

COMMISSIONERS RECORD 46
FRANKLIN COUNTY
Commissioners' Proceeding for October 12, 2005

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Frank H. Brock, Chairman; Neva J. Corkrum, Chair Pro Tem; Bob Koch, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

OFFICE BUSINESS

Secretary Bridgette Scott met with the Board.

Consent Agenda

Motion - Mrs. Corkrum: I move for approval of the consent agenda as follows:

1. Approval of ***Out-of-State Travel Request*** for Ryan Verhulp to attend the Public Risk Management Association (PRIMA) Government Risk Management Seminar (GRMS) in Las Vegas, Nevada, October 16-21, 2005, for an estimated cost of \$386.51 to be paid from the 2005 Miscellaneous Liability Reserve Fund, Budget Number 112-000-001, and authorizing the Chairman to sign on behalf of the Board. [**Rescinding *Out-of-State Travel Request*** approved October 5, 2005 in the amount of \$383.35.] (Exhibit 1)
2. Approval of ***Out-of-State Travel Request*** for Ryan Verhulp to attend the Public Risk Management Association (PRIMA) Government Risk Management Seminar (GRMS) in Las Vegas, Nevada, October 17-21, 2005, for an estimated cost of \$469.53 to be paid from the 2005 Current Expense Prosecuting Attorney Budget, Number 001-000-480, and authorizing the Chairman to sign on behalf of the Board. (Exhibit 2)

Second by Mr. Koch. 3:0 vote in favor.

Vouchers/Warrants

Motion – Mr. Koch: I move for approval of payment of the following Salary Clearing payroll vouchers/warrants: Warrants 38489 through 38582 for \$150,069.62; warrants 38583 through 38588 for \$47,294.19; and Direct Deposit for \$213,529.16; for a total of \$410,892.97. Second by Mrs. Corkrum. 3:0 vote in favor.

The following amounts are also included on the cover sheet:

Emergency Management Payroll warrants 7489 through 7495 for \$3,001.05; warrants 7496 through 7499 for \$1,083.24; and Direct Deposit for \$7,433.20; for a total of \$11,517.49; and

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Irrigation Payroll warrants 11162 through 11176 for \$7,016.77 and warrants 11177 through 11180 for \$997.63; for a total amount of \$8,014.40. (Exhibit 3)

Motion – Mrs. Corkrum: I move for approval of payment of vouchers as listed with the exception of warrant #47214 in the amount of \$66.32: Franklin County Public Facilities Construction Fund warrant 727 for \$6,582.47; Courthouse Renovation Funds warrants 359 through 360 for \$664,706.61; Current Expense warrants 47159 through 47171 for \$3,131.46; Current Expense warrants 47172 through 47177 for \$2,533.63; Current Expense warrants 47178 through 47184 for \$921.60; Current Expense warrants 47185 through 47234 for \$27,574.45; Current Expense warrants 47235 through 47238 for \$953.88; for a total of \$706,404.10. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 4)

Mr. and Mrs. Madison joined the audience.

PLANNING AND DEVELOPMENT DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Short Plat SP 2005-11, Short Plat for applicants Dean and Sandra Olin to short plat 2.11 acres into two lots, approximately one acre in size. The property is zoned Residential Suburban 40,000 (RS-40).

Public Hearing convened at 9:15 a.m. Present: Commissioners Brock, Corkrum and Koch; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Dave McDonald from City of Pasco, LaDona and George Madison and Joann Ono.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 5).

Mr. MacPherson showed a copy of the plat that was submitted by the applicant. The plat was previously three plats but had been combined into one plat at some point. It could be made back into three plats except the zoning has changed. Mr. MacPherson and Mr. Wendt reviewed the conditions of approval.

Mr. Brock asked if anyone in the audience would like to speak against the short plat.

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Joann Ono said she is not speaking in opposition. She doesn't want it cut into half acres. She wants to make sure it stays in an acre size. If you build a big house on a little piece of land, it's lousy. Otherwise, it does need to be cleaned up. It's a mess.

LaDona Madison said we want to be certain that we don't become a city lot. In other words, we don't want to have house upon house upon house built out there. We built out there 48 years ago and we built with the idea we wanted to be a little bit in the country. We wanted to have room. We want to keep the land in acre lots if at all possible. We don't want someone coming in and saying, hey, I can get three houses on this acre. Then we'll have to come down and visit with you people again. I don't care what as long as it's a nice home, a nice piece of property. It's a nice area with congenial people who get along. I don't know what Mr. Olin plans in the future but we were hoping that he would understand that people from that area would like to keep their property in acre lots.

Mr. Brock asked if anyone else would like to speak in opposition. There was no response.

Mr. Brock asked three times if anyone would like to speak in favor. There was no response.

Mr. MacPherson said as proposed, these are acre lots. It is in the City of Pasco's urban growth boundary, which means *it could be annexed* at any time. It is also part of the west Pasco rezone to be consistent with the comprehensive plan, which would allow half-acre lots. They are proposing one-acre lots. They are locked in to the one-acre lots for five years unless they come in to do a subdivision but there is not room to do a subdivision here.

Motion – Mrs. Corkrum: I move we grant preliminary approval of Short Plat 2005-11 subject to the seven findings of fact and six conditions of approval. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 6)

Public Meeting: Text Change TC 2005-01, a Text Change application to update the Franklin County Development Regulations – Zoning Ordinance 1-2003. The Zoning Ordinance is being updated to ensure consistency with the recently adopted Franklin

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County Growth Management Comprehensive Plan. The text amendment is proposed to clarify, change or amend the zoning text of Ordinance 1-2003.

Public Hearing convened at 9:24 a.m. Present: Commissioners Brock, Corkrum and Koch; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Dave McDonald from City of Pasco.

Mr. MacPherson requested a continuance to go to a closed record public hearing which will be scheduled for November 7, 2005.

Motion – Mr. Koch: So moved. Second by Mrs. Corkrum. 3:0 vote in favor.

Public Meeting: Zone Change ZC 2005-02, Zone Change application

Public Hearing convened at 9:25 a.m. Present: Commissioners Brock, Corkrum and Koch; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Dave McDonald from City of Pasco.

Mr. MacPherson requested a continuance to go to a closed record public hearing to consider the Planning Commission recommendation and alter that decision.

Motion – Mr. Koch: I move for approval of a continuance. Second by Mrs. Corkrum. 3:0 vote in favor.

“About Growth” newsletter

The Board reviewed the quarterly “About Growth” newsletter from Washington State Department of Community, Trade and Economic Development which includes an article about Franklin County’s growth management planning.

Comprehensive Plan work

The new comprehensive plan is more of a policy plan which refers to the transportation plan as an addendum. The transportation part can be updated and changed annually instead of having to update the comprehensive plan every time the transportation portion needs to be changed. The comp plan is being reviewed by the state and will be ready for Board review at the first of the year. Mike Corcoran of Benton

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Franklin Council of Governments (BFCoG) has worked on the plan and met with the Planning Commission last night to brief them.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

County Property near TRAC

The Board held a workshop session to review property drawings and previous offers for purchase of land. The Board asked Dave McDonald to return to the meeting. Jerrod MacPherson also returned. Mr. McDonald answered the Board's questions about the progress of the Cousins Restaurant. He said Pasco School District has 800 new kids this year. The City of Pasco has issued permits for 829 new houses this year. He expects there will be 10 or 11 food establishments on Road 68 within a year.

Mr. McDonald and Mr. MacPherson left the meeting.

Recessed at 9:55 a.m.

Reconvened at 9:59 a.m.

Assessor Steve Marks joined the meeting. The Board asked Mr. Marks to prepare some figures regarding recent property sales.

Mr. Koch said he thinks now is the time to sell the property. Mr. Brock and Mrs. Corkrum agreed. The binding site plans have been prepared.

Recessed at 10:06 a.m.

Reconvened at 10:11 a.m.

HUMAN SERVICES (HS)

HS Director Dave Hopper met with the Board.

2006 Budget Workshop

A budget workshop was begun but not completed. The Board asked Mr. Hopper to schedule additional time with the Board.

Mr. Hopper said consideration is being given to consolidating services for the Crisis Response Unit and Detox into one building. Initially the two units would not be combined into one entity but there has been some talk about that also happening.

Methadone

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Mr. Hopper said the state is compiling numbers about the need for a methadone treatment program. If the numbers look fiscally supportive of a methadone program, a siting process will probably be started. The state has the responsibility for doing the siting process.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Homeless Funding

Mr. Brock said the county had considered having a joint contract with Benton County for the Community Action Committee (CAC) to handle the homeless funding. However, he now feels it may be better to enter into a contract directly with CAC even if they do work for both counties. Mr. Brock asked Mr. Verhulp to prepare a contract. We need to have the plan by January 1. We're asking the CAC to do this for us but we don't have a contract in place with CAC yet.

Update

Mr. Verhulp gave the Board an update on civil legal services. Current work includes: 44 pending civil legal projects for county departments; 11 pending agreements/contracts for review; six pending public disclosure requests; and five pending lawsuits being handled by the Prosecutor's Office, excluding other claims/suits being handled by outside counsel.

Mr. Verhulp reviewed the current pending civil litigation.

Jail Mental Health services

Mr. Verhulp has not received any information about proposed contracts for mental health services in the jail.

Executive Session at 11:15 a.m. regarding potential litigation expected to last five minutes.

Open Session at 11:25 a.m.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board. Present in audience: Jerrod MacPherson and Treasurer Tiffany Coffland.

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Planning Director

Mr. MacPherson told the Board the union has concerns about an employee in his office providing interpreting services for other offices in the building. He left the meeting.

Treasurer / Interim Human Resources Director

Treasurer/Interim Human Resources Director Tiffany Coffland met with the Board.

Change of Status

Ms. Coffland asked for Board approval of a Change of Status for Connie Curiel in the Auditor's Office beginning January 1, 2006. The amount was entered in the 2006 baseline budget.

Motion – Mrs. Corkrum: I move for approval of Change of Status for Connie Curiel in the Auditor's Office from Grade 53 Step 5 to Grade 53 Step 7 effective January 1, 2005. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 7)

Insurance Rates

Washington Counties Insurance Fund (WCIF) requires that the county submit a form annually choosing dental, vision and life coverages. Ms. Coffland recommended no changes from 2005. Insurance rates were reviewed.

Motion – Mrs. Corkrum: I move we approve the chairman to sign the benefit choices for 2006 for our dental, vision and life insurance with WCIF. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 8)

Executive Session at 11:46 a.m. regarding personnel expected to last 10 minutes.

Open Session at 12:04 p.m.

Change of Status

Motion – Mr. Koch: I so move that we make the adjustments on January 1, 2006, for Treasurer's Administrative Assistant Marie Schultz. Second by Mrs. Corkrum. 2:0 vote in favor. Abstain: Mrs. Corkrum. (Exhibit 9)

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Minutes


Motion – Mr. Koch: I move that we accept the minutes for October 3, 2005. Second by Mrs. Corkrum. 3:0 vote in favor.

Adjourned at 12:05 p.m.


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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until October 17, 2005.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chairman


Chairman Pro Tem


Member

Attest:


Clerk to the Board

Approved and signed October 17, 2005.

STATE

OUT-OF-COUNTY TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Ryan Verhulp
 Dates: October 16-21, 2005
 Destination: Las Vegas, Nevada
 Purpose: PRIMA-GRMS Conference
 Account/Budget # 112-000-001
514.70 46

ESTIMATED EXPENSE

Mileage _____ Miles @ _____ Per Mile \$ _____
 Meals..... \$ 220.00
 Lodging..... one night \$ 151.51
 Registrations, Fares 1/2 taxi / shuttle \$ 15.00
 Supplies \$ _____
TOTAL..... \$ 386.51

Recommended: Frank H. Burk 10-12-05
 (Elected Official/Dept. Head) (Date)

* RESCIND!
Disregard previous travel request approved on 10/5/05

- E. The person who has received advance travel monies must return any unexpended monies, a "Claim for Expenses Form" signed, and all necessary original receipts to the Treasurer's office within 10 days of the end of the official business conducted. (Ten days is the maximum allowed time. It is preferred that settlement of the travel claim occur upon return to work.)

ADVANCED TRAVEL
 (TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____

Received by: _____

STATE OUT-OF-COUNTY TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: Ryan Verhulst
 Dates: October 16-21, 2005
 Destination: Las Vegas, Nevada
 Purpose: PRIMA-GRMS Conference
 Account/Budget # 001-000-480

ESTIMATED EXPENSE

Mileage _____	Miles @ _____	Per Mile	\$ _____
Meals.....			\$ _____
Lodging.....			\$ <u>454.53</u>
Registrations, Fares	<u>1/2 taxi/shuttle</u>		\$ <u>15.00</u>
Supplies			\$ _____
TOTAL.....			\$ <u>469.53</u> *

Recommended: Frank H. Smith 10-12-05
 (Elected Official/Dept. Head) (Date)

* PA budget has been reimbursed by WCRP scholarship

- E. The person who has received advance travel monies must return any unexpended monies, a "Claim for Expenses Form" signed, and all necessary original receipts to the Treasurer's office within 10 days of the end of the official business conducted. (Ten days is the maximum allowed time. It is preferred that settlement of the travel claim occur upon return to work.)

ADVANCED TRAVEL (TO BE FILLED OUT BY TREASURER'S OFFICE)

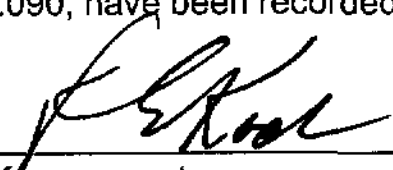
	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No. _____	_____	_____	_____	
Date _____	_____	_____	_____	
Amount _____	_____	_____	_____	\$ _____

Received by: _____


October 12, 2005

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, 10/12/2005  ,
move that the following warrants be approved for payment.

FUND	WARRANT	AMOUNT
Salary Clearing Payroll:		
	38489-38582	150,069.62
	38583-38588	47,294.19
	Direct Deposit	<u>213,529.16</u>
	Total	<u>\$410,892.97</u>

In the amount of \$ **410,892.97** . The motion was seconded by 
and passed by a vote of 3 to 0 .

Emergency Mgmt Payroll:

7489-7495	\$3,001.05
7496-7499	1,083.24
Direct Deposit	<u>7,433.20</u>
Total	<u>\$11,517.49</u>

Irrigation Payroll:

11162-11176	\$7,016.77
11177-11180	\$997.63
Direct Deposit	<u>0.00</u>
Total	<u>\$8,014.40</u>

EXHIBIT 4
Franklin County Auditor

October 12, 2005

1016 North 4th Avenue
Pasco, WA 99301

ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

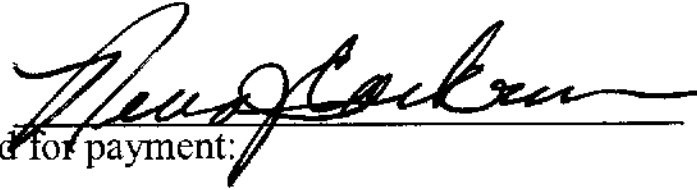
October 12, 2005

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 12, 2005,

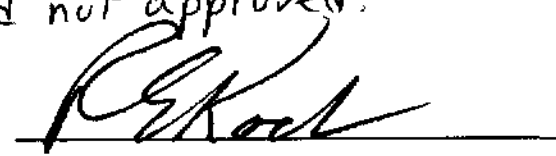
Move that the following warrants be approved for payment:



<u>FUND</u> <u>Expenditures</u>	<u>WARRANT</u> <u>Range</u>	<u>AMOUNT</u> <u>Issued</u>
FC Public Facilities Const Fund	727	\$6,582.47
Courthouse Renovation Fund	359-360	\$664,706.61
Current Expense	47159-47171	\$3,131.46
Current Expense	47172-47177	\$2,533.63
Current Expense	47178-47184	\$921.60
Current Expense	47185-47234	\$27,574.45
Current Expense	47235-47238	\$953.88

Warrant 47214 was withdrawn and not approved.

In the amount of 706,404.10. The motion was seconded by
And passed by a vote of 3 to 0.



FRANKLIN COUNTY ACTION SUMMARY

Agenda Item: Dean Olin	<u>TYPE OF ACTION NEEDED</u>	Consent Agenda
Meeting Date: October 12, 2005	Execute Contract	Public Hearing X
Subject: SP-2005-11 to short plat 2.11 acres into two (2) lots.	Pass Resolution X	1st Discussion
	Pass Ordinance	2nd Discussion
Prepared By: Greg Wendt	Pass Motion X	Other: <i>Preliminary Approval</i>
Reviewed By: Jerrod MacPherson	Other	

BACKGROUND INFORMATION:

The applicant has applied to short plat 2.11 acres into two (2) lots. The two lots are both approximately one acre or larger in size. The property is zoned Residential Suburban 40,000 (RS-40).

The property is located north of Dradie, west of Road 48, south of Argent Road, and east of Road 52, at the northeast intersection of Road 52 and Dradie (119-061-104).

As submitted, the application is in compliance with the standards specified in the County Subdivision Ordinance #3-2000.

According to Chapter 8 of the County Subdivision Ordinance, the Board of County Commissioners shall, after conferring with appropriate officials and agencies, make and enter findings into the record and determine whether the short plat be approved with conditions, returned to the applicant for modification or denied.

FINDINGS OF FACT: (Chapter 8, Section 8.10 Subdivision Ordinance):

- 1). The proposed lots **do conform** to the Comprehensive Plan and Zoning Requirements;
- 2). The proposed short subdivision **does contribute** to the orderly development and land use patterns in the area;
- 3). The proposed lots **are served** with adequate road system/means of access, fire protection, drainage, water supplies and means of sanitary sewage disposal;
- 4). Land **is not required** to be dedicated for public right-of-way;
- 5). Utility and irrigation easements **are required** to serve the proposed lots within the short plat and/or adjacent properties;
- 6). The public use and interest **will be** served by permitting the proposed divisions of land;

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- 7). Subdivision improvements **are not required** for this application and therefore are not required to be guaranteed by one of the methods described in the Subdivision Ordinance.

AGENCY COMMENTS/CONDITIONS OF APPROVAL:

General Comments:

1. **Fire District #3:** No comments.
2. **Assessor/GIS:** No comments.

Conditions of Approval:

1. **Benton Franklin Health Department:** The applicant shall meet and comply with the requirements of the Benton Franklin Health Department (see letter dated September 13, 2005).
2. **Franklin PUD:** Applicant shall comply with the PUD requirements.
3. **Franklin County Irrigation District:** Comply with the Irrigation District's standards including placing one valve on the property.
4. **Public Works:** On page two of the preliminary short plat the following two language corrections shall be made.
 - a. **Under Lot 1,** about half way down where the language goes back to the True Point of Beginning, there are 2 ('to the') in one sentence;
 - b. **Under Lot 2,** towards the bottom of the paragraph that refers to Lot (B-85). This should instead read Lot 4, Block 1 of Simmons Second Subdivision according to the plat thereof recorded in volume B of plats, page 85.
5. **Fire Code Official:**
 - a. This area is covered by Volunteer Fire District # 3 for fire suppression and there does not appear to be a fire hydrant in the area close by. **Therefore, the following separation standards shall be placed on the face of the plat and be required for all new structures on each lot:**

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Unless there is a Fire Hydrant located within 500 Feet of the proposed building/structures.

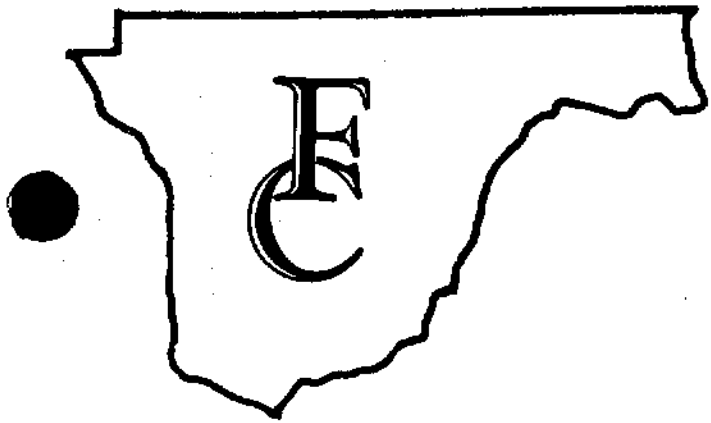
- i. Front yard setback: Twenty-five (25) feet from a road right-of way and/or a dedicated roadway/easement, and/or fifty-five (55) feet from the center-line of such road right-of way and/or roadway/easement which ever is greater.
- ii. Rear yard setback: Twenty-five (25) feet.
- iii. Side yard setback: Twenty (20) feet.
- iv. Separation between Building/Structures: Fifteen (15) feet. The structure separation could be adjusted with an approved firewall construction.

6. Franklin County Planning Department:

- a. Short Plat approval shall be effective for one (1) year (per Co. Subdivision Ordinance, Section 8.14). If final recording has not occurred within the one-year time period, reapplication shall occur.
- b. Lot# 2 is subject to a Park Dedication Fee (\$300.00 per new lot/expected new dwelling unit). This fee may be paid prior to recording the final subdivision plat or at the time when a building permit for a new home is to be issued for the applicable lot. If the applicant chooses to not pay the fee prior to recording, **then a statement shall be placed on the plat stating that a Park Dedication Fee applies to Lot # 2. This shall be paid prior to building permit issuance for a new home on the applicable lot.**
- c. Add signature block for the Franklin County Irrigation District.
- d. Signature Blocks shall be provided for the following: County Engineer, County Auditor, Franklin County Irrigation District, Benton-Franklin Health Department, Franklin PUD, County Treasurer, Chairman-Board of County Commissioners.
- e. The Final Short Plat shall be developed in accordance with the County Subdivision Ordinance. See Chapter 8 of Ordinance 03-2000 for specifications.

MOTION

Grant preliminary approval of Short Plat 2005-11, subject to the seven (7) findings of fact and six (6) conditions of approval.



FRANKLIN COUNTY

COMMISSIONERS

Courthouse - 1016 North 4th
Pasco, Washington 99301
(509) 545-3535

RESOLUTION NUMBER 2005 436

PRELIMINARY APPROVAL

BEFORE THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON IN THE MATTER OF COUNTY PLANNING

RE: SP 2005-11, to short plat 2.11 acres into two (2) lots. The two lots are both approximately one acre or larger in size. The property is zoned Residential Suburban 40,000 (RS-40). The subject property is located north of Dradie, west of Road 48, south of Argent Road, and east of Road 52, at the northeast intersection of Road 52 and Dradie (119-061-104).

APPLICANT: Dean and Sandra Olin, 2 Blue Star Court, Pasco, WA 99301.

WHEREAS, the Board of County Commissioners of Franklin County have reviewed the preliminary short plat application for Dean and Sandra Olin and has recommended preliminary approval of the preliminary short plat and finds the following:

FINDINGS OF FACT: (Chapter 8, Section 8.10 Subdivision Ordinance):

- 1). The proposed lots **do conform** to the Comprehensive Plan and Zoning Requirements;
- 2). The proposed short subdivision **does contribute** to the orderly development and land use patterns in the area;
- 3). The proposed lots **are served** with adequate road system/means of access, fire protection, drainage, water supplies and means of sanitary sewage disposal;
- 4). Land **is not required** to be dedicated for public right-of-way;
- 5). Utility and irrigation easements **are required** to serve the proposed lots within the short plat and/or adjacent properties;
- 6). The public use and interest **will be** served by permitting the proposed divisions of land;
- 7). Subdivision improvements **are not required** for this application and therefore are not required to be guaranteed by one of the methods described in the Subdivision Ordinance.

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CONDITIONS OF APPROVAL:

1. **Benton Franklin Health Department:** The applicant shall meet and comply with the requirements of the Benton Franklin Health Department (see letter dated September 13, 2005).
2. **Franklin PUD:** Applicant shall comply with the PUD requirements.
3. **Franklin County Irrigation District:** Comply with the Irrigation District's standards including placing one valve on the property.
4. **Public Works:** On page two of the preliminary short plat the following two language corrections shall be made.
 - a. **Under Lot 1,** about half way down where the language goes back to the True Point of Beginning, there are 2 ('to the') in one sentence;
 - b. **Under Lot 2,** towards the bottom of the paragraph that refers to Lot (B-85). This should instead read Lot 4, Block 1 of Simmons Second Subdivision according to the plat thereof recorded in volume B of plats, page 85.
5. **Fire Code Official:**
 - a. This area is covered by Volunteer Fire District # 3 for fire suppression and there does not appear to be a fire hydrant in the area close by. **Therefore, the following separation standards shall be placed on the face of the plat and be required for all new structures on each lot:**

Unless there is a Fire Hydrant located within 500 Feet of the proposed building/structures.
 - i. Front yard setback: Twenty-five (25) feet from a road right-of way and/or a dedicated roadway/easement, and/or fifty-five (55) feet from the center-line of such road right-of way and/or roadway/easement which ever is greater.
 - ii. Rear yard setback: Twenty-five (25) feet.
 - iii. Side yard setback: Twenty (20) feet.
 - iv. Separation between Building/Structures: Fifteen (15) feet. The structure separation could be adjusted with an approved firewall construction.
6. **Franklin County Planning Department:**
 - a. Short Plat approval shall be effective for one (1) year (per Co. Subdivision Ordinance, Section 8.14). If final recording has not occurred within the one-year time period, reapplication shall occur.

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- b. Lot# 2 is subject to a Park Dedication Fee (\$300.00 per new lot/expected new dwelling unit). This fee may be paid prior to recording the final subdivision plat or at the time when a building permit for a new home is to be issued for the applicable lot. If the applicant chooses to not pay the fee prior to recording, **then a statement shall be placed on the plat stating that a Park Dedication Fee applies to Lot # 2. This shall be paid prior to building permit issuance for a new home on the applicable lot.**
- c. Add signature block for the Franklin County Irrigation District.
- d. Signature Blocks shall be provided for the following: County Engineer, County Auditor, Franklin County Irrigation District, Benton-Franklin Health Department, Franklin PUD, County Treasurer, Chairman-Board of County Commissioners.
- e. The Final Short Plat shall be developed in accordance with the County Subdivision Ordinance. See Chapter 8 of Ordinance 03-2000 for specifications.


WHEREAS, the public use and interest will be served by giving preliminary approval to the above-mentioned application, and;

NOW THEREFORE, BE IT RESOLVED that the above-mentioned application be given preliminary approval in accordance with the provisions of the Franklin County Subdivision Ordinance #03-2000.

SIGNED AND DATED THIS 12th DAY OF OCTOBER 2005.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**


CHAIRMAN


CHAIR PRO TEM


MEMBER

ATTEST:


Clerk of the Board

CHANGE OF STATUSPlease enter the following change(s) as of: 01/01/2006Name Connie CurielEmployee payroll # CUR200 Social Security #

	FROM	TO
Job Title	Accounting Coord / Recording Supv	Accounting Coord/ Recording Supv
Dept # & Title	001-000-060 Auditor	001-000-060 Auditor
Budget Line Item #	514.10.10.40	514.10.10.40
Grade - Step / Hourly Rate	Gr 53 St 5 Semi-Mo \$1,909.50	Gr 53 St 7 Semi-Mo \$2,006.00

REASON FOR CHANGE:

- | | |
|--|--|
| <input type="checkbox"/> Hired | <input type="checkbox"/> Transfer |
| <input type="checkbox"/> Regular Full Time | <input checked="" type="checkbox"/> Length of Service Increase |
| <input type="checkbox"/> Temporary Full Time | <input type="checkbox"/> Merit Increase |
| <input type="checkbox"/> Regular Part Time | <input type="checkbox"/> Re-evaluation of Existing Job |
| <input type="checkbox"/> Temporary Part Time | <input type="checkbox"/> Resignation |
| <input type="checkbox"/> Seasonal | <input type="checkbox"/> Retirement |
| <input type="checkbox"/> Rehire | <input type="checkbox"/> Layoff |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Discharge |
| <input type="checkbox"/> Demotion | |

☐ Leave of Absence to: _____ Date _____

☐ Family Leave

☐ L&I Leave

Other reason or explanation: _____

Revisit new-hire classification review performed on 08/05/2003.Classification Committee recommends placement at Step 7effective on 7/14/2006, the employees anniversary date.Authorized by: _____ Approved by: *Frank H. Curiel*Reviewed by Human Resources Department: _____
Initial /Date

ORIGINAL-HUMAN RESOURCES YELLOW-PAYROLL WORKSHEET PINK-DEPT HEAD GOLD-EMPLOYEE

Revised 6/2002

Classification Review Committee
New Hire Review Procedure

Department Head: Zona Lenhart

Position: Accounting Coordinator /
Records Supervisor

Grade

53

Requested Step:

7

Qualifications per Job Description:

Bachelor's degree in business or public administration or records and archival management; AND, three (3) years of administrative and/or management experience in records management; OR, any combination of training and/or experience that provides the required knowledge and abilities.

Must have College degree in Accounting or related field or 5 years experience in Governmental Accounting

Verified Qualifications:

Secretarial Degree 1971 - Modern Business College
1975 - 1988 (11 years)- School Secretary - Emerson Elementary School secretary. Performed all secretarial duties for administration and faculty.
3/1/1988 - 4/1/1989 (3 years)- Assistant Comptroller - Franklin County Auditor (Accounts Payable, Payroll, Budget & Payroll Files.
4/1/1989 - 7/14/1989 (3.5 mo)- Comptroller
07/1989 - 07/1993 (4 years) - Personnel Assistant - review job apps, set up interviews, job reference checks, benefits, union contracts, and Labor & Industries.
07/1993 - 02/2003 (10 years)- Practice Manager - Managed two clinics, supervised 40 employees, responsible for day to day operations.

Other Non-bargaining positions within the department:

Position	Grade/Step	Since	# Years
Administrative Assistant	54,11	04/16/90	15
Chief Administrative Accountant	56,13	09/11/89	16
Election Administrator	53,7	01/01/91	14

Step Recommendation:

7	The Committee has reviewed this original request and due to the process by which the Committee feels they must look at requests such as these, are recommending Ms. Consuelo move from a Grade 53, Step 5, to a Grade 53, Step 7 on her anniversary date of 7/14/2005.
----------	--

Recommendation approved September 28, 2005 by the Non-Bargaining Classification Review Committee:

Fred H. Bowen
Fred H. Bowen
County Administrator

Dennis Huston
Dennis Huston
PW Administration & Accounting Director

Zona G. Lenhart
Zona G. Lenhart
County Auditor

Steve Marks
Steve Marks
County Assessor

Please fax to WCIF Office at (360)754-7859 by September 30

WASHINGTON COUNTIES INSURANCE FUND

2006 BENEFIT CHOICES

EMPLOYER Franklin County

The following plans are being offered to our employees for 2006: **NO CHANGE** []

(Please mark the plan in the left column and indicate which coverage to the right)

<u>2006</u>	<u>2005</u>	
<input type="checkbox"/>	<input type="checkbox"/>	WCIP Standard PPO
<input type="checkbox"/>	<input type="checkbox"/>	WCIP Budget PPO
<input type="checkbox"/>	<input type="checkbox"/>	WCIP Value PPO
<input type="checkbox"/>	<input type="checkbox"/>	WCIP Affordable PPO Plan
<input type="checkbox"/>	<input type="checkbox"/>	Options Health Care, Inc, \$5 Copay __, \$15 Copay __
<input type="checkbox"/>	<input type="checkbox"/>	Options Select, \$200 Ded, \$15 Copay __, \$500 Ded \$20 Copay __

Choose one Washington Dental Service Option

☐ ☒ Washington Dental Service, Standard Option:
 \$1,000 ann'l max, \$1,000 Ortho:
 1(ER pay 100%) Split ☒ Composite __, 2(EE pay dependents) __,
 \$2,000 annual max, \$1,000 Ortho:
 3(ER pay 100%) Split __, Composite __, 4 (EE pay dependents) __,
 \$1,000 annual max, \$1,500 Ortho:
 F(ER pay 100%) Split __, Composite __, (EE pay dependents) __,
 \$2,000 annual max, \$1,500 Ortho:
 G (ER pay 100%) Split __, Composite __, (EE pay dependents) __.
☐ Washington Dental Service, 60/60/40 Option, Island County Only
☐ Washington Dental Service Buy Up Option Option 1/Plan G
☐ Washington Dental Service, PPO Option 1 __, 2 __, 3 __, 4 __
☐ Delta Care

Choose one Willamette Dental of Washington Option

☐ Willamette Dental of Washington, Option 1 __, Option 2 __,
 Option 2 Composite __,
 Option 3 __, Option 4 __, Option 4 Composite __

Choose one Vision Service Plan

☐ ☒ Vision Service Plan, Standard Plan, Split Rate ☒ Composite __
☐ Vision Service Plan, Extended Coverage, Split Rate __, Composite __
☐ Vision Service Plan, Budget Plan, Split Rate __, Composite __

Choose one CIGNA Basic Life Plan

☐ ☒ CIGNA Basic Life, \$12,000 __, \$24,000 ☒ \$36,000 __, \$48,000 __,
 1 times annual salary __

Choose one EAP Plan

☐ Employee Assistance Plan, 6 Visit Model __

Signed Frank H. Burk Date 10-12-05

CHANGE OF STATUSPlease enter the following change(s) as of: 01/01/2006Name Marie SchultzEmployee payroll # SCH300 Social Security # 534-40-2032

	FROM	TO
Job Title	Administrative Asst / Chief Accountant	Same
Dept # & Title	001-000-650 Treasurer	001-000-650 Treasurer
Budget Line Item #	514.22.10.20	514.22.10.20
Grade - Step / Hourly Rate	Gr 54 St 11 Semi-Mo \$2,269.50	Gr 56 St 12 Semi-Mo \$2,444.00

REASON FOR CHANGE:

- | | |
|--|---|
| <input type="checkbox"/> Hired | <input type="checkbox"/> Transfer |
| <input type="checkbox"/> Regular Full Time | <input checked="" type="checkbox"/> Length of Service Increase |
| <input type="checkbox"/> Temporary Full Time | <input type="checkbox"/> Merit Increase |
| <input type="checkbox"/> Regular Part Time | <input checked="" type="checkbox"/> Re-evaluation of Existing Job |
| <input type="checkbox"/> Temporary Part Time | <input type="checkbox"/> Resignation |
| <input type="checkbox"/> Seasonal | <input type="checkbox"/> Retirement |
| <input type="checkbox"/> Rehire | <input type="checkbox"/> Layoff |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Discharge |
| <input type="checkbox"/> Demotion | |

☐ Leave of Absence to: _____ Date _____

☐ Family Leave

☐ L&I Leave

Other reason or explanation: _____

In 2001, the Accountant's were place at a Gr 56 during a salary
reclass. The Treasurer's Accountant should have also been
placed at this grade.

Authorized by: _____ Approved by: Frank H. BrinkReviewed by Human Resources Department: _____
Initial /Date

ORIGINAL-HUMAN RESOURCES YELLOW-PAYROLL WORKSHEET PINK-DEPT HEAD GOLD-EMPLOYEE

Revised 6/2002