Commissioners' Proceeding for January 11, 2006

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Neva J. Corkrum, Chairman; Bob Koch, Chair Pro Tem; and Frank H. Brock, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mr. Brock: I move for approval of the consent agenda as follows:

- 1. Approval to designate each Board member to act on the Franklin County Canvassing Board held throughout the year 2006 in the following available order: Neva J. Corkrum, Chairman; Robert E. Koch, Chair Pro Tem; and Frank H. Brock, Member. (Exhibit 1)
- 2. Approval of **Resolution 2006-023** for an intra budget transfer in the amount of \$163 within the **2005** Current Expense Auditor Budget, #001-000-060, from line item 514.10.10.0050 (Accounting Assistant) to line item 514.10.31.0001 (Supplies Non Dept Data Processing). (Exhibit 2)
- 3. Approval of **Resolution 2006-024** for inter budget transfers totaling \$446 from the **2005** Current Expense Auditor Budget, #001-000-060, to the Auto License Budget, #001-000-080 as follows:
 - ➤ \$172 from Budget #001-000-060, line item 514.10.10.0050 (Accounting Assistant) to Budget #001-000-080, line item 514.81.10.0020 (Auto License Deputy).
 - > \$274 from Budget #001-000-060, line item 514.10.10.0050 (Accounting Assistant) to Budget #001-000-080, line item 514.81.41.0000 (Professional Services). (Exhibit 3)
- 4. Approval of **Resolution 2006-025** for an inter budget transfer in the amount of \$78 from the **2005** Current Expense Treasurer Budget, #001-000-650, line item 514.22.10.0900 (Overtime) to the Bond & Banking Fees Budget, #001-000-655, line item 519.00.49.0000 (Bond and Banking Fees). (Exhibit 4)

Second by Mr. Koch. 3:0 vote in favor.

Overtime in Dispatch

The Dispatch overtime budget was overspent in 2005 by \$31,000. Mrs. Corkrum feels the Dispatch Department should be letting the Board know before the eleventh hour

Commissioners' Proceeding for January 11, 2006

because they know what their overtime is. There was \$4000 overspent in overtime in the Jail kitchen.

Vouchers/Warrants

Motion – Mr. Koch: I move for approval of the following payroll vouchers/warrants: Salary Clearing Payroll warrants 39199 through 39296 for \$148,133.27; warrants 39297 through 39301 for \$44,203.51; and Direct Deposit for \$217,905.13; for a total amount of \$410,241.91. Second by Mr. Brock. 3:0 vote in favor.

The cover sheet also includes the following amounts:

Emergency Management Payroll warrants 7671 through 7677 for \$2,938.09; warrants 7678 through 7681 for \$1,046.76; and Direct Deposit for \$7,157.16; for a total amount of \$11,142.01; and

Irrigation Payroll warrants 11386 through 11401 for \$6,969.95; and warrants 11402 through 11405 for \$889.13; for a total amount of \$7,859.08. (Exhibit 5)

Motion – Mr. Brock: I move for approval of vouchers for Current Expense warrants 48661 through 48673 for \$10,726.33; Public Facilities Construction Fund warrant 733 for \$4993.72; and Current Expense warrant 48674 for \$686.99; for a total amount of \$16,407.04. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 6)

PLANNING AND DEVELOPMENT DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Public Hearing: Short Plat SP 2005-15 for applicant Ray Carlisle to short plat 3.34 acres into four lots. The lots are each approximately 1/2 acre in size with the exception of the existing home-site which is proposed to be 1.68 acres in size. The property is zoned Residential Suburban 20,000 (RS-20).

Public Hearing convened at 9:17 a.m. Present: Commissioners Corkrum, Koch and Brock; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Ray Carlisle and Richard A. Rogers.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 7).

Commissioners' Proceeding for January 11, 2006

Mr. MacPherson showed a copy of the plat as submitted by the applicant. He reviewed the conditions of approval.

Mrs. Corkrum asked three times if anyone in the audience would like to speak who is opposed to the short plat. There was no response.

Mrs. Corkrum asked if anyone would like to speak in favor of this short plat. Ray Carlisle spoke in favor.

Hearing was closed to public comment.

Motion – Mr. Koch: I move that we grant preliminary approval of Short Plat 2005-15 subject to the seven findings of fact and seven conditions of approval. This is Resolution 2006-026. Second by Mr. Brock. 3:0 vote in favor. (Exhibit 8)

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Courthouse Renovation

Commissioners Meeting Room Chairs: Mr. Bowen asked for approval to order chairs for the meeting room. The Board decided to have seven chairs ordered for the front of the room. Chairs will also be ordered for the audience section.

Superior Courtroom Carpet: The Board decided to have the same carpet installed in the Superior Courtroom as is in the rest of the courthouse.

Work Release Remodel

The Work Release remodel cost breakdown is estimated as follows: \$93,200.00 construction cost, \$13,980.00 for 15% contingency, \$22,915.20 for Clyde Greatorex's salary and benefits, for a total of \$130,095.20. Clyde Greatorex is currently employed by the county as a carpenter.

Courthouse Restoration

The Board asked that the budget for use of the Courthouse Restoration state grant funds be prepared. Two items they would like included in the budget are Public Safety Building roof replacement/repair and painting the cement of the two buildings behind the Courthouse so they match the Courthouse. Mrs. Corkrum would like the painting to be done before the Courthouse is occupied.

Commissioners' Proceeding for January 11, 2006

Human Resources

Mr. Bowen asked for approval to purchase a two-drawer file cabinet costing \$305 for the Human Resources Department. The **Board approved** paying for it from office supplies line item.

Ben Franklin Transit

Ben Franklin Transit Manager Ed Frost told Mr. Bowen that Transit has put \$250,000 in their 2006 budget for the parking lot work near TRAC. Mr. Bowen said based on estimates in 2004, the parking lot would have cost about \$400,000. He would rather have Transit use the six-acre area on the overflow parking than the current place they are planning to use. When the county improves the parking lots across the street, then Transit parking could be moved to that area. The Board reviewed a drawing of the area. Mr. Bowen suggested the Board approve paving the parking lot in 2006, using land sale funds that are located in the Rainy Day fund. There was discussion about where the Transit transfer station could be located. The Board gave approval for Mr. Bowen to continue discussions with Ben Franklin Transit. Mr. Bowen said the plans include water and power.

TRAC

TRAC Manager Troy Woody met with the Board.

December Financial Statement

Mr. Woody said the December Financial Statement will be ready shortly. It came out almost exactly break-even for the month. It had been forecasted to lose \$10,000.

Membership in community groups

The Board answered Mr. Woody's questions about his membership as the TRAC Manager in various community groups including the Chamber of Commerce and the Tri-Cities Visitor and Convention Bureau.

<u>Tri-City Herald</u> Reporter Melissa Hoyos joined the audience.

Storage Building

Mr. Woody said the bids close on Tuesday for the new storage building at TRAC. The target date to complete the project is March.

Commissioners' Proceeding for January 11, 2006

Recessed at 10:10 a.m.

Reconvened at 10:16 a.m.

PUBLIC WORKS

Engineer Tim Fife met with the Board.

Resolution: CRP 500/East Foster Wells Road Extension Supplemental Agreement between JUB Engineers and Franklin County

Mr. Fife said the consultant agreement needs to be extended because the Bureau of Reclamation has not done all they need to do. The Board reviewed the J-U-B Engineers progress report (Exhibit 9).

<u>Motion</u> – Mr. Brock: I move for approval of supplemental agreement between Franklin County and JUB Engineers as specified. This is Resolution 2006-027. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 10)

Mr. Fife said we have done everything the Bureau of Reclamation has requested including meeting with wildlife people, preparing to buy additional right-of-way, and providing additional access. The Bureau said they were drafting a letter on October 26 and it would be sent out the next week. However, the county has not received a letter. In addition, phone calls have not been returned. Mr. Fife said it is possible the county will have to go to the level above this for a written response from the Bureau of Reclamation.

Mr. Fife reviewed the history of the project with the Board, explaining how his department has tried to address the issues.

Bi-Monthly Progress Reports

The Board reviewed the Bi-Monthly Progress Reports.

Second 1/4% Real Estate Excise Tax

Mr. Bowen said he thinks the additional 1/4% real estate excise tax would bring in about \$100,000. He believes the Board plans to move ahead to impose the tax and earmark that funding for road improvements. Mr. Bowen asked Mr. Fife if he has looked into what could be done with that amount of money. Mr. Brock said we were still looking at the \$260,000 funding that is available. Mr. Fife said he brought the

Commissioners' Proceeding for January 11, 2006

information to the Board earlier. He said the \$100,000 would more than cover the needed funding to repay existing debts for the first three to five years.

COUNTY ADMINISTRATOR (continuing)

Position Review Consultants for county employees' positions

Mr. Bowen said the proposals received in 2003 for work in 2004 ranged from \$30,000 to \$110,000. He asked for approval to send a request for proposals to have county positions reviewed by consultants to determine appropriate position placement levels. The consultant would have to meet the county's criteria. Mr. Bowen expects the cost range of proposals to be as varied as it was previously. He would like to send the requests for proposal out right away, expecting to receive proposals back in four to six weeks. Then a recommendation would be made for awarding the work. All positions in Franklin County would be reviewed.

Mr. Brock said the Salary Review Committee will still be in place. Mr. Bowen said this work is not for salary adjustments but for position adjustments.

Motion – Mr. Brock: So moved. Second by Mr. Koch.

Discussion: The money for the work would come from the Rainy Day fund. Mrs. Corkrum said it's a lot of money. Mr. Bowen said it is a lot of money. He feels it will pay for itself because some employees may be overpaid and some underpaid. For people who are overpaid, the salaries would be frozen until they catch up by years of service. **Vote:** 3:0 vote in favor.

Human Resources: File Cabinet

Motion – Mr. Brock: I move for the approval of Resolution 2006-028 as specified. Second by Mr. Koch. Mrs. Corkrum said it is for a two-drawer file cabinet for Human Resources. 3:0 vote in favor. (Exhibit 11)

MINUTES

Motion – Mr. Koch: I move we accept Commissioners Minutes for December 21, 2005, January 4 and January 9, 2006. Second by Mr. Brock. 3:0 vote in favor.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Commissioners' Proceeding for January 11, 2006

Resolution and Ordinance repealing Ordinance 23-2002 regarding licensure of methadone treatment facilities

Mr. Verhulp said it is okay to proceed with resolution and repeal of Franklin County's ordinance at this time at a public meeting versus public hearing. A resolution has been drafted repealing the ordinance that established the local methadone treatment facilities here and a subsequent ordinance that carries out the repeal and so forth. The new ordinance allows for state-established laws and regulations. It will prevent any local regulation that Franklin County has conflicting with those regulations.

Motion – Mr. Brock: I move the approval of Resolution 2006-029 in the matter of repealing Franklin County Ordinance 23-2002 regarding methadone treatment facilities. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 12)

Motion – Mr. Koch: I move approval of Ordinance #2-2006, an ordinance repealing Franklin County Ordinance 23-2002, an ordinance relating to the licensure of methadone treatment and adoption by reference of the alcohol and drug treatment facilities code of the State of Washington. Second by Mr. Brock. 3:0 vote in favor. (Exhibit 13)

Executive Session at 10:48 a.m. regarding potential litigation expected to last less than 10 minutes. (Ms. Hoyos left the audience.)

Open Session at 10:57 a.m. Ms. Hoyos rejoined the audience.

<u>Motion</u> – Mr. Koch: I move that we rescind our consensus of the Civil Service Board application for Bill Clark. Second by Mr. Brock. 3:0 vote in favor.

VOUCHERS/WARRANTS

<u>Motion</u> – Mr. Koch: I move for approval of payment of County Road Fund payroll for \$63,885.48; and Motor Vehicle Fund payroll for \$9789.89. Second by Mr. Brock. 3:0 vote in favor.

OTHER BUSINESS

The Board suggested using the discarded new carpet from the Superior Courtroom in Child Support and the maintenance office and perhaps other areas. The Board does not want to store the carpet.

Adjourned at 11:07 a.m.

Commissioners' Proceeding for January 11, 2006

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until January 17, 2006.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Men

Clerk to the Board

Attest:

Approved and signed February 1, 2006.

Delegation of County Legislative Authority To Serve on Canvassing Board

I, Neva J. Corkrum, Chairman of the Franklin County Board of Commissioners, hereby designate each Board member to act on the Franklin County Canvassing Board held throughout the year 2006 in the following available order:

Neva J. Corkrum, Chairman Robert E. Koch, Chair Pro Tem Frank H. Brock, Member

Such delegation is made under authority of RCW 29.62, WAC 434-40-210, and in accordance with Chapter 139 of the Washington State Laws of 1995.

SIGNED this 11th day of January , 2006 .

Chair, Franklin County Board of Commissioners

FRANKLIN COUNTY RESOLUTION NO. 2016 023

BEFORE THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: INTRA BUDGET TRANSFER IN THE AMOUNT OF \$163 WITHIN THE 2005 CURRENT EXPENSE AUDITOR BUDGET, NUMBER 001-000-060

WHEREAS, the County Auditor requested a transfer due to insufficient funds in the Non-Departmental Data Processing Supplies line item; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and authorized a transfer in the amount of \$163 for this purpose;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby approves an intra budget transfer in the amount of \$163 within the 2005 Current Expense Auditor Budget, Number 001-000-060, from line item 514.10.10.0050 (Accounting Assistant) to line item 514.10.31.0001 (Supplies – Non Dept Data Processing).

APPROVED this 11th day of January 2006.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Neva J. Corkrum, Chairman

Attest:

Robert E. Koch, Chairman Pro Tem

Departmental Transfer Notebook

G-----

cc:

Frank H. Brock, Member

Originals:

Auditor

Minutes

Accounting

1016 North 4th Avenue Pasco, WA 99301

ZONA LENHART, Auditor 509-545-3840 • Fax: (509) 545-2142 www.co.franklin.wa.us

P.O. Box 1451 Pasco, WA 99301

INTRA & INTER BUDGET TRANSFERS REQUEST FORM

	Auditors & Licensing ests budget transfers totallin	Budgets have insufficient funds allocated to the \$ 609.00	ne line item(s). The	Auditor			
iequ	sata paager (analose remain		•				
1)	From Line Item/Description:	Auditor - 001-000-060.514.10.10.0050/Acct Assist	To Line Item/Description:	Auditor - 001-000-060,514,10,31,0001/Npn Dept D	Amount	\$	<u>163</u>
2)	From Line Item/Description:	Auditor - 001-000-060.514.10.10.0050/Acct Assist	To Line Item/Description:	Auto Licensing - 001-0-080.514.81.10.20/Deputy	Amount:	\$	172
3)	From Line Item/Description:	Auditor - 001-000-060.514.10.10.0050/Acct Assist	To Line Item/Description:	Auto Licensing - 001-0-080.514.81.41/Prof Svcs	Amount:	\$ <u>_</u> 2	274
4)	From Line Item/Description:		To Line Item/Description:		Amount:	\$	
5)	From Line Item/Description:		To Line Item/Description:		Amount:	\$	
6)	From Line Item/Description:		To Line Item/Description:		Amount:	\$	
7)	From Line Item/Description:		To Line Item/Description:		_Amount:	s	
8)	From Line Item/Description:		To Line Item/Description:		_Amount:	\$	
9)	From Line Item/Description:			4	_Amount:	\$	
10)	From Line Item/Description:		To Line Item/Description;		_Amount:	\$	
11)	From Line Item/Description:		To Line Item/Description:		Amount:	\$	
12)	From Line Item/Description:		To Line Item/Description:		_Amount:	\$	
13)	From Line Item/Description:		To Line Item/Description:		Amount:	\$	
14)	From Line Herr/Description:		To Line Item/Description:		Amount:	\$	
15)	From Line Item/Description:		To Line Item/Description:		_Amount:	\$	
_	Lone &	Linhart					
	Elected Official or Dept. Head	Signature/Late					

TRANSPORT COLUMNS SOMETS

FRANKLIN COUNTY RESOLUTION NO. 2066 024

BEFORE THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: INTER BUDGET TRANSFERS TOTALING \$446 FROM THE 2005 CURRENT EXPENSE AUDITOR BUDGET, NUMBER 001-000-060 TO THE 2005 CURRENT EXPENSE AUTO LICENSE BUDGET, NUMBER 001-000-080

WHEREAS, the County Auditor requested transfers due to insufficient funds in the Deputy line item and Professional Services line item of the Auto Licensing Budget; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and authorized transfers totaling \$446 for this purpose;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby approves inter budget transfers totaling \$446 from the 2005 Current Expense Auditor Budget, Number 001-000-060, to the Auto License Budget, Number 001-000-080 as follows:

- ➤ \$172 from Budget Number 001-000-060, line item 514.10.10.0050 (Accounting Assistant) to Budget Number 001-000-080, line item 514.81.10.0020 (Auto License Deputy).
- > \$274 from Budget Number 001-000-060, line item 514.10.10.0050 (Accounting Assistant) to Budget Number 001-000-080, line item 514.81.41.0000 (Professional Services).

APPROVED this 11th day of January 2006.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Neva J. Corkrupa Chairman

Attest:

Originals:

Robert E. Koch, Chairman Pro Tem

CICIK to dig board

Auditor

Minutes Accounting cc:

Departmental Transfer Notebook

1016 North 4th Avenue Pasco, WA 99301

ZONA LENHART, Auditor 509-545-3840 • Fax: (509) 545-2142 www.co.franklin.wa.us

P.O. Box 1451 Pasco, WA 99301

INTRA & INTER BUDGET TRANSFERS REQUEST FORM

	Auditors & Licensing ests budget transfers totallin	Budgets have insufficient funds allocated to the \$ 609.00	ne line item(s). The	Auditor	_
1)	From Line Item/Description:	Auditor - 001-000-060.514.10.10.0050/Acct Assist	To Line Item/Description:	Auditor - 001-000-060.514.10.31.0001/Non Dept 0	Amount: \$ 163
2)	From Line Item/Description:	Auditor - 001-000-060,514,10,10,0050/Acct Assist	To Line Item/Description:	Auto Licensing - 001-0-080.514.81.10.20/Deputy	Amount: \$ 172
3)	From Line Item/Description:	Auditor - 001-000-060.514.10.10.0050/Acct Assist	To Line Item/Description:	Auto Licensing - 001-0-080.514.81.41/Prof Svcs	Amount: \$ 274
4)	From Line Item/Description:		To Line Item/Description:		_Amount: \$
5)	From Line Item/Description:		To Line Item/Description:		_Amount: \$
6)	From Line Item/Description:		To Line Item/Description:		_Amount: \$
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10)	From Line Item/Description:		To Line Item/Description:		Amount: \$
11)	From Line Item/Description:		To Line Item/Description:		_Amount: \$
12)	From Line Item/Description:		To Line Item/Description:		_Amaunt: \$
13)	From Line Item/Description:		To Line Item/Description:		_Amount; \$
14)	From Line Item/Description:		To Line Item/Description:		_Amount: \$
15)	From Line Item/Description:		To Line Item/Description:		_Amount: \$
	Zone &	Linhart			

<u>12</u> 7000

Elected Official or Dept. Head Signature/Date

THANKIN COLANT COMMISSIONERS

FRANKLIN COUNTY RESOLUTION NO. 2006 025

BEFORE THE BOARD OF COUNTY COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: INTER BUDGET TRANSFER IN THE AMOUNT OF \$78 FROM THE 2005 CURRENT EXPENSE TREASURER BUDGET, NUMBER 001-000-650 TO THE BOND & BANKING FEES BUDGET, NUMBER 001-000-655

WHEREAS, the Treasurer requested a transfer due to insufficient funds in the Bond & Banking Fees budget; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and authorized a transfer in the amount of \$78 for this purpose;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby approves an inter budget transfer in the amount of \$78 from the **2005** Current Expense Treasurer Budget, Number 001-000-650, line item 514.22.10.0900 (Overtime) to the Bond & Banking Fees Budget, Number 001-000-655, line item 519.00.49.0000 (Bond and Banking Fees).

APPROVED this 11th day of January 2006.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Neva J. Corkrum Chair

Robert E. Koch, Chair Pro Tem

Accounting Department

Frank H. Brock, Member

Minutes Transfer Notebook
Treasurer

cc:

Auditor

Attest:

Originals:

Patricia Shults

m:

Thomas Westerman

Sent:

Monday, January 09, 2006 2:21 PM

To:

Patricia Shults

Subject: FY 2005 Dept Deficits

Auto License (\$444.55) - Transfer submitted Corrections Food Service (\$4,195.45) Dispatch - (\$30,803.15) Bond & Banking Fees (\$77.57) GIS (\$72.70)

Election Equipment Revolving (\$224,450.87) - Holding warrant for Public Hearing resolution approval TRAC Operations - (\$32,468.62).

Thomas C. Westerman Administrative Chief Accountant Franklin County Auditor's Office PO Box 1451 Pasco, WA 99301 (509)545-3540 (509)545-2142 - Fax twesterman@co.franklin.wa.us

January 11, 2006

Franklin County Commissioners:

Vouchers audited and certified by reimbursement claims certified by which has been sent to the board	the auditing officer by RCW 42.24.080, experienced RCW 42.24.090, have been recorded on a members.	ense listing,
Action: As of this date, 01/11/200 move that the following warrants by		·
FUND	WARRANT	AMOUNT
Salary Clearing Payroll:		
	39199-39296 39297-39301 Direct Deposit	148,133.27 44,203.51 217,905.13
	Total	\$410,241.91
	ed by a vote of 3 to . Lunk H	Buch
Emergency Mgmt Payroll:		#2.020.00
	7671-7677 7678-7681	\$2,938.09 1,046.76
	Direct Deposit	7,157.16
	Total	\$11,142.01
Irrigation Payroll:		
	11386-11401	\$6,969.95
	11402-11405	\$889.13
	Direct Deposit	0.00
	Total	\$7,859.08

Franklin County Auditor

1016 North 4th Avenue asco, WA 99301

ZONA LENHART, Auditor 509-545-3840 • Fax: (509) 545-2142 www.co.franklin.wa.us P.O. Box 1451 Pasco, WA 99301

January 11, 2006

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 11,2006,

Move that the following warrants be approved for payment:

FUND	WARRANT	AMOUNT
Expenditures	Range	Issued
Current Expense	48661-48673	\$10,726.33
FC Public facilities Const Fund	733	\$4,993.72
Current Expense	48674	\$686.99

In the amount of 16,407.04. The motion was seconded by And passed by a vote of 3 to 3.

FRANKLIN COUNTY ACTION SUMMARY

Agenda Item: Ray Carlisle	TYPE OF ACTION NEEDED	Consent Agenda
Meeting Date: January 11, 2006	Execute Contract	Public Hearing X
Subject: SP-2005-15 to short plat 3.34 acres into four (4) lots	Pass Resolution X	1st Discussion
	Pass Ordinance	2nd Discussion
Prepared By: Greg Wendt	Pass Motion X	Other: Preliminary Approval
Reviewed By: Jerrod MacPherson	Other	

BACKGROUND INFORMATION:

The applicant has applied to short plat 3.34 acres into four (4) lots. The lots are each approximately ½ acre in size with the exception of the existing home-site, which is proposed to be 1.68 acres in size. The property is zoned Residential Suburban 20,000 (RS-20).

The property is located in West Pasco at the northeast intersection of Road 52 and Wernett Road. Parcel Number 119-072-030.

As submitted, the application is in compliance with the standards specified in the County Subdivision Ordinance #3-2000.

According to Chapter 8 of the County Subdivision Ordinance, the Board of County Commissioners shall, after conferring with appropriate officials and agencies, make and enter findings into the record and determine whether the short plat be approved with conditions, returned to the applicant for modification or denied.

FINDINGS OF FACT: (Chapter 8, Section 8.10 Subdivision Ordinance):

- 1). The proposed lots do conform to the Comprehensive Plan and Zoning Requirements;
- 2). The proposed short subdivision <u>does contribute</u> to the orderly development and land use patterns in the area;
- 3). The proposed lots <u>are served</u> with adequate road system/means of access, fire protection, drainage, water supplies and means of sanitary sewage disposal;
- 4). Land is required to be dedicated for public right-of-way;
- 5). Utility and irrigation easements <u>are required</u> to serve the proposed lots within the short plat and/or adjacent properties;
- 6). The public use and interest will be served by permitting the proposed divisions of land;

Action Summary SP-2005-15 Page 2

7). Subdivision improvements <u>are required</u> for this application and therefore are required to be guaranteed by one of the methods described in the Subdivision Ordinance.

GENERAL COMMENTS:

- 1. Assessor/GIS: No comment.
- 2. Fire Dist. #3: A hydrant is currently located at the NW corner of Wernett and Road 52.

CONDITIONS OF APPROVAL:

1. Benton Franklin Health Department: The applicant shall meet and comply with the requirements of the Benton Franklin Health Department (see letter dated December 13, 2005).

2. Public Works:

- a. The lots and boundary close OK.
- b. In the Title Block it states 3 lot short plat...It should read 4 lots.
- c. The owner(s) shall dedicate an additional 5 feet of right of way for Road 52 for a total of 30 feet and be shown as dedicated on the plat.
- d. The owner(s) shall also widen Wernett Road four (4) feet to the current county standard of 14 feet for that half of the road. In lieu of the requirement of the owner(s) having to submit engineered plans, their contractor will be allowed to match the existing cross slope of that portion of Wernett Road.
- e. The owners contractor shall meet with the Public Works Dept. to address side slopes, drainage and other construction requirements prior to construction commencing;
- f. Add the following note to the plat: Lot owners shall agree to participate in future L.I.D.'s for roads, drainage, curb & gutters, streetlights, storm sewers, and/or sanitary sewers.
- 3. Fire Code Official: The property shall remain free of any fire hazards, including but not limited to weeds, debris, and/or other nuisances.

4. City of Pasco:

a. A 25 foot radius is needed at the corner of Road 52 & Wernett just like the subdivision to the west.

Action Summary SP-2005-15 Page 3

- b. The owners certificate needs to include right-of-way.and that the <u>right-of-way</u> and easements on the short plat are hereby granted for
- c. A 12 inch DI water line must be extended the full width of the plat along Wernett.

 The water line must be constructed to the standard specification of the City Engineer.
- 5. Franklin County Irrigation District: Applicant shall comply with the FCID standards, which includes providing a valve to each lot.
- 6. Franklin PUD: If the County requires the dedication of 5 'extra feet along Road 52 (30' total) the PUD will allow the applicant to have a 5' wide utility easement in the place of the existing 10' PUD power-line easement (along Road 52 only). Applicant shall comply with the standards of the Franklin PUD at all times.

7. Franklin County Planning Department:

- a. Short Plat approval shall be effective for one (1) year (per Co. Subdivision Ordinance, Section 8.14). If final recording has not occurred within the one-year time period, reapplication shall occur.
- b. Lots 1, 2, and 3 are each subject to a <u>Park Dedication Fee</u> (\$300.00 per new lot/expected new dwelling unit). This fee may be paid prior to recording the final subdivision plat or at the time when a building permit for a new home is to be issued for the applicable lots. If the applicant chooses to not pay the fee prior to recording, then a statement shall be placed on the plat stating that a Park Dedication Fee applies to Lots #1, 2, and 3. This shall be paid prior to building permit issuance for a new home on the applicable lots.
- c. Signature Blocks shall be provided for the following: County Engineer, County Auditor, Franklin County Irrigation District, Franklin PUD, Benton-Franklin Health Department, County Treasurer, Chairman-Board of County Commissioners.
- d. The Final Short Plat shall be developed in accordance with the County Subdivision Ordinance. See Chapter 8 of Ordinance 03-2000 for specifications.

MOTION

Grant preliminary approval of Short Plat 2005-15, subject to the seven (7) findings of fact and seven (7) conditions of approval.



FRANKLIN COUNTY

COMMISSIONERS

Courthouse - 1016 North 4th Pasco, Washington 99301 (509) 545-3535

RESOLUTION NUMBER

2006 026

PRELIMINARY APPROVAL

BEFORE THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON IN THE MATTER OF COUNTY PLANNING

RE: SP 2005-15, to short plat 3.34 acres into four (4) lots. The lots are each approximately ½ acre in size with the exception of the existing home-site, which is proposed to be 1.68 acres in size. The property is zoned Residential Suburban 20,000 (RS-20) and is located in West Pasco at the northeast intersection of Road 52 and Wernett Road. Parcel Number 119-072-030.

APPLICANT: Ray Carlisle, 2417 Road 52, Pasco, WA 99301.

WHEREAS, the Board of County Commissioners of Franklin County have reviewed the preliminary short plat application for <u>Ray Carlisle</u> and has recommended <u>preliminary approval</u> of the preliminary short plat and finds the following:

FINDINGS OF FACT: (Chapter 8, Section 8.10 Subdivision Ordinance):

- 1). The proposed lots **do conform** to the Comprehensive Plan and Zoning Requirements;
- 2). The proposed short subdivision <u>does contribute</u> to the orderly development and land use patterns in the area;
- 3). The proposed lots <u>are served</u> with adequate road system/means of access, fire protection, drainage, water supplies and means of sanitary sewage disposal;
- 4). Land **is required** to be dedicated for public right-of-way;
- 5). Utility and irrigation easements <u>are required</u> to serve the proposed lots within the short plat and/or adjacent properties;
- 6). The public use and interest will be served by permitting the proposed divisions of land;
- 7). Subdivision improvements <u>are required</u> for this application and therefore are required to be guaranteed by one of the methods described in the Subdivision Ordinance.

2006 026

RESOLUTION NUMBER

Preliminary Approval SP-2005-15- January 11, 2006 Page Two

CONDITIONS OF APPROVAL:

1. Benton Franklin Health Department: The applicant shall meet and comply with the requirements of the Benton Franklin Health Department (see letter dated December 13, 2005).

2. Public Works:

- a. The lots and boundary close OK.
- b. In the Title Block it states 3 lot short plat...It should read 4 lots.
- c. The owner(s) shall dedicate an additional 5 feet of right of way for Road 52 for a total of 30 feet and be shown as dedicated on the plat.
- d. The owner(s) shall also widen Wernett Road four (4) feet to the current county standard of 14 feet for that half of the road. In lieu of the requirement of the owner(s) having to submit engineered plans, their contractor will be allowed to match the existing cross slope of that portion of Wernett Road.
- e. The owners contractor shall meet with the Public Works Dept. to address side slopes, drainage and other construction requirements prior to construction commencing.
- f. Add the following note to the plat: Lot owners shall agree to participate in future L.I.D.'s for roads, drainage, curb & gutters, streetlights, storm sewers, and/or sanitary sewers.
- 3. Fire Code Official: The property shall remain free of any fire hazards, including but not limited to weeds, debris, and/or other nuisances.

4. City of Pasco:

- a. A 25 foot radius is needed at the corner of 52 & Wernett just like the subdivision to the west.
- b. The owners certificate needs to include right-of-way.and that the <u>right-of-way and</u> easements on the short plat are hereby granted for
- c. A 12 inch DI water line must be extended the full width of the plat along Wernett. The water line must be constructed to the standard specification of the City Engineer.
- 5. Franklin County Irrigation District: Applicant shall comply with the FCID standards, which includes providing a valve to each lot.

EXHIBIT 8

2006 026

RESOLUTION NUMBER

Preliminary Approval SP-2005-15- January 11, 2006 Page Three

6. Franklin PUD: If the County requires the dedication of 5' extra feet along Road 52 (30' total) the PUD will allow the applicant to have a 5' wide utility easement in the place of the existing 10' PUD poweline easement (along Road 52 only). Applicant shall comply with the standards of the Franklin PUD at all times.

7. Franklin County Planning Department:

- a. Short Plat approval shall be effective for one (1) year (per Co. Subdivision Ordinance, Section 8.14). If final recording has not occurred within the one-year time period, reapplication shall occur.
- b. Lots 1, 2, and 3 are each subject to a <u>Park Dedication Fee</u> (\$300.00 per new lot/expected new dwelling unit). This fee may be paid prior to recording the final subdivision plat or at the time when a building permit for a new home is to be issued for the applicable lots. If the applicant chooses to not pay the fee prior to recording, then a statement shall be placed on the plat stating that a Park Dedication Fee applies to Lots #1, 2, and 3. This shall be paid prior to building permit issuance for a new home on the applicable lots.
- c. Signature Blocks shall be provided for the following: County Engineer, County Auditor, Franklin County Irrigation District, Franklin PUD, Benton-Franklin Health Department, County Treasurer, Chairman-Board of County Commissioners.
- d. The Final Short Plat shall be developed in accordance with the County Subdivision Ordinance. See Chapter 8 of Ordinance 03-2000 for specifications.

WHEREAS, the public use and interest will be served by giving preliminary approval to the above-mentioned application, and;

NOW THEREFORE, BE IT RESOLVED that the above-mentioned application be given preliminary approval in accordance with the provisions of the Franklin County Subdivision Ordinance #03-2000.

SIGNED AND DATED THIS 11th DAY OF JANUARY 2006.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

CHAIRMAN

ATTEST:

CHAIR PRO TEM

//www

Clerk of the Board



MEMORANDUM

J-U-B ENGINEERS, Inc.

ENGINEERS • SURVEYORS • PLANNERS

Regional Office 2810 W. Clearwater Avenue, Suite 201 Kennewick, WA 99336

> 509-783-2144 Fax: 509-736-0790 www.jub.com

TO:

Matt F. Mahoney, Design Engineer

Franklin County

FROM:

Travis A. Marden, P.E., Project Manager

J-U-B ENGINEERS, Inc.

DATE:

January 10, 2006

RE:

Progress Report - East Foster Wells Road Extension - CRP 500 - Phase 2

The following represents the progress from the last Memorandum of Understanding dated July 25, 2005 through January 10, 2006:

USBR CONSULTATION

J-U-B ENGINEERS sent a Memorandum of Understanding to Stephanie Utter, United States Bureau of Reclamation (USBR) Lands Manager, summarizing our last meeting on June 1, 2005. This memorandum is attached for reference. USBR requested the following items:

- Explanation of other public benefits the new roadway would provide in addition to those addressed in the Needs Study
- Summary of information that was presented to the County Commissioners and why the selected alternative was chosen
- Address the compatibility of this project with the goals set for the Columbia Basin Project
- Eliminate the proposed parking area shown in the preliminary plans
- Submittal of detailed plans with the USBR Right-of-Use application.

These materials were submitted with the July 25, 2005 Memorandum of Understanding, Below is a history of contacts J-U-B ENGINEERS has had with USBR since this submittal.

Travis Marden discussed the Smith Canyon Crossing with Stephanie Utter and reviewed the Right-of-Use Application materials. The Bureau was asked to provide us with whatever stipulations they may have to allow the proposed crossing. Ms. Utter stated that if Franklin County would acquire the SW1/4 of the SW1/4 of the SE1/4 of Section 1, T. 9 N., R. 30 E. and deed it to the Bureau as a buffer to protect habitat and species located in Smith Canyon, USBR would be amenable to the roadway crossing.

J-U-B discussed the possibility of the land acquisition with Tim and Matt, basically to see if it was a viable option. J-U-B was directed to notify USBR that if the land acquisition was a









condition for the acceptance of the crossing agreement then the County would work towards that solution.

- 10/12/05 J-U-B reached Stephanie Utter to discuss the proposed land acquisition with USBR in further detail and to notify them that the County would work towards the proposed solution, but would like it in writing. Ms. Utter agreed to write a letter stating their conditions for approval and submit it to the South Columbia Basin Irrigation District and copy the County on it.
- 10/26/05 J-U-B called Ms. Utter regarding the status of the letter USBR was preparing for SCBID. We were informed the letter was being written and would be sent out the following week.

Since October, J-U-B has made numerous attempts to contact Ms. Utter to check the status of the letter of condition. The following are noted attempts by our office with voice messages left:

- 11/8/05
- 11/25/05
- 12/28/05

We have been on hold with finalizing this project. Unless directed otherwise we will continue to pursue this resolution with USBR.





ENGINEERS • SURVEYORS • PLANNERS

Regional Office 2810 W. Clearwater Avenue, Suite 201 Kennewick, WA 99336

J-U-B ENGINEERS, Inc.

509-783-2144 Fax: 509-736-0790 www.jub.com

MEMORANDUM

TO:

Stephanie Utter

United States Bureau of Reclamation

P.O. Box 815 Ephrata, WA 98823

FROM:

Richard H. Door, P.E.

Project Manager

J-U-B ENGINEERS, Inc.

DATE:

July 25, 2005

East Fosters Wells Road Extension Phase 2 Memorandum of Understanding for June 1, 2005 Meeting

At the request of Franklin County, we held a meeting with USBR, Franklin County and J-U-B ENGINEERS. Inc. representatives. Those in attendance were as follows: Matt Mahoney, Franklin County Public Works Department; Rick Door and Travis Marden, J-U-B ENGINEERS, Inc.; Stephanie Utter, Karen Honey and Bill Gray, USBR.

The goal of this meeting was to discuss the potential Scatter Tract issues and to reach a decision or agreement as to process for a decision on the Smith Canyon crossing.

There is no specific wildlife management plan for Smith Canyon.

USBR has the following concerns with the Smith Canyon crossing:

- 1) USBR has an internal 1991 policy of not allowing crossings that sever contiguous parcels of land.
- 2) Impacts to wildlife corridor.
- 3) Equipment being able to cross roadway.
- 4) Public perception.

In 2002 when J-U-B first approached USBR they did not and still do not oppose the project based on the scattered tracts use maps. USBR's main concern is their internal policy of not severing land.

Environmental documentation for this project followed the NEPA requirements due to the federal funding.

The following are items USBR would like additional information on before granting a crossing:

- 1) Address other public benefits in addition to those addressed in the East Foster Wells Road Needs Study.
- 2) Submit a summary of information presented to commissioners and why this alternative was selected.
- 3) Address the compatibility of this project to the goals of the Columbia Basin Project.
- 4) Eliminate the proposed parking area as shown in preliminary design.





5) Submit detail plans with the right-of-use application.

Please review this memo as to discrepancies or omissions and respond in writing so that we can distribute to all participants and are under the same understanding. This memo along with attached and enclosed documents should fulfill the requests for granting a roadway crossing.

CC: Tim Fife and Matt Mahoney, Franklin County

Enc: Items 1, 2, and 3 are included in the attachment to this memorandum. Item 4, Parking Lot Elimination, has been reflected in the latest design plans. Item 5, Detail Plans, are enclosed along with the right-of-use application:

FRANKLIN COUNTY RESOLUTION NO.	2006	027
Title (IEEE, COCI, I I IEECCECTION, I CO		

BEFORE THE BOARD OF COUNTY COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: SUPPLEMENTAL AGREEMENT BETWEEN FRANKLIN COUNTY AND JUB ENGINEERS INC.

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to enter into the attached supplemental agreement as being in the best interest of Franklin County.

NOW, THEREFORE, BE IT RESOLVED that the attached Supplemental Agreement between Franklin County and JUB Engineers, Inc. is hereby approved by the Board.

APPROVED this _____ day of January 2006.

Approved:

Veva J. Corkram, Chair

Robert É. Koch, Chair Pro Tem

Frank H. Brock, Member

Attest:

Clerk of the Board



Supplemental Agreement	Organization and Address J-U-B ENGINEERS, INC.	
	2810 W. Clearwater Ave., Ste 201	
Agreement Number	Kennewick, WA 99336	
6		
Project Number	Phone	
J-U-B 30147-02	(509) 783-2144 FAX: (509) 736-0790	
Project Title	New Maximum Amount Payable	
East Foster Wells Road Extension	\$	
Description of Work		
Developing a new route from terminus of East Foster wiles in length.	Wells Road to the Pasco-Kahlotus Road, approximately 3	
The Local Agency of Franklin County		
desires to supplement the agreement entered into with	J-U-B ENGINEERS, INC.	
and executed on 6-2-2000 and i	identified as Agreement No. 30147	
All provisions in the basic agreement remain in effect exc	sopt as expressiy meaning by an eapprometric	
Section IV, TIME FOR BEGINNING AND COMPLETION	II I, is amended to change the number of calendar days for	
	06 (Project delay due to USBR)	
	III	
Section V, PAYMENT, shall be amended as follows:		
No Change		
as set forth in the attached Exhibit A, and by this reference	ce made a part of this supplement	
,	nges as stated above, please sign in the appropriate spaces	
By:	_ By: Franklin County	
	_	
- Ruchard Albor	The Sarkrum 1	
Consultant Signature	Approving Authority Signature	

DOT Form 140-063 EF Revised 10/97

FRANKLIN COUNTY RESOLUTION NO. 2006 028

BEFORE THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: APPROVAL TO PURCHASE A TWO-DRAWER FILE CABINET FOR THE HUMAN RESOURCES DIRECTOR AT A COST NOT TO EXCEED \$305

WHEREAS, the Franklin County Human Resources Director requested authorization to purchase a two-drawer file cabinet; and

WHEREAS, funds are available in the Commissioners Budget, Number 001-000-680, office supplies line item; and

WHEREAS, the Human Resources Director suggested the purchase of a two-drawer file cabinet for a cost of \$281.00 plus tax; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and deems this to be in the best interest of the County;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby authorizes the Human Resources department to purchase a two-drawer file cabinet in an amount not to exceed \$305, to be paid from the Commissioners Budget, Number 001-000-680, line item 511.00.31.0000 (Office Supplies).

APPROVED this 11th day of January 2006.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Neva J. Corkrup, Chair

Robert E. Koch, Chair Pro Tem

Frank H. Brock, Member

Originals: Auditor - Minutes - County Administrator

Attest:

cc: Accounting Department

FRANKLIN COUNTY RESOLUTION NUMBER 2006 029

BEFORE THE BOARD OF COUNTY COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON:

RE: IN THE MATTER OF ADOPTION OF ORDINANCE NUMBER 2-2006
REPEALING FRANKLIN COUNTY ORDINANCE 23-2002 REGARDING METHADONE TREATMENT FACILITIES.

WHEREAS, in 2002 Franklin County adopted Ordinance Number 23-2002 regarding the regulation of Methadone Treatment Facilities; and

WHEREAS, Chapter 70.96A RCW and Chapter 388-805 WAC provide for ample state regulation of Methadone Treatment Facilities hereby displacing the need for Franklin County Ordinance Number 23-2002; and

WHEREAS, Chapter 70.96A RCW allows for county regulation of Alcohol and Drug Treatment Facilities through local ordinance; and

WHEREAS, a public meeting was held on 11th, January, 2006, in the Commissioners Meeting Room, 412 West Clark, Pasco, Washington 99301, to consider the above ordinance; and

WHEREAS, at public meetings the Board of County Commissioners has heard testimony regarding the ordinance to repeal Franklin County Ordinance 23-2002.

WHEREAS, the Board of County Commissioners is satisfied that it appears to be in the best interest of the public to adopt said ordinance to repeal Franklin County Ordinance Number 23-2002.

NOW, THEREFORE, IT IS HEREBY RESOLVED that Franklin County Ordinance <u>2-2006</u>, an ordinance relating to the repeal of Franklin County Ordinance 23-2002 be adopted and shall take effect upon the date of approval and signature.

BE IT RESOLVED, that the need for County regulation as set forth in Franklin County Ordinance 23-2002 is no longer needed to protect the citizens of Franklin County; and

BE IT FURTHER RESOLVED, by the Board of Franklin County Commissioners that Ordinance Number 2-2006, repealing Franklin County Ordinance Number 23-2002 is hereby adopted.

DONE this // day of January, 2006.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Robert E. Koch, Chair Pro Tem

Frank H. Brock, Member

Franklin County Resolution Number ______06

ATTEST:

Clerk of the Board

APPROVED AS TO FORM.

Rvarl E. Verhulb

Deputy Prosecuting Attorney

df

ORDINANCE NUMBER 2 - 2006

AN ORDINANCE REPEALING FRANKLIN COUNTY ORDINANCE 23-2002 AN ORDINANCE RELATING TO THE LICENSURE OF METHADONE TREATMENT FACILITIES AND ADOPTION BY REFERENCE OF THE ALCOHOL AND DRUG TREATMENT FACILITIES CODE OF THE STATE OF WASHINGTON, CHAPTER 388-805 WAC.

WHEREAS, the Board of Franklin County Commissioners passed Ordinance Number 23-2002, an ordinance relating to the licensure of methadone treatment facilities and adoption by reference of the Alcohol and Drug Treatment Facilities Code of the State of Washington, Chapter 388-805 WAC on September 9, 2002.

WHEREAS, the Board of County Commissioners is satisfied that it appears to be in the best interest of the public to repeal Franklin County Ordinance Number 23-2002.

WHEREAS, this ordinance repeals Ordinance 23-2002, adopted September 9, 2002.

PASSED this // day of hnuary, 2006.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Neva J. Corkrum, Mair

Robert E. Koch, Chair Pro Tem

Frank H. Brock, Member

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

Deputy Prosecuting Attorney

df

ORDINANCE NUMBER 2 -2006