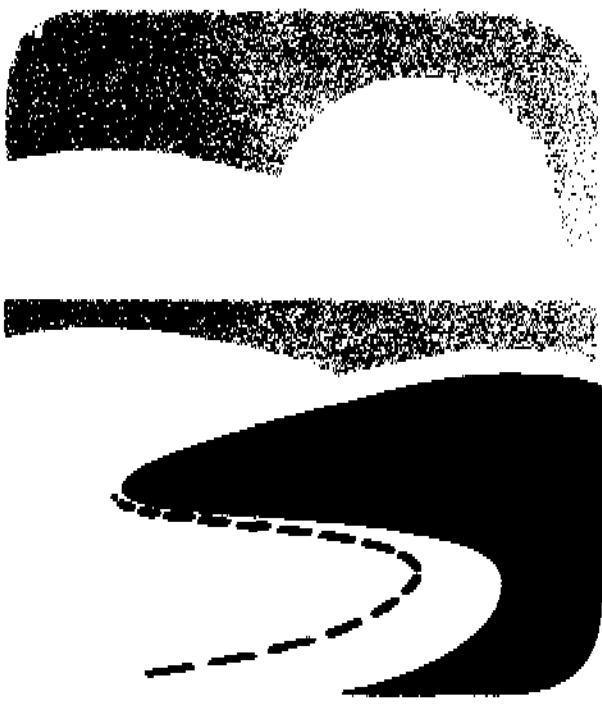


Frank H. Brock, Member

Attest:



Clerk of the Board




FRANKLIN COUNTY

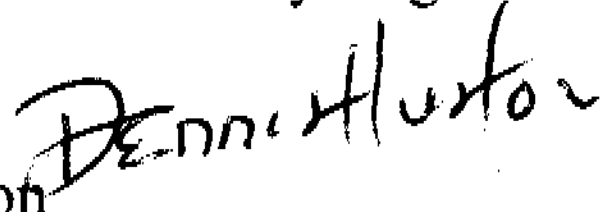
PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer
Guy F. Walters, Assistant Public Works Director

DATE: September 20, 2006
TF-06-046

TO: Board Of County Commissioners
Franklin County, Washington

THRU: Tim Fife, Public Works Director/County Engineer 

FROM: Dennis Huston, Director
Accounting & Administration 

SUBJECT: Request to Contract for Custom Development /Enhancement of County Road
Accounting System

BACKGROUND: The Public Works Department County Road Fund currently has a cost accounting system that does a very good job of providing cost accounting information but it does not either (1) have a general ledger, or (2) provide for the financial statements currently required by the State Auditor's Office. These statements are now being done outside the accounting system utilizing Excel spreadsheets. In addition, starting in year 2007 Franklin County is required by the State of Washington to have an accounting/reporting system that will meet their criteria for maintenance management. Our current cost accounting system does not meet the State's requirements at this time.

Up until January 2000 all of the accounting and financial statement preparation for the Public Works Department Motor Vehicle fund was done using a program given to us by the State of Washington. In January 2000 this program "blew up." It was a victim of the Y2K bug. Since that date all accounting for the Motor Vehicle Fund has been done manually using Excel spreadsheets. This has required a lot of reconstruction in order to prepare financial statements. Thus far the State Auditor's Office has not taken exception with this, but we certainly are open to criticism from an internal control standpoint if the choose to make it an issue.

For the past couple of years two Public Works Department employees have participated as members of a committee with representatives from other counties looking at alternative accounting systems. In addition we have independently researched

FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

alternatives that would meet our required reporting needs for both funds yet be affordable. Our efforts have shown us there are several software packages that would meet our requirements, but only two of them were found to be "affordable." These two are (1) Cascade Software Systems of Eugene, Oregon, who offers the WIN-CAMS Cost Accounting Management System, and (2) Will Clemmer of Pasco, Washington, who is a custom software developer that has worked with several Washington Counties in the development of custom accounting software.

COST OF ALTERNATIVES: We asked both Cascade Software Systems and Will Clemmer to give us a cost proposal. Shown below is a summary of the proposals we received:

	<u>DEVELOPMENT/ MAINTENANCE</u>	<u>ANNUAL MAINTENANCE</u>
Cascade Software	\$ 44,990	\$ 4,726 (see note 1)
Will Clemmer	\$ 20,000	\$ 5,000 (see note 2)

Note 1: Annual fixed fee paid even if no maintenance required.

Note 2: Not to exceed fee based on actual costs. Actual costs should be significantly less than the \$5,000 shown.

In addition to the above there would be approximately \$6,500 in cost for hardware required under both of the proposals.

RISK FACTORS: Cascade Software System's WIN-CAMS is currently being used by several Washington Counties and, for the most part, is meeting their needs. It is, however, a standardized package and any customization outside this package we might require for our own unique needs would be costly to implement. Any costs for customization outside their package is not shown in the estimate above. If for some reason this software did not work for us then we would be without anything and would have to start over at square one with a new accounting package.

Will Clemmer would build a custom software package using the basic cost accounting system we are currently using. If for some reason this software customization did not work for us then we could fall back on what we are currently using until an alternative is found.

CONCLUSION: My conclusions are: (1) there is less overall risk, and (2) less initial investment and annual maintenance costs involved if we were to contract with Will Clemmer.

RECOMMENDATION: It is requested that the Board of County Commissioners authorize the Public Works Department to:

FRANKLIN COUNTY
PUBLIC WORKS DEPARTMENT

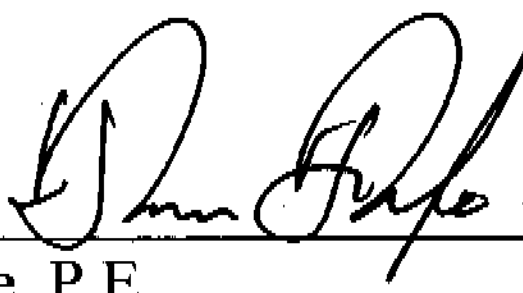
(1) Enter into a contract with Will Clemmer for the custom development of a general ledger and reporting system for the County Road Accounting System at a cost not to exceed \$20,000.

(2) Enter into an annual maintenance contract with Will Clemmer for accounting system maintenance and continued development services not to exceed \$5,000 per year.

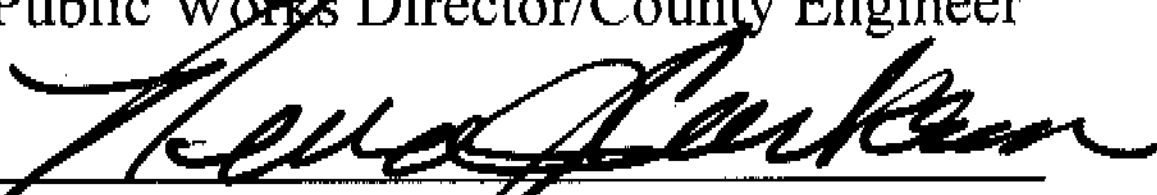
(3) Purchase the hardware necessary to operate both the accounting system and mobility (for Engineering division of Public Works Department) at an approximate cost of between \$6,500 and \$7,000 (estimate provided by County IS staff and contractor).

Dated this 20 day of September, 2006.

Recommended:


Tim Fife, P.E.
Public Works Director/County Engineer

Approved:


Neva J. Corkrum, Chair


Robert E. Koch, Chair Pro Tem


Frank H. Brock, Member

Attest:


Clerk of the Board

DEPARTMENT ORGANIZATION CHART




Public Works Director/County Engineer

9-20-06

Board of County Commissioners
Franklin County, Washington

Chair Pro Tem
Frank A. Brack
Member

Neva J. Corkrum
District 1

Robert E. Koch
District 2

Frank H. Brock
District 3



Fred H. Bowen
County Administrator

Rosie H. Rumsey
Human Resources Director

Patricia L. Shults
Executive Secretary

Board of County Commissioners
FRANKLIN COUNTY

September 20, 2006

TO: Franklin County Commissioners
Franklin County, Washington

FROM: Fred H. Bowen
County Administrator


AWARD OF BID: Bird Relocation Services

I recommend that the bid for the above-referenced project be awarded to National Bird Control of Seattle, Washington.

Their bid of \$15,803.14, including tax, was the lowest bid received.

Dated this 20th day of September 2006.

Recommended:


Fred H. Bowen
County Administrator

Approved:


Neva J. Corkrum, Chair


Robert E. Koch, Chair Pro Tem


Frank H. Brock, Member

Attest:


Clerk of the Board