

COMMISSIONERS RECORD 46
FRANKLIN COUNTY
Commissioners' Proceeding for October 17, 2005

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Frank H. Brock, Chairman; Neva J. Corkrum, Chair Pro Tem; Bob Koch, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

HUMAN SERVICES

Human Services Director Dave Hopper met with the Board.

2006 Budget Workshop

The Human Services 2006 Budget Workshop was held.

2-1-1 Funding

Mr. Hopper said the Benton County Commissioners have directed that funding for 2-1-1 come from Human Services for about \$17,000. Mr. Brock said the 2-1-1 will require continual funding and it will cost a lot more than the \$17,000. Mr. Hopper described the work that is taking place to find out more about the ongoing costs for 2-1-1.

Use of Reserve Funds

Mr. Brock asked Mr. Hopper about using some of the reserve funds in the Human Services budget for several possible uses including mental health treatment in the jail. Mr. Hopper told the Board that Yakima County pulls \$5 a day per inmate off of their jail rate and contracts for a comprehensive jail mental health center staff.

Recessed at 10:05 a.m.

Reconvened at 10:14 a.m.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board. Mr. Bowen was absent to take care of county business at the courthouse.

Consent Agenda

Motion - Mr. Koch: I move we accept the consent agenda for October 17, 2005, as presented:

1. Approval of **Resolution 2005-437** for an intra budget transfer in the amount of \$6,000 within the 2005 Courthouse Budget, Number 001-000-200, from line item 518.30.48.0005 (Repairs & Maintenance - Annex) to line item 518.30.48.0001 (Repairs & Maintenance - PSB). (Exhibit 1)

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2. Approval of **Resolution 2005-438** for the Memorandum of Understanding between Benton and Franklin Counties and Washington State University for Anne Strode to consult with Benton Franklin Department of Human Services to provide analysis of the behavioral health care system in Benton-Franklin Counties, effective October 17, 2005 through February 28, 2006. (Exhibit 2)
3. Authorizing cancellation of checks in the amount of \$800.19 as identified on the letter received from the Franklin County Treasurer. (Exhibit 3) (Clerk's Note: The amount was subsequently changed to \$70.98 by the Treasurer's Office on the Consent Agenda for October 19, 2005.)

Second by Mrs. Corkrum. 3:0 vote in favor.

Vouchers/Warrants

Motion – Mrs. Corkrum: I move for approval of payment of vouchers as listed in the amount of \$64,899.42: Veteran's Assistance warrants 1245 through 1248 for \$3,789.90; Current Expense warrants 47239 through 47315 for \$1,438.90; Current Expense warrants 47316 through 47340 for \$22,609.12; and Current Expense warrants 47341 through 47370 for \$37,061.50; for a total of \$64,899.42. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 4)

Minutes

Motion – Mr. Koch: I move that we accept the Commissioners Minutes for October 10 and October 12, 2005. Second by Mrs. Corkrum. 3:0 vote in favor.

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson met with the Board.

Executive Session at 10:30 a.m. regarding personnel expected to last five minutes.

Open Session at 10:34 a.m.

Fred Bowen rejoined the meeting.

Department Update

There was a discussion about how to handle fire investigation in unincorporated areas of the county. Mr. MacPherson said Fire District #3 is not willing to share their investigative reports of fires with the county. He said the Coroner's office would be willing to do the fire investigation work for the entire county. The cost would be about

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Commissioners' Proceeding for October 17, 2005

\$6000 per year. The Coroner has a deputy who is trained in fire investigation. Mr. Koch said it is not necessary for a fire investigator to go to every fire.

Mr. MacPherson said the county has to meet our legal obligation for investigating fires.

Mrs. Corkrum asked how other counties handle it who do not have a fire marshal. Mr. MacPherson does not know.

Mr. Brock asked if the other fire districts are willing to cooperate with the county. Mr. MacPherson said he has not heard from Fire District 2 or Fire District 4. Steve Hailey, a commissioner in Fire District #1, has a couple of concerns but they could be worked out in an agreement. Mr. Brock suggested the county could contract with Fire Districts 1, 2 and 4 and perhaps use the Freedom of Information Act to request information from Fire District #3.

Mr. MacPherson said for the no man's land areas that do not have fire protection, Sheriff Lathim said deputies do not always go to each fire but usually do respond. If they do write a report, the sheriff would get us copies.

Mr. Bowen suggested contracting with the fire districts and paying them a set amount per year, perhaps \$500.

PUBLIC WORKS

Assistant Engineer Guy Walters, Design Engineer Matt Mahoney and Interim Human Resources Manager/Treasurer Tiffany Coffland met with the Board.

Vouchers

Motion – Mrs. Corkrum: I move for approval of vouchers for County Road Fund for \$158,488.64; MV & PW Equipment Fund for \$36,944.37; and Solid Waste Fund for \$2406.52. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 5)

Resolution: CRP 587/Pasco-Kahlotus Overlay

Mr. Walters asked for approval of CRP 587 for a portion of the Pasco-Kahlotus Road overlay. Mr. Mahoney said this is the portion that goes from approximately Peterson-Carr Road to approximately Levy Road for about five miles. We are hoping to do that in the 2006 construction year. The portion from Levy Road to Murphy Road will

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also be done using RAP funding. A total of about 10 miles will be done at the same time. Mr. Walters said there will be a 1500' apron on Murphy and probably some improvement on the intersection. Murphy ranks pretty high on the paving priority list because of the orchards and the amount of use the road gets.

Motion – Mrs. Corkrum: I move that we approve CRP #587/Pasco – Kahlotus Overlay. This is Resolution 2005-439. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 6)

Resolution: CRP 588/Dradie Street

The county is requiring Mr. Bosch to improve 20 feet of Dradie Road so we decided to do the county's eight feet and get it done to the full width for a distance of 300 feet. CRP 588 would be the county's participation in the project.

Motion – Mr. Koch: I move that we accept the CRP 588/Dradie Street. This is Resolution 2005-440. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 7)

Notice of Intention to Sell

Motion – Mrs. Corkrum: I move we approve the notice of intent to sell a 2000 Crown Victoria, a Sheriff's vehicle. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 8)

Motion – Mrs. Corkrum: I move we give notice to the public of a surplus vehicle 2000 Crown Victoria using Booker Auction Company at 10:00 a.m., November 5, at the southwest corner of SR 395 and Eltopia West Road. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 9)

New Hire

Executive Session at 10:54 a.m. regarding personnel expected to last five minutes.

Open Session at 10:59 a.m.

Motion – Mrs. Corkrum: I move for approval of entering Rob Richman on a Grade 45 Step 10 as listed. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 10)

Recessed at 11:05 a.m.

Reconvened at 11:10 a.m.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

2/10ths of 1% Sales Tax Discussion

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The Board discussed the reasons for the proposed 2/10ths of 1% tax ballot measure. A sheet prepared by Assessor Steve Marks was reviewed showing the difference between what the county would have collected with the 106% limitation on levy amount versus the current 101% limitation. Mr. Bowen said population is increasing, values are increasing, demands are increasing, but revenue is not.

A proposed mailer was reviewed. It would cost the county about \$8000 for paper, printing, and postage to get the mailer sent out. The county does not have the facilities available to do the mailer this week. Ballots will be mailed Friday. Mr. Brock does not want the mailer to go out late and waste the effort. He would approve it if we can get it out by next Monday. If not, he would say don't do it.

Motion – Mrs. Corkrum: I move for the approval up till next Monday.

She said the Public Works office should share in the expense because they would get some of the money if it passes.

Second by Mr. Koch. 3:0 vote in favor.

There was discussion about whether to use an outside printer and whether to insert the flyer in newspapers instead of mailing.

Mr. Bowen restated the Board's position for clarification: Either do the printing in-house or with an outside printer. It can either be sent by mail to individual houses or sent through the newspapers.

Grand Old 4th – Travel Advance

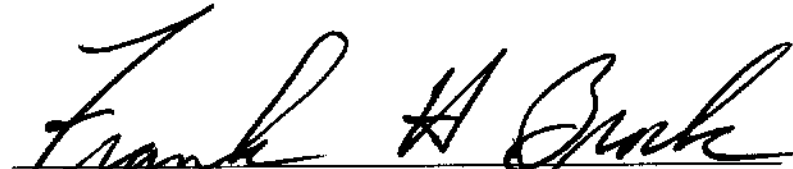
Motion – Mr. Koch: I move that we accept the out-of-county travel requests for Fred Bowen, Bridgette Scott, Dan Blasdel, Troy Woody, Allison Mathews, Paul Whitemarsh and Bret Strode. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 11)


Adjourned at 11:44 a.m.

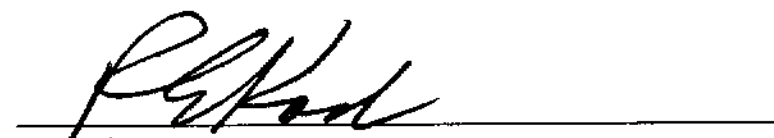
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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until October 19, 2005.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chairman


Chairman Pro Tem


Member

Attest:


Clerk to the Board

Approved and signed October 24, 2005.

FRANKLIN COUNTY RESOLUTION NO. 2005 437

BEFORE THE BOARD OF COUNTY COMMISSIONERS, FRANKLIN COUNTY,
WASHINGTON

**RE: INTRA BUDGET TRANSFER IN THE AMOUNT OF \$6,000 WITHIN
THE 2005 COURTHOUSE BUDGET, NUMBER 001-000-200**

WHEREAS, the Facilities & Maintenance Superintendent requested a transfer due to insufficient funds in the Public Safety Building repairs and maintenance line item, as funds were used to repair the Dispatch office; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and deems this as being in the best interest of Franklin County;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby authorizes an intra budget transfer in the amount of \$6,000 within the 2005 Courthouse Budget, Number 001-000-200, from line item 518.30.48.0005 (Repairs & Maintenance - Annex) to line item 518.30.48.0001 (Repairs & Maintenance - PSB).

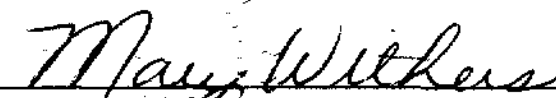
APPROVED this 17th day of October 2005.

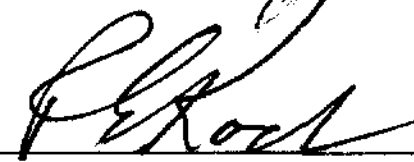
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Frank H. Brock, Chair


Neva J. Corkrum, Chair Pro Tem

Attest:


Clerk to the Board


Robert E. Koch, Member

Originals: Auditor
Minutes
Facilities/Maintenance

cc: Accounting
Transfer Notebook

FRANKLIN COUNTYOFFICE OF
COUNTY AUDITOR

Phone (509) 545-3536

1016 N 4th
Pasco, Washington 99301**Zona G. Lenhart**
COUNTY AUDITOR**RECEIVED**
FRANKLIN COUNTY COMMISSIONERS

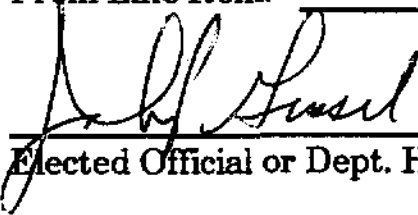
OCT 17 2005

INTRAINNER BUDGET TRANSFER

001-000-200

The Public Safety Bld. 518-30-48-1 Budget has insufficient fundsAllocated to the line item(s) shown below. The Bld. Superintendent.
(Dept. Head)requests transfer(s) totalling \$ 6,000.00

- | | | | | | |
|---------------------|--------------------|---------------|--------------------|---------|-------------------|
| 1) From Line Item: | <u>518-30-48-5</u> | To Line Item: | <u>518-30-48-1</u> | Amount: | <u>\$ 6000.00</u> |
| 2) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 3) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 4) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 5) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 6) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 7) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 8) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 9) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 10) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 11) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 12) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 13) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 14) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |
| 15) From Line Item: | _____ | To Line Item: | _____ | Amount: | \$ _____ |


 Elected Official or Dept. Head Signature
DATE: 10-12-05

FRANKLIN COUNTY RESOLUTION NO. 2005 438

BEFORE THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: MEMORANDUM OF UNDERSTANDING BETWEEN BENTON AND FRANKLIN COUNTIES AND WASHINGTON STATE UNIVERSITY FOR ANNE STRODE TO CONSULT WITH BENTON FRANKLIN DEPARTMENT OF HUMAN SERVICES TO PROVIDE ANALYSIS OF THE BEHAVIORAL HEALTH CARE SYSTEM IN BENTON-FRANKLIN COUNTIES, EFFECTIVE OCTOBER 17, 2005 THROUGH FEBRUARY 28, 2006

WHEREAS, the Benton and Franklin County Commissioners desire to hire Anne Strode of the Washington Institute for Mental Illness Research and Training (WIMIRT), a part of Washington State University in Spokane, to conduct an independent review of Benton Franklin Department of Human Services (BFDHS); and

WHEREAS, the purpose of the review is to draw a picture of BFDHS operations and programs as they exist today and to make recommendations as to how they can be improved; and

WHEREAS, the picture can serve as a baseline to measure future progress; and

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of County Commissioners constitutes the legislative authority of Franklin County and desires to enter into the attached agreement as being in the best interest of Franklin County;


NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby approves the attached Memorandum of Understanding between Benton and Franklin Counties and Washington State University for Anne Strode to consult with Benton Franklin Department of Human Services to provide analysis of the behavioral health care system in Benton-Franklin Counties, effective October 17, 2005 through February 28, 2006.

APPROVED this 17th day of October 2005.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Frank H. Brock, Chair


Neva J. Corkrum, Chair Pro Tem


Robert E. Koch, Member

Attest:


Clerk to the Board

Originals: Auditor
Benton County Commissioners (2)
Minutes
WSU /WIMIRT

cc: Department of Human Services
BC Prosecuting Attorney
FC Prosecuting Attorney

MEMORANDUM OF UNDERSTANDING

2005 438

THIS MEMORANDUM OF UNDERSTANDING (hereinafter "Memo of Understanding" and/or "MOU") is made and entered into by and between BENTON COUNTY, a political subdivision, with its principal offices at 620 Market Street, Prosser, WA 99350 and Franklin County, a political subdivision, with its principal offices at 1016 North Fourth Avenue, Pasco, WA 99301, (hereinafter "COUNTIES"), and Washington State University (UNIVERSITY), P.O. Box 643140, Pullman, WA 99164-3140 (hereinafter "UNIVERSITY").

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. PURPOSE

The purpose of this Memo of Understanding between UNIVERSITY and Benton Franklin Department of Human Services (BF-DHS) is for UNIVERSITY to consult with BF-DHS located at 7202 West Deschutes, Kennewick, WA 99336 and to provide the services as described herein.

2. DURATION OF MEMO OF UNDERSTANDING

The term of this Memo of Understanding shall begin "October 17, 2005 and shall expire on February 28, 2006. UNIVERSITY shall complete all work by the time(s) specified herein, or if no such time is otherwise specified, no later than the expiration date.

3. SERVICES PROVIDED

UNIVERSITY shall perform the following services:

- a. UNIVERSITY shall assist BF-DHS in its review and analysis of the behavioral health care system in Benton-Franklin Counties. Specifically, the review shall be of the following:
 - 1) BF-DHS's response to the Cody-Hargrove bills;
 - 2) The mental health delivery system, including but not limited to analysis of its efficiency and effectiveness in reaching its target population with particular attention to:
 - i. Crisis Response,
 - ii. Inpatient and outpatient services, and
 - iii. Residential services, including housing;
 - 3) Service for non-Medicaid eligible populations and

- programs;
 - 4) Program evaluation process;
 - 5) Personnel adequacy in terms of numbers and skills needed; and
 - 6) The \$6 million reserve.
- b. UNIVERSITY shall write a report that details the review of 1-6 above. In the report, UNIVERSITY shall:
- 1) recommend how to implement the Cody-Hargrove bill;
 - 2) recommend changes that should be made to make more efficient and effective the delivery of behavioral health care services and products;
 - 3) recommend practices that should not be changed because they are efficient and/or effective;
 - 4) recommend changes to program evaluation process;
 - 5) recommend changes in the number of employees or to the employee hiring and/or training practices; and
 - 6) recommend use of none, any or all of the approximately \$6 million reserve.
- c. All recommendations shall be made with the consideration of City, County, State and Federal laws that govern behavioral health care services and products.
- d. UNIVERSITY agrees to provide its own labor and materials. Unless otherwise provided for in the Memo of Understanding, no material, labor, or facilities will be furnished by the COUNTIES.
- e. UNIVERSITY shall complete its work in a timely manner and in accordance with the schedule agreed by the parties.

4. MEMO OF UNDERSTANDING REPRESENTATIVES

Each party to this Memo of Understanding shall have a MOU Representative. Each party may change its Representative upon providing written notice to the other parties. The parties' Representatives are as follows:

a. For UNIVERSITY: Anne Strode 310 N Riverpoint Blvd, P.O. Box 1495 Spokane, WA 99210-1495.

b. For BENTON COUNTY: Claude Oliver, Benton County Commissioner, 620 Market, Prosser, WA 99350.

c. For FRANKLIN COUNTY: Robert E. Koch, Franklin County Commissioner, 1016 North 4th Avenue, Pasco, WA 99301.

5. COMPENSATION

- a. Memo of Understanding maximum compensation is \$15,000.00. (Maximum compensation includes \$13,636.00 to UNIVERSITY plus 10% Service Center fee of approximately \$1,364.00 to Washington State University). UNIVERSITY will invoice BF-DHS at the end of February, 2006.
- b. UNIVERSITY shall not be paid for services rendered under this Memo of Understanding unless and until they have been performed to the satisfaction of the COUNTIES.
- c. In the event UNIVERSITY has failed to perform any substantial obligation to be performed by UNIVERSITY under this Memo of Understanding and such failure has not been cured within ten (10) days following notice from the COUNTIES, the COUNTIES may, in its sole discretion, upon written notice to UNIVERSITY, withhold any and all monies due and payable to UNIVERSITY, without penalty, until such failure to perform is cured or otherwise adjudicated. "Substantial" for the purposes of this Memo of Understanding means faithfully fulfilling the terms of this Memo of Understanding with variances only for technical or minor omissions or defects.
- d. All reimbursements shall be charged against the total contract allocation, including mileage, lodging and meals. UNIVERSITY will manage reimbursements and pay at the Washington State rate.

6. AMENDMENTS AND CHANGES IN WORK

No amendment, modification or renewal shall be made to this Memo of Understanding, unless set forth in a written memo of understanding Amendment signed by both parties.

7. HOLD HARMLESS AND INDEMNIFICATION

8. a. Each party shall be responsible for its own wrongful or negligent acts or omissions, or those of its officers, agents or employees to the full extent required by law. UNIVERSITY does not warrant or assume liability for the interpretation or use of project data or results.

8. INSURANCE

a. University certifies that it is self-insured under the state of Washington self-insurance liability program, as provided by RCW 4.92.130, and shall pay for losses for which it is found liable.

9. TERMINATION

- a. Either party may terminate this Memo of Understanding in whole or in part upon giving thirty (30) days written notice by certified mail to the other party. In that event, the COUNTIES shall pay UNIVERSITY for all cost incurred by UNIVERSITY in performing the Memo of Understanding up to the date of such notice. Payment shall be made in accordance with the Compensation Section of this Memo of Understanding.
- b. If UNIVERSITY breaches any of its obligations hereunder, and fails to cure the breach within ten (10) days of written notice to do so by the COUNTIES, the COUNTIES may terminate this Memo of Understanding, in which case the COUNTIES shall pay UNIVERSITY only for the costs of services accepted by the COUNTIES, in accordance with the Compensation Section of this Memo of Understanding.

10. ASSIGNMENT, DELEGATION AND SUBMEMO OF UNDERSTANDING

No parties may assign, delegate or subcontract this Memo of Understanding or the work to be performed pursuant hereto.

11. NON-WAIVER OF RIGHTS

The parties agree that the excuse or forgiveness of performance, or waiver of any provision(s) of this Memo of Understanding does not constitute a waiver of such provision(s) or future performance, or prejudice the right of the waiving party to enforce any of the provisions of this Memo of Understanding at a later time.

12. INDEPENDENT MEMO OF UNDERSTANDING

- a. UNIVERSITY'S services shall be furnished by UNIVERSITY as an independent contractor and not as an agent, employee or servant of the COUNTIES. UNIVERSITY specifically has

the right to direct and control UNIVERSITY'S own activities in providing the agreed services in accordance with the specifications set out in this Memo of Understanding.

- b. UNIVERSITY shall pay for all taxes, fees, licenses, or payments required by federal, state or local law which are now or may be enacted during the term of this Memo of Understanding.

c.

13. COMPLIANCE WITH LAWS

UNIVERSITY shall comply with all applicable federal, state and local laws, rules and regulations in performing this Memo of Understanding.

14. INSPECTION OF BOOKS AND RECORDS

The COUNTIES may, at reasonable times and with reasonable notice, inspect the books and records of UNIVERSITY relating to the performance of this Memo of Understanding. UNIVERSITY shall keep all records required by this Memo of Understanding for six (6) years after termination of this Memo of Understanding for audit purposes.

15. NONDISCRIMINATION

UNIVERSITY, its assignees, delegates, or subcontractors shall not discriminate against any person in the performance of any of its obligations hereunder on the basis of race, color, creed, religion, national origin, age, sex, marital status, veteran status, or the presence of any disability.

16.

17. DISPUTES

Differences between UNIVERSITY and the COUNTIES, arising under and by virtue of this Memo of Understanding, shall be brought to the attention of the COUNTIES at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. Any dispute relating to the quality or acceptability of performance and/or compensation due UNIVERSITY shall be decided by the COUNTIES Memo of Understanding Representative or designee. All rulings, orders, instructions and

decisions of the COUNTIES Memo of Understanding Representative shall be final and conclusive, subject to UNIVERSITY'S right to seek judicial relief.

18. CONFIDENTIALITY

UNIVERSITY, its employees, subcontractors, and their employees shall maintain the confidentiality of all information provided by the COUNTIES or acquired by the COUNTIES in performance of this Memo of Understanding, except upon the prior written consent of the COUNTIES or an order entered by a court of competent jurisdiction. UNIVERSITY shall promptly give the COUNTIES written notice of any judicial proceeding seeking disclosure of such information.

19. CHOICE OF LAW, JURISDICTION AND VENUE

- a. This Memo of Understanding has been and shall be construed as having been made and delivered within the State of Washington, and it is agreed by each party hereto that this Memo of Understanding shall be governed by the laws of the State of Washington, both as to its interpretation and performance.
- b. Any action at law, suit in equity, judicial proceeding arising out of this Memo of Understanding shall be instituted and maintained only in any of the courts of competent jurisdiction in Benton County, Washington.

20. SUCCESSORS AND ASSIGNS

The COUNTIES, to the extent permitted by law, and UNIVERSITY each bind themselves, their partners, successors, executors, administrators, and assigns to the other party to this Memo of Understanding and to the partners, successors, administrators, and assigns of such other party in respect to all covenants to this Memo of Understanding.

21. SEVERABILITY

- a. If a court of competent jurisdiction holds any part, term or provision of this Memo of Understanding to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Memo of Understanding did not contain the particular provision held to be invalid.

- b. If it should appear that any provision of this Memo of Understanding is in conflict with any statutory provision of the State of Washington, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provision.

22. ENTIRE AGREEMENT

The parties agree that this Memo of Understanding is the complete expression of its terms and conditions. Any oral or written representations or understandings not incorporated in this Memo of Understanding are specifically excluded.

23. NOTICES

Any notices shall be effective if personally served upon the other party or if mailed by registered or certified mail, return receipt requested, to the addresses set out in the Memo of Understanding Representatives Section of this MOU. Notice may also be given by facsimile with the original to follow by regular mail. Notice shall be deemed to be given three (3) days following the date of mailing or immediately, if personally served. For service by facsimile, service shall be effective at the beginning of the next working day.

The parties to this Memo of Understanding have executed this MOU to take effect as of October 17, 2005.

DATED: Sept. 21, 2005

BENTON COUNTY BOARD OF
COMMISSIONERS

Claude R. Oliver
Claude Oliver
Chairman

By Authorization of the Board
of County Commissioners of
Benton County, Washington per
Resolution.

UNIVERSITY

Dan Nordquist
NAME: Dan Nordquist

As: Director Office of Grant
and Research Development

DATED: OCT. 17, 2005

FRANKLIN COUNTY BOARD OF
COMMISSIONERS

Frank H. Brock
Frank H. Brock
Chairperson

Neva J. Cuykum
Neva J. Cuykum
Chair Pro Tem

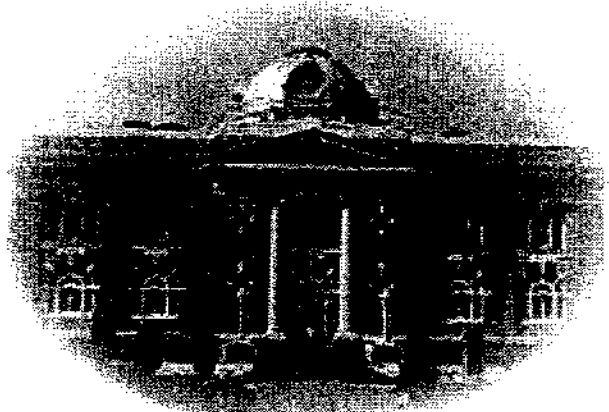
Robert E. Koch
Robert E. Koch
Member

Attest: May Withers
Clerk of the Board

Approved as to Form:

[Signature]
Benton County Deputy
Prosecuting Attorney

BUB
Franklin County Prosecuting
Attorney

FRANKLIN COUNTY TREASURER*Tiffany L. Coffland, Treasurer*

October 13, 2005

Dear Commissioners:

The following Treasurer's Checks are one year old or older and due for cancellation with your authorization.

DATE	CHECK NO.	NAME	AMOUNT
Bank of America			
09-30-2003	19001	Jim Ingram	\$3.80
10-13-2003	19026	C & D Mini Mart	\$67.18
06-02-2004	19408	Country Wide Loans	\$63.74
07-28-2004	19536	Household Mortgage Service	\$665.47
TOTAL			\$800.19

Thank you,

Tiffany L. Coffland

Tiffany L. Coffland
Treasurer

AUTHORIZED BY:

OCT. 17, 2005

Frank H. Brock, Chairman

Neva J. Corkrum, Chair Pro Tem

Robert E. Koch, Member

*Frank H Brock**Neva J Corkrum**Robert E Koch*

EXHIBIT 4
Franklin County Auditor

October 17, 2005

1016 North 4th Avenue
Pasco, WA 99301

ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

October 17, 2005

Franklin County Commissioners:

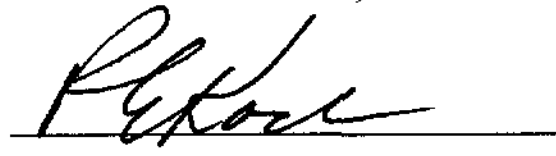
Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 17, 2005,
Move that the following warrants be approved for payment:



<u>FUND</u> <u>Expenditures</u>	<u>WARRANT</u> <u>Range</u>	<u>AMOUNT</u> <u>Issued</u>
Veteran's Assistance	1245-1248	\$3,789.90
Current Expense	47239-47315	\$1,438.90
Current Expense	47316-47340	\$22,609.12
Current Expense	47341-47370	\$37,061.50

In the amount of 64,899.42. The motion was seconded by
And passed by a vote of 3 to 0.



VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
 HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
 APPROVED FOR PAYMENT IN THE AMOUNT OF \$158,488.64 ON THIS 17TH DAY OF OCTOBER 2005.

COUNTY ROAD FUND
 15000
 150 000 001 540 00


 Board Member


 Board Member


 Board Member

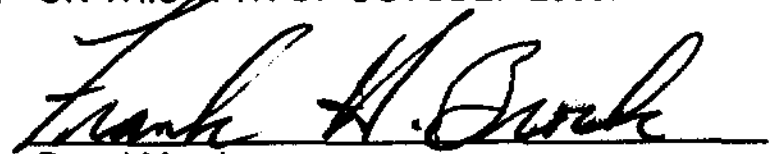
Voucher #	Claimant	Purpose	Amount
	BIG BEND ELECTRIC COOP	monthly service	242.29
	BRUTZMAN'S, INC.	copies/film/copy paper	526.74
	CASCADE NATURAL GAS CORP.	monthly service	9.67
	COMPU-TECH, INC.	modem line charge	1.08
	FASTENERS, INC.	carriage bolts/flat cut washers/hex nut/gloves	59.63
	FRANKLIN CO PUD	monthly service	665.91
	FRANKLIN CO AUDITOR	recording fee	70.00
	FRANKLIN CO GRAPHIC	help wanted/petition to vacate	198.22
	FRANKLIN CO INFO SERVICES	office 2003/work orders	1085.43
	HUSK OFFICE SUPPLIES	bulb for overhead	33.14
	JUB ENGINEERS	professional services	728.78
	LOURDES BUSINESS HEALTH	professional testing	200.00
	IMSA	annual dues	150.00
	CRAIG ERDMAN	reimbursement	30.20
	KATHLEEN NEUMAN	reimbursement	43.20
	NWPMA	registration for conference	250.00
	SONLAND FARMS, L.L.C.	acquisition of right-of-way	315.00
	PAUL HERRMAN	acquisition of right-of-way	345.00
	BRIAN GRUNKE	reimbursement	36.32
	RICHARD RUSSUM	reimbursement	39.59
	PAMELA REYNOLDS	reimbursement	60.36
	MVPW EQUIPMENT FUND-ER	equipment rent Aug 05	86980.84
	MVPW EQUIPMENT FUND-PITS	rock supply Aug 05	1878.24
	PATTY PRUETT	cleaning service Connell shop	260.00
	REESE CONCRETE PRODUCTS	adj rings	147.29
	SEMMATERIALS, L.P.	CRS-2	61153.27
	CITY OF CONNELL	monthly service	131.37
	TRANSTATE PAVING CO.	1 1/4" base course	636.78
	TRI-CITY HERALD	help wanted ad	236.18
	U.S. DOSIMETRY TECH.	quarterly reports/TLD 5 chip	143.98
	CMRS-FP	postage	500.00
	UTILITIES UNDERGROUND LOCATE	notifications	54.05
	DOT	manuals	170.00
	4M JANITORIAL SUPPLY	monthly service	1106.08

VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
APPROVED FOR PAYMENT IN THE AMOUNT OF \$36,944.37 ON THIS 17TH OF OCTOBER 2005.

2005 YEAR VOUCHERS

MV&PW EQUIPMENT FUND
500 000 001
548.60


Board Member


Board Member



Board Member

Voucher #	Claimant	Purpose	Amount
	Applied Industrial Technologies	Pneumatic fittings	60.02
	Astleys Automotive Warehouse	Lamps & balance due on prior invoice	70.47
	Basin Disposal, Inc.	Monthly service to shop	167.06
	Builder's Hardware & Supply Co.	Doorlock repair at Connell shop	111.03
	Cascade Natural Gas	Monthly service to shop	67.63
	Central Hose & Fittings, Inc.	Swivesl, hoses, stems, cable ties & tubing	356.54
	Columbia Rigging Corp.	Transports w/grab hooks, parts & hoist repairs	625.54
	Connell Oil, Inc.	Diesel & gasoline for equipment	17,310.15
	Critzer Equipment	Clutches & cylinders	5,675.18
	Day Wireless Systems	Replace by-pass horn & toggle on CS2508	190.07
	Direct Automotive	Pump, core, & core credit	76.52
	Fasteners, Inc.	Cap screws	15.52
	Financial Consultants Int'l, Inc.	Lease payment #18 on 2 Sheriff vehicles	832.97
	Franklin County PUD	Monthly service to shop	493.67
	McCurley Chevrolet	Fittin, bolt, stud, seat & pipe assembly	301.77
	Mountain Oil, Inc.	Gasoline for Sheriff vehicles	93.31
	NAPA Auto Parts	Parts for equipment	1,498.72
	New Holland	Flasher unit, lamps	110.67
	Norco, Inc.	Spool wire, gloves, applicator, brush & pencil	280.76
	Rowand Machinery	Lubricant	116.92
	Russ Dean Ford	Switch assembly	21.17
	Tire Factory	Tires for Dodge Magnum	705.20
	Trimble Financial Services	Payment #31 on Trimble Robotic Instrument	863.39
	Tri-Cities Battery & Auto Repair	Batteries, welding cable, lugs & heat shrink	335.53
	Western States Equipment Co.	V-belt& spring assembly	68.51
	Wingfoot Commercial Tire, Inc.	Ultra grip	48.00
	Wondrack Distributing	Diesel & gasoline for equipment	6,448.05

VOUCHER APPROVAL

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO
HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND
APPROVED FOR PAYMENT IN THE AMOUNT OF \$2,406.52 ON THIS 17TH DAY OF OCTOBER 2005.

SOLID WASTE FUND
152 001 001
539 10


Board Member


Board Member


Board Member

Voucher #	Claimant	Purpose	Amount
	BDI TRANSFER	dumping coupons	539.84
	MASTER GARDENER FOUNDATION	recycled plastic landscape timbers	1500.00
	NORTHWEST CONTAINER RENTALS	recycle box rent	366.68

FRANKLIN COUNTY

RESOLUTION NO. 2005 439

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Franklin County, Washington.
In the matter of initiating a county road project designated as **CRP No. 587 / Pasco-Kahlotus Overlay,**

IT IS HEREBY RESOLVED THAT the Pasco-Kahlotus Road, County Road Log No. 08070, from milepoint 5.90 to milepoint 10.50 be improved as follows:

Minor horizontal and vertical realignment, drainage, minor widening, the addition of crushed surfacing, a structural overlay with Hot Mix Asphalt, and other related work.

This project is hereby declared to be a public necessity and the County Road Engineer is hereby ordered and authorized to report and proceed thereon as by law provided. (*RCW 36.75.050, 36.80.030, 36.80.070*).

IT IS FURTHER RESOLVED that an appropriation from the officially adopted road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<u>PURPOSE</u>	<u>AMOUNT OF APPROPRIATION</u>
Engineering	<u>\$75,000</u>
Right of Way Acquisition	<u>\$25,000</u>
TOTAL (Not subject to 36.77.065)	<u>\$100,000</u>
Construction	<u>\$900,000</u>
Total	<u>\$1,000,000</u>

This project is included in the officially adopted annual road program as Item No. 10.

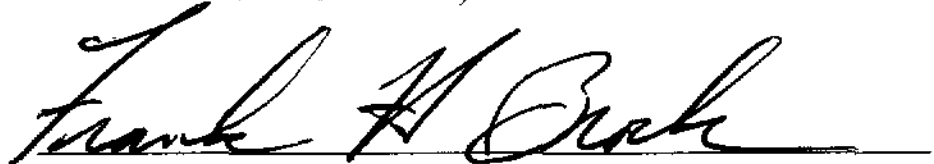
2005 439

IT IS FURTHER RESOLVED that:

The construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

The construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

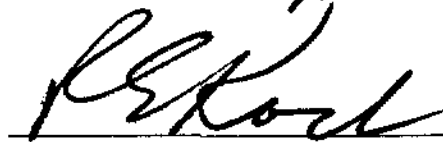
ADOPTED this 17th day of October, 2005

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Frank H. Brock, Chair



Neva J. Corkrum, Chair Pro Tem



Robert E. Koch, Member

Attest:


Clerk of the Board

FRANKLIN COUNTY
RESOLUTION NO. 2005 440

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Franklin County, Washington.
In the matter of initiating a county road project designated as **CRP No. 588 / Dradie Street,**

IT IS HEREBY RESOLVED THAT the Dradie Street, County Road Log No. 11860, from milepoint 0.40 to milepoint 0.46 be improved as follows:

Minor grading and widening, the addition of crushed surfacing, and other related work.

This project is hereby declared to be a public necessity and the County Road Engineer is hereby ordered and authorized to report and proceed thereon as by law provided. (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the officially adopted road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<u>PURPOSE</u>	<u>AMOUNT OF APPROPRIATION</u>
Engineering	<u>\$5,000</u>
Right of Way Acquisition	<u>\$0</u>
TOTAL (Not subject to 36.77.065)	<u>\$5,000</u>
Construction	<u>\$7,000</u>
Total	<u>\$12,000</u>

This project is included in the officially adopted annual road program as Item No. 16.

2005 440

IT IS FURTHER RESOLVED that:

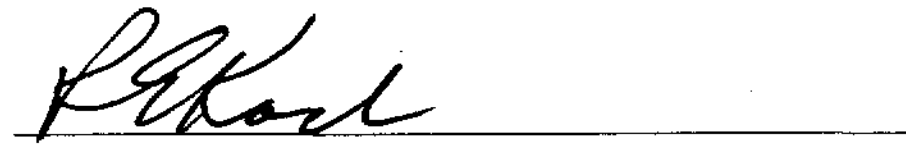
The construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ADOPTED this 17th day of October, 2005

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Frank H. Brock, Chair


Neva J. Corkrum, Chair Pro Tem


Robert E. Koch, Member

Attest:


Clerk of the Board

**FRANKLIN COUNTY
NOTICE OF INTENT TO SELL**

NOTICE IS HEREBY GIVEN, that a hearing will be held on October 31, 2005 at 9:45 a.m., in the Commissioner's Meeting Room of the Franklin County Annex, 412 W. Clark St., Pasco, Washington, for the purpose of considering the advisability of declaring surplus and putting up for public sale the following described equipment and property owned by Franklin County.

Description


Serial #

CS-2015 2000 Crown Victoria (Sheriff)

2FAFP71WXYX202655

Dated this 17 day of October, 2005.

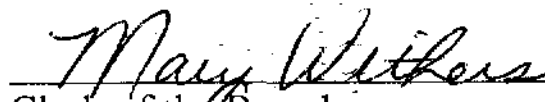
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Frank H. Brock, Chair


Neva J. Corkrum, Chair Pro Tem


Robert E. Koch, Member

Attest:


Clerk of the Board

**FRANKLIN COUNTY
NOTICE OF PUBLIC AUCTION**

NOTICE IS HEREBY GIVEN, by the Board of County Commissioners of Franklin County, Washington, that surplus County property will be sold at public auction, using Booker Auction Company, at 10:00 a.m., November 5, 2005, at the S.W. corner of SR395 and Eltopia West Road in Eltopia, Washington.

The following equipment will be auctioned, for cash, to the highest and best bidder:

<u>Unit #</u>	<u>Description</u>	<u>Serial #</u>
CS-2015	2000 Ford Crown Victoria (Sheriff)	2FAFP71WXYX202655

Dated this 17 day of October, 2005.

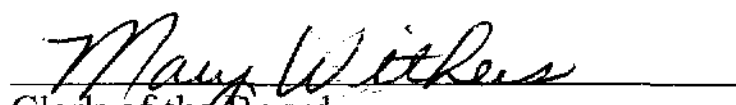
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Frank H. Brock, Chair


Neva J. Corkrum, Chair Pro Tem


Robert E. Koch, Member

Attest:


Clerk of the Board

CHANGE OF STATUSPlease enter the following change(s) as of: 10/31/2005Name Rob RichmondEmployee payroll # RIC650 Social Security # _____

	FROM	TO
Job Title		Associate Engineer
Dept # & Title		150-000-001 Public Works
Budget Line Item #		540.00.00.0000
Grade - Step / Hourly Rate		Gr 45 St 10 \$20.46 hrly, \$30.69 OT

REASON FOR CHANGE:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Hired | <input type="checkbox"/> Transfer |
| <input checked="" type="checkbox"/> Regular Full Time | <input type="checkbox"/> Length of Service Increase |
| <input type="checkbox"/> Temporary Full Time | <input type="checkbox"/> Merit Increase |
| <input type="checkbox"/> Regular Part Time | <input type="checkbox"/> Re-evaluation of Existing Job |
| <input type="checkbox"/> Temporary Part Time | <input type="checkbox"/> Resignation |
| <input type="checkbox"/> Seasonal | <input type="checkbox"/> Retirement |
| <input type="checkbox"/> Rehire | <input type="checkbox"/> Layoff |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Discharge |
| <input type="checkbox"/> Demotion | |

☐ Leave of Absence to: _____ Date _____☐ Family Leave☐ L&I Leave

Other reason or explanation: _____

Authorized by: _____ Approved by: Frank H. BurkReviewed by Human Resources Department: _____
Initial /Date

ORIGINAL-HUMAN RESOURCES YELLOW-PAYROLL WORKSHEET PINK-DEPT HEAD GOLD-EMPLOYEE

Revised 6/2002

OUT-OF-COUNTY TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Fred H. Bowen
 Dates: October 27-30, 2005
 Destination: Yakima, WA
 Purpose: Washington State Fairs & Expos Conference
 Account/Budget # 001-000-680, 511.00.43.0002

ESTIMATED EXPENSE

Mileage 170 Miles @ .405 Per Mile \$ 68.85
 Meals..... \$ 30.00
 Lodging..... \$ 291.39
 Registrations, Fares \$ Pre-Paid
 Supplies \$ _____
TOTAL..... \$ 390.24

Recommended: Frank H. Bowen
 (Elected Official/Dept. Head) (Date)

- E. The person who has received advance travel monies must return any unexpended monies, a "Claim for Expenses Form" signed, and all necessary original receipts to the Treasurer's office within 10 days of the end of the official business conducted. (Ten days is the maximum allowed time. It is preferred that settlement of the travel claim occur upon return to work.)

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____

Received by: _____

OUT-OF-COUNTY TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Bridgette Scott
 Dates: October 27-30, 2005
 Destination: Yakima, WA
 Purpose: Washington State Fairs & Expos Conference
 Account/Budget # 001-000-680, 511.00.43.0002

ESTIMATED EXPENSE

Mileage <u>170</u>	Miles @ <u>.405</u> Per Mile	\$ <u>68.85</u>
Meals.....		\$ <u>30.00</u>
Lodging.....		\$ <u>291.39</u>
Registrations, Fares		\$ <u>Pre-paid</u>
Supplies		\$ _____
TOTAL		\$ <u>390.24</u>

Recommended: *Frank A. Brink*
 (Elected Official/Dept. Head) (Date)

- E. The person who has received advance travel monies must return any unexpended monies, a "Claim for Expenses Form" signed, and all necessary original receipts to the Treasurer's office within 10 days of the end of the official business conducted. (Ten days is the maximum allowed time. It is preferred that settlement of the travel claim occur upon return to work.)

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____

Received by: _____

OUT-OF-COUNTY TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Dan Blasdel
 Dates: October 27-29, 2005
 Destination: Yakima, WA
 Purpose: Washington State Fairs & Expos Conf
 Account/Budget # 001-000-680, 511.00.43.0002

ESTIMATED EXPENSE

Mileage <u>170</u>	Miles @ <u>.405</u> Per Mile	\$ <u>68.85</u>
Meals.....		\$ <u>20.00</u>
Lodging.....		\$ <u>194.26</u>
Registrations, Fares		\$ <u>Pre-paid</u>
Supplies		\$ _____
TOTAL		\$ <u>283.11</u>

Recommended: *Jack H. Bush*
 (Elected Official/Dept. Head) (Date)

- E. The person who has received advance travel monies must return any unexpended monies, a "Claim for Expenses Form" signed, and all necessary original receipts to the Treasurer's office within 10 days of the end of the official business conducted. (Ten days is the maximum allowed time. It is preferred that settlement of the travel claim occur upon return to work.)

ADVANCED TRAVEL
 (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____

Received by: _____

OUT-OF-COUNTY TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Troy Woody
 Dates: October 27-30, 2005
 Destination: Yakima, WA
 Purpose: Washington State Fairs & Expos Conference
 Account/Budget # 001-000-680, 511.00.43.0002

ESTIMATED EXPENSE

Mileage <u>170</u>	Miles @ <u>.405</u> Per Mile	\$ <u>68.85</u>
Meals.....		\$ <u>30.00</u>
Lodging.....		\$ <u>281.22</u>
Registrations, Fares		\$ <u>Pre-paid</u>
Supplies		\$ _____
TOTAL		\$ <u>380.07</u>

Recommended: Frank A. Brink
 (Elected Official/Dept. Head) (Date)

- E. The person who has received advance travel monies must return any unexpended monies, a "Claim for Expenses Form" signed, and all necessary original receipts to the Treasurer's office within 10 days of the end of the official business conducted. (Ten days is the maximum allowed time. It is preferred that settlement of the travel claim occur upon return to work.)

ADVANCED TRAVEL
 (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____
Received by:	_____			

OUT-OF-COUNTY TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Paul Whitemarsh
 Dates: October 27-30, 2005
 Destination: Yakima, WA
 Purpose: Washington State Fairs & Expos Conference
 Account/Budget # 001-000-680, 511.00.43.0002

ESTIMATED EXPENSE

Mileage <u>170</u>	Miles @ <u>.405</u> Per Mile	\$ <u>68.85</u>
Meals.....		\$ <u>30.00</u>
Lodging.....		\$ <u>281.22</u>
Registrations, Fares		\$ <u>Pre-paid</u>
Supplies		\$ _____
TOTAL		\$ <u>380.07</u>

Recommended: Frank H. Smith
 (Elected Official/Dept. Head) (Date)

- E. The person who has received advance travel monies must return any unexpended monies, a "Claim for Expenses Form" signed, and all necessary original receipts to the Treasurer's office within 10 days of the end of the official business conducted. (Ten days is the maximum allowed time. It is preferred that settlement of the travel claim occur upon return to work.)

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____

Received by: _____

OUT-OF-COUNTY TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Allison Mathews
 Dates: October 27-30, 2005
 Destination: Yakima, WA
 Purpose: Washington State Fairs & Expos Conference
 Account/Budget # 001-000-680, 511.00.43.0002

ESTIMATED EXPENSE

Mileage <u>170</u>	Miles @ <u>.405</u> Per Mile	\$ <u>68.85</u>
Meals.....		\$ <u>30.00</u>
Lodging.....		\$ <u>291.39</u>
Registrations, Fares		\$ <u>Pre-paid</u>
Supplies		\$ <u></u>
TOTAL		\$ <u>390.24</u>

Recommended: Frank H. Burk
 (Elected Official/Dept. Head) (Date)

- E. The person who has received advance travel monies must return any unexpended monies, a "Claim for Expenses Form" signed, and all necessary original receipts to the Treasurer's office within 10 days of the end of the official business conducted. (Ten days is the maximum allowed time. It is preferred that settlement of the travel claim occur upon return to work.)

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	<u></u>	<u></u>	<u></u>	
Date	<u></u>	<u></u>	<u></u>	
Amount	<u></u>	<u></u>	<u></u>	\$ <u></u>

Received by:

OUT-OF-COUNTY TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Bret Strode
 Dates: October 27-30, 2005
 Destination: Yakima, WA
 Purpose: Washington State Fairs & Expos Conference
 Account/Budget # 001-000-680, 511.00.43.0002

ESTIMATED EXPENSE

Mileage 170 Miles @ .405 Per Mile \$ 68.85
 Meals.....\$ 30.00
 Lodging.....\$ 281.22
 Registrations, Fares\$ Pre-paid
 Supplies\$ _____
TOTAL.....\$ 380.07

Recommended: *Frank H. Burk*
 (Elected Official/Dept. Head) (Date)

- E. The person who has received advance travel monies must return any unexpended monies, a "Claim for Expenses Form" signed, and all necessary original receipts to the Treasurer's office within 10 days of the end of the official business conducted. (Ten days is the maximum allowed time. It is preferred that settlement of the travel claim occur upon return to work.)

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____
Received by:	_____			