Commissioners' Proceeding for August 15, 2005

The Honorable Board of Franklin County Commissioners met on the above date.

Present for the meeting were Frank H. Brock, Chairman; Bob Koch, Member; Fred
Bowen, County Administrator; and Mary Withers, Clerk to the Board. Neva J. Corkrum,
Chair Pro Tem, was absent on personal business.

#### OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

#### Consent Agenda

Motion - Mr. Koch: I move for approval of the consent agenda as follows:

- 1. Approval of **joint Resolution 2005-332** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the contract between the Juvenile Justice Center and the Governor's Juvenile Justice Advisory Committee Office of Juvenile Justice, Contract Number I-200-00205, for the Family Violence Intervention Program, for a term commencing July 1, 2005 through June 30, 2006. (Exhibit 1)
- 2. Approval of County Road Fund payroll in the amount of \$66,258.58 and Motor Vehicle Fund payroll in the amount of \$9,749.11 for pay period ending August 11, 2005.

2:0 vote in favor.

#### Vouchers/Warrants

<u>Motion</u> – Mr. Koch: I move approval for salary clearing payroll warrants in the amount of \$420,732.50: warrants 38017 through 38146 for \$159,218.04; warrants 38147 through 38152 for \$52,419.00; and Direct Deposit for \$209,095.46. Second by Mr. Brock. 2:0 vote in favor.

The cover sheet also includes the following amounts:

Emergency Management Payroll warrants 7336 through 7342 for \$3,076.39; warrants 7343 through 7346 for \$1,100.89; and Direct Deposit for \$7,630.86; for a total of \$11,808.14; and

Irrigation Payroll warrants 11016 through 11029 for \$7,239.86; and warrants 11030 through 11033 for \$1,052.33; for a total of \$8,292.19. (Exhibit 2)

Motion – Mr. Koch: I move for approval of payment of the following vouchers/ warrants: Current Expense warrants 46367 through 46388 for \$16,718.13; Miscellaneous

Commissioners' Proceeding for August 15, 2005

Expense Grand Old 4<sup>th</sup> warrants 71 through 74 for \$2,705.98; Courthouse Renovation Fund warrant 353 for \$42.50; and Current Expense warrants 46354 through 46366 for \$2,569.95; for a total amount of \$22,036.56. Second by Mr. Brock. 2:0 vote in favor. (Exhibit 3)

## Patrick McBurney, Jr., District Court Indigent Defense Contract

The Board reviewed a letter from Mr. McBurney asking for waiver of section 22 of the county's contract with Mr. McBurney. Mr. Brock is not willing to grant the waiver because he feels there would be overlapping responsibilities. Mr. Koch wants to obtain more information. The Board asked that the matter be brought back Wednesday. Grant Application

A grant application for Washington State Archives Local Records Grant Program has been prepared.

<u>Motion</u> – Mr. Koch: I move that we sign a grant application. Second by Mr. Brock. 2:0 vote in favor. (Exhibit 4)

#### PLANNING AND DEVELOPMENT DEPARTMENT

Planning Director Jerrod MacPherson met with the Board.

#### July 2005 Building Report

The Board reviewed the July 2005 Building Report. The plan check revenue has surpassed the budget projection for 2005. Mr. MacPherson gave the Board an update on recent construction activity.

#### Growth Management Act (GMA)

Rita Robison with the Washington State Department of Community Trade and Economic Development has asked Mr. MacPherson if Franklin County would be interested in having a county commissioner prepare a statement or summary of successes of GMA in Franklin County for a 15-year success story on GMA. Mr. Brock asked Mr. MacPherson to draft some suggestions. Mr. Bowen asked Mr. MacPherson if you see any successful situations from GMA in the urban growth areas. Mr. MacPherson said the intent of GMA was to reduce sprawl and preserve prime ag lands. Franklin County received a 10-year award from GMA on its protection and enhancement of ag lands.

Commissioners' Proceeding for August 15, 2005

#### **TRAC**

TRAC Manager Troy Woody met with the Board.

#### **Event Updates**

ConAgra had a three-day training session. An autism conference had attendance of about 250 for two days. There were two wedding receptions last weekend and a wedding reception and Quinceanera this weekend.

#### **Budget Forecast Review**

Mr. Woody reviewed the forecast summary sheet of revenues, expenses and profit. The forecast figures are subsidy-free.

#### July 2005 Financial Report

July 2005 Financial Report was reviewed.

#### KNDU Agreement

The Board reviewed a letter from KNDU regarding the tower camera agreement (Exhibit 5). The camera will not actually be moved but will be used by a different sponsor. TRAC will pay \$1200 per month to KNDU for regular advertising instead of for the camera.

### Management Position Status update

Mr. Woody said several new staff members will be working at TRAC soon.

#### Trespassing

Mr. Woody told the Board about a situation when an intoxicated person was asked to leave the TRAC premises.

## Chiawana Park Equipment

The equipment at Chiawana Park is being divided between the county and TRAC.

TRAC will be receiving a tractor.

#### **PUBLIC WORKS**

Engineer Tim Fife met with the Board.

#### Vouchers

Motion – Mr. Koch: I move that we accept the vouchers for County Road Fund for \$107,391.43; MV & PW Equipment Fund for \$38,097.95; Probation Work Crew for

Commissioners' Proceeding for August 15, 2005

\$974.28; and Solid Waste Fund for \$5504.17. Second by Mr. Brock. 2:0 vote in favor. (Exhibit 6)

## CRP 582 - Dilling Lane Bridge, Local Agency Agreement Supplement

Mr. Fife said a supplement has been prepared asking for right-of-way funding for a bridge and for a temporary detour route. The funding is 100% Federal money.

Motion – Mr. Koch: I move that we accept the Local Agency Agreement LA 5838, Supplement #1, between Franklin County and Washington State Department of Transportation for CRP 582, Dilling Lane Bridge. This is Resolution 2005-333. Second by Mr. Brock. 2:0 vote in favor. (Exhibit 7)

#### **COUNTY ADMINISTRATOR**

County Administrator Fred Bowen met with the Board.

## Request by Transit to park near TRAC

Mr. Bowen told the Board about discussions he has had with Ben Franklin Transit staff regarding a parking area near TRAC. Transit expects to have 100 cars use the parking area. The overflow parking areas were reviewed on a drawing and an aerial photo. Transit is interested in combining with the county to hire an engineer to do parking lot design on Lot 1 (Parking Lot 3) and Lot 7. Mr. Bowen asked Transit to develop an approximately one-acre, 100-space parking lot.

### **Irrigation District**

Mr. Brock had a call from Paul Stoker of the Ground Water Management Area (GWMA) who asked if the county would allow Mr. Stoker to represent the county in setting up a meeting with the irrigation district. Mr. Brock told him yes. Mr. Koch agreed.

## Parking Lot Development (continuing)

Ben Franklin Transit is planning to develop about one acre if the Transit Board approves the work.

Mr. Bowen told the Board the complete design will be prepared for four acres but Transit only plans to complete the pavement on about one acre. It would be more cost

Commissioners' Proceeding for August 15, 2005

effective to complete the work on all the area at the same time. Funds may not be available to do the additional work.

Transit has asked for permission from Franklin County to use the western edge portion of Lot 1 (Parking Lot 3). Mr. Bowen said that would have the least impact to TRAC parking. Mr. Bowen has told Transit that at any time, the parking lot could be unavailable for Transit.

The Board reviewed contracts with people using a Motor Pool van that are currently using parking spaces near TRAC.

Mr. Bowen asked if the Board wants to consider the possibility of having an agreement with Ben Franklin Transit to park 100 cars in the perimeter area. Mr. Brock said on a temporary basis until Lot 7 parking becomes available. Mr. Bowen will work with the Prosecutor's Office on an agreement.

Mr. Koch would like to have Transit take about two acres of the lot and put in a Transit transfer station. Mr. Brock said that is a good suggestion. Mr. Bowen said he has talked to Transit about a transfer station because of all the housing development near TRAC.

The Board gave consensus approval for Mr. Bowen to pursue discussions with Transit.

### Property Division near TRAC

Mr. Bowen gave an update on the surveyor's work to divide county property west of TRAC. The surveyor has not completed the drawings yet.

Recessed at 10:23 a.m.

Reconvened at 10:28 a.m.

#### OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

## Courthouse Blueprint Framing

Rising Moon Gallery charged \$428 to reframe the Courthouse blueprint.

## BENTON FRANKLIN COMMUNITY HEALTH ALLIANCE

Executive Director Brooke DuBois met with the Board.

Commissioners' Proceeding for August 15, 2005

## Update on Benton Franklin Mental Health Advisory Board meeting

Ms. DuBois said Franklin County had two applicants to be put on the board. However, only one attended the meeting. That person was put on the board. The other person was not considered but Ms. DuBois said the application did not say attendance was required at the meeting. The four current existing members of the Mental Health Advisory Board made the recommendation to the commissioners to decide who they will appoint. Ms. DuBois said all of the board positions are supposed to be on terms. She is wondering when the terms will expire. Resolutions were reviewed showing some expiration dates. Human Services also has two other boards: Benton Franklin Substance Abuse Board and the Benton Franklin Developmental Disability Board.

## Request for Independent Review of Human Services

Ms. DuBois listed items we would ask an independent reviewer to consider. Some questions are what are the changes that the Cody Hargrove legislation will require, are we prepared to meet those requirements, and what are your recommendations to get ready? Mr. Koch asked who is "we"? Ms. Dubois said I'm speaking for the public.

Ms. DuBois said the three parts of Human Services are supposed to be integrated and working together. She said about 60% of the people in the Mental Health and Substance Abuse program have co-occurring problems. Developmental Disabilities also has some co-occurring problems but not as great of a percentage.

Ms. DuBois said another question is how does our system work?

Mr. Brock asked what would trigger the review taking place? Ms. DuBois said the commissioners would have to call for it unless the Department of Human Services called for it.

Ms. DuBois said another question is are services being delivered where they need to be and to the population they need to be?

Ms. DuBois said she does thinks the RSN divvies up the money equitably and helps the small counties at the expense of the large counties.

Ms. DuBois said other questions include: Program evaluation, when do they do monitoring, how do they do monitoring, are programs up to snuff? Do we have

Commissioners' Proceeding for August 15, 2005

personnel that have skill sets in terms of numbers and talents to do what needs to be done?

Mr. Brock asked Ms. DuBois to come back later with more information.

Ms. DuBois would recommend using Ann Strode from Washington State

University-Cheney as the reviewer. Mr. Koch asked Ms. DuBois to make a written list of what she would like to see in a review.

#### DISPATCH

Dispatch Superintendent Pat Hogan met with the Board.

## Air Handling System and Carpet

Mr. Hogan requested funding to replace carpet and upgrade the air handling system in Dispatch. The carpet is more than 15 years old and worn out. It needs to be redone with a static-guard type carpet to protect the computer systems. The air system is recirculating room air rather than new air. It is causing some health problems for staff. The air system would cost about \$2500. Mr. Hogan said it would have a HEPA system with filters and would pick up fresh air. The new phone system is being installed this week so it is a good time to do the work. Dispatch is operating in a squad room temporarily. Dispatch does not have the funds available for the carpet and air handling equipment.

Mr. Bowen said when the move back to the Courthouse occurs, Dispatch may be expanded to the area currently occupied by Information Services (IS). Mr. Bowen said he can see putting ventilation into the area now but not the carpet. Mr. Hogan said the IS office would not work for the Dispatch system because of security concerns except to be used as a training room or office. He explained why the area would not be workable.

The carpet cost information is not completed yet but is expected to be about \$12,000. There was discussion about funding sources. Mr. Bowen asked if the Board can give consensus approval to get some carpet bids. Mr. Hogan said the phone system and wiring has been pulled and Dispatch is in temporary quarters for three weeks. The Board asked Mr. Hogan to keep attempting to get the bids and return on Wednesday.

Mr. Hogan said the ceiling tiles will be cleaned also.

Commissioners' Proceeding for August 15, 2005

Mr. Brock asked Mr. Bowen to find out if Homeland Security funding might be available. Mr. Koch said the air care and anti-static carpet are a concern for Emergency Management as part of Homeland Security so they probably would be for Dispatch.

### **COUNTY ADMINISTRATOR (continuing)**

#### Electricity Use

Mr. Bowen told the Board how the PUD figures monthly power bills. They cannot tell when a spike in power happened. It may be possible to install meters so spikes in power usage can be better understood.

Mr. Koch does not think the efficiency of a generator would be worth switching from diesel to natural gas.

### Transfer of Vehicle Title (Dump Truck) to Benton Fairgrounds

Motion – Mr. Koch: I move the approval of transfer of vehicle title, '75 International Dump Truck, to Benton County Fairgrounds. Second by Mr. Brock. 2:0 vote in favor. This is Resolution 2005-334. (Exhibit 8)

#### Courthouse Renovation

Change Order #9 (Revised) was reviewed. Mr. Bowen has removed about \$40,000 from the previous version of Change Order #9.

Motion – Mr. Koch: I move we approve Change Order #9. This is Resolution 2005-335. Second by Mr. Brock. 2:0 vote in favor. (Exhibit 9)

Adjourned at 11:20 a.m.

Commissioners' Proceeding for August 15, 2005

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until August 17, 2005.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Chairman

ABSENT

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed August 17, 2005.

#### JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO.

05 498

2005

FRANKLIN COUNTY RESOLUTION NO.

BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON;

IN THE MATTER OF THE REQUEST FOR SIGNATURE FROM THE CHAIRMAN OF THE BOARDS OF BENTON AND FRANKLIN COUNTY COMMISSIONERS ON THE PERSONAL SERVICES CONTRACT BETWEEN THE JUVENILE JUSTICE CENTER AND GOVERNOR'S JUVENILE JUSTICE ADVISORY COMMITTEE, OFFICE OF JUVENILE JUSTICE CONTRACT # I-200-00205, and

WHEREAS, Sharon A. Paradis, Administrator of the Juvenile Court, believes it is in the best interest of the Juvenile Justice Center that the Federal Contract Number I-200-00205 between Office of Juvenile Justice, and Benton-Franklin Counties Juvenile Justice Center be approved as presented for a term commencing July 1, 2005 and terminating on June 30, 2006, NOW, THEREFORE

BE IT RESOLVED, that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners be and they hereby are authorized to sign, on behalf of their respective county, the Federal Contract I-200-00205.

DATED this 8th day of August 2005.

DATED this 15th day of August 2005.

BENTON COUNTY BOARD OF COMMISSIONERS

FRANKLAN COUNTY BOARD OF CO

ABSENT

Constituting the Board of County Commissioners,

Benton County, Washington

attes**p:**?

Constituting the Board of County Commissioners, Franklin County, Washington

ATTEST:

## BENTON COUNTY APPROVAL

APPROVED AS TO FORM:

SwanMowers	7/7/5
Sarah Villanueva, Deputy Prosecuting Attorn	ney Date
Benton County	
DATED at Prosser, Washington, this 8	_day ofaugust, 2005.
	Clarke ROllen.
	Chairman
ATTEST:	·
Cam molemy	
Clerk of the Board	
FRANKLIN	COUNTY APPROVAL
FRANKLIN O	COUNTY APPROVAL
APPROVED AS TO FORM:	COUNTY APPROVAL  O7.23.2 - S  Date
	07.28.2005
APPROVED AS TO FORM:  Ryan Verhulp, Franklin County Prosecutor	07.28.2005
APPROVED AS TO FORM:  Ryan Verhulp, Franklin County Prosecutor	Date  Date  A  day of PUGUST, 2005.  AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA
APPROVED AS TO FORM:  Ryan Verhulp, Franklin County Prosecutor	<u>07.23.2 =                                 </u>
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APPROVED AS TO FORM:  Ryan Verhulp, Franklin County Prosecutor  DATED at Pasco, Washington, this	Date  Date  A  day of PUGUST, 2005.  AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA
APPROVED AS TO FORM:  Ryan Verhulp, Franklin County Prosecutor  DATED at Pasco, Washington, this	Date  Date  A  day of PUGUST, 2005.  AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA

AGENDA ITEM: Consent **EETING DATE:** B/C 08-08-05 F/C 08-15-05 JUBJECT: Resolution Authorization of Contract with Governor's Juvenile Justice Advisory Committee/Office of

Justice Programs for Family Violence Intervention Program

Prepared By: Kathryn M. Phillips Reviewed By: Sharon Paradis

TYPE OF ACTION NEEDED

Executive Contract Pass Resolution XX Pass Ordinance

Other

Pass Motion

CONSENT AGENDA xx -PUBLIC HEARING 1ST DISCUSSION 2ND DISCUSSION

OTHER

#### BACKGROUND INFORMATION

The Family Violence Intervention Program was proposed in an effort to intervene with the 9 - 10 youth on average each month who are booked into detention on domestic violence charges. The project provides assessment and intervention with the youth and family within 72 hours of arrest. current system of resources delays response for 1 - 3 months. Youth will be referred to research based interventions to reduce the risk of reoffense.

#### SUMMARY

This grant is renewable for 3 years and provides for a Counselor II to provide assessment; intervention and research based family therapy. program outcomes will be independently evaluated by Washington State niversity.

#### RECOMMENDATION

We recommend that the Boards of County Commissioners of Benton and Franklin Counties sign the Contract with the Governor's Juvenile Justice Advisory Committee, Department of Social and Health Services, Office of Juvenile Justice.

#### FISCAL IMPACT

This project is grant funded.

#### MOTION

I move that the Chairman of the Board of Benton County Commissioners, and the Chairman of the Board Franklin County Commissioners be hereby authorized to sign the contract with the Governor's Juvenile Justice Advisory Committee, Department of Social and Health Services, Office of Juvenile Justice to provide a Family Violence Intervention Program.

## August 15, 2005

## Franklin County Commissioners:

Vouchers audited and certified by the	e auditing officer by RCW 42.24.080, exp	en <b>se</b>
	CW 42.24.090, have been recorded on a	
Action: As of this date, 08/15/2005 move that the following warrants be a	approved for payment.	
FUND	WARRANT	AMOUNT
Salary Clearing Payroll:	•	
_	, ,	150 019 04
	38017-38146 38147-38152	159,218.04 52,419.00
	Direct Deposit	209,095.46
	Total	<u>\$420,732.50</u>
and passed b	The motion was seconded by by a vote of	Bunk
Emergency Mgmt Payroll:		
	7336-7342	\$3,076.39
	7343-7346 Direct Deposit	1,100.89 7,630.86
	Total	\$11,808.14
Irrigation Payroll:		
	11016-11029	\$7,239.86
	11030-11033	\$1,052.33
	Direct Deposit	0.00
	Total	<u>\$8,292.19</u>

## Franklin County Auditor

1016 North 4th Avenue Pasco, WA 99301

### ZONA LENHART, Auditor 509-545-3840 • Fax: (509) 545-2142 www.co.franklin.wa.us

P.O. Box 1451 Pasco, WA 99301

August 12, 2005

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 12, 2005

Move that the following warrants be approved for payment:

FUND Expenditures	WARRANT Range	AMOUNT <u>Issued</u>
Current Expense	46367-46388	\$16,718.13
Grand Old 4 <sup>th</sup>	71-74	\$2,705.98
Courthouse Renovation Fund	353	\$42.50
Current Expense	46354-46366	\$2,569.95

In the amount of \$22,036.56. The motion was seconded by And passed by a vote of to

## **Washington State Archives Local Records Grant Program** 2005-2007 Grant Application



State Representative District:

16

State Senate District: 4

Applicant Agency: Franklin County Commissioners County: Franklin

Agency Head: Frank H. Brock, Chairman, Board of Commissioners

Address:

1016 North 4th

Pasco, WA 99301-3706

Telephone:

509.545.3535

Fax: 509.545.3573 E-mail: pshults@co.franklin.wa.us

mwithers@co.franklin.wa.us

Federal Employer Identification Number (FEIN): 91-6001315

**Authorizing Agency** (if different from above):

Authorizing Official/Title:

Address:

Telephone:

Fax:

E-mail:

Primary Project Contact: Mary Withers / Patricia Shults

Address:

1016 North 4th

Pasco, WA 99301-3706

Telephone:

509.545.3535

Fax:

509.545.3573 E-mail: mwithers@co.franklin.wa.us

pshults@co.franklin.wa.us

Application Prepared by:

Name/Title:

Mary Withers,

Date: August 15, 2005

Telephone:

509.545.3535

Fax:

Clerk to the Board of Commissioners

509.545.3573

E-mail:

mwithers@co.franklin.wa.us

Other: Postage/shipping	\$ 100
Consultant	\$ 1,000
Vendor	\$ 6,000
Travel	
Supplies	\$ 4,000
Personnel	\$ 7,392
BUDGET CATEGORY	GRANT FUNDS REQUESTED

Budget (	Category	Subtotal
----------	----------	----------

\$18,492

**Total Grant Funds Requested:** 

\$18,492

Certification of Authority to Secure and Encumber Project Funds

Frank H. Brock, Chairman, Franklin County Board of Commissioners

Date August 15, 2005

## **Project Proposal Narrative**

Local Records Grant Program 2005-2007

(Attach additional pages if necessary)

#### **Statement of Purpose**

Microfilm and digitize Commissioner minutes and resolutions, providing duplication and storage off-site from the Courthouse, ensuring the integrity, security and accessibility of permanent records, and making them available to employees and the public.

#### **Project Summary**

These records are classified as a "permanent" record. They are also an "essential record" that needs security microfilm backup (source: General Records Retention Schedule for all local government agencies, Item 12).

Imaging would provide an additional backup as well as the ability to view records from computers more efficiently than physically locating them in a storage area.

It would then be possible to make the records available to the public on the county web site.

#### **Detailed Timeline and Work Plan**

Detailed Infoline and Front I am				
Mid December 2005	Execute grant agreement			
January 2006	Determine which records have been microfilmed in the past and which need to be re-microfilmed			
February 1-15, 2006	Begin contract preparation work for the State Archives or another company to do the microfilming. Decide whether to scan records in-house or contract for the work. Procure additional scanning equipment or software as needed.			
March 2006	Scan records beginning with 2005 minutes and resolutions, then 2004 and so on.			
April 2006	As completion of scanning occurs, send records to be microfilmed.			
May 2006	Continue work as outlined above.			
June 20, 2006	Continue work as outlined above. Submit 1 <sup>st</sup> interim narrative report (due June 30, 2006).			
July and August 2006	Continue work as detailed above.			
September 2006	Continue work as outlined above. If possible with the county's current system, add the scanned documents to the county web site for public access.			
October 2006	Send paper originals to state archives for permanent storage after			

completion of scanning and microfilming.

## **Detailed Timeline and Work Plan (continued)**

November 2006

Continue work as detailed above.

December 2006

Submit 2<sup>nd</sup> interim narrative report (due December 31, 2006).

January 2007

Complete work as allowed by the budget.

Prepare Final Report (due before June 15, 2007).

#### **Project Objectives**

- Determine records previously microfilmed.
- Re-microfilm records as needed.
- Microfilm remaining records.
- Determine if the Clerk's Office or Auditor's Office scanning equipment can handle the work, either in their present state or with an upgrade.
- Scan all records in a totally searchable format.
- Store original paper copies in the state archives, allowing additional storage space for the Auditor's Office.

#### **Evaluation of Project Results**

- 1. The minutes and resolutions will be located at two or more sites.
- 2. Increase efficiency for employees to access records from their computers.
- 3. More storage space will be available to the Auditor after the paper copies are transferred to the State Archives.
- 4. Improvement of service by allowing document accessibility to the public.

## **Budget and Financial Considerations**

### Local Records Grant Program 2005-2007

## **Budget Detail, Explanation, and Justification**

Personnel: Clerk to the Board of Commissioners, 32 hours per month (8 hours per week) for

11 months at \$21/hour \$ 7,392

Supply costs:

Computer disks \$ 100
Scanning software 2,000
Computer 1,700
Other incidental supplies 200 \$ 4,000

Consultant/vendor estimate:

Microfilm work \$120/reel x 50 reels \$6,000 \$ 6,000 Web site work \$1,000 \$ 1,000

Other:

Postage/Shipping \$ 100 \$ 100

Total: \$18,492

Franklin County as provided for in Chapter 366, laws of 1997, is considered a distressed county. Franklin County does not have adequate funds available for such a project. No records have been microfilmed since 1988. Only one original currently exists, which is a concern in case of fire, vandalism, natural disaster, or other loss of the records. Some previous microfilming work was not of good quality. Computer equipment and scanning software are needed to handle the commissioner records.

## **Interest-bearing Account Information**

Bank of America Pasco, WA Branch

Account Number: 21160403 (Franklin County Treasurer)

#### **Accounting Methods and Audit Procedures**

The Franklin County Commissioners, Auditor, and Treasurer's staff manages county finances. A finance committee consisting of the Chairman of the Board, County Administrator, Administrative Chief Accountant, and Treasurer's Administrative Assistant meet monthly to review revenue and expenditures.

Current fiscal checks and balances are accomplished monthly via the finance committee.

Franklin County's last audit was performed in accordance with the Office Management and Budget (OMB), Circular A-133 by the Washington State Auditor's Office, FY 2003, issue date June 24, 2005.

#### **Related Evaluation Factors**

Local Records Grant Program 2005-2007

#### **Statement of Previous Actions**

Some microfilming occurred prior to 1988. Records management priority shifted with additional responsibilities assigned to the Auditor's Office and continued deficient shortfalls.

## Impact of this Project and its Importance in Terms of Long-Range Planning

This project would provide Franklin County with the ability to reinstate a vital records management system, as well as essential records retention, creating a digital environment with security, control and accuracy. Preserving commissioner records in a searchable format will provide an immeasurable benefit to county employees, as well the public.

## **Future Records Management and Preservation Actions**

Franklin County would continue to scan records as they are completed, providing duplication and storage off-site, ensuring the integrity, security and accessibility of permanent records, and making them available to employees and the public.

The Auditor's Office will microfilm records, sending originals to the state archives.

#### SUPPORT MATERIAL

#### Required:

Check Payee form

Resumes of project personnel, consultant, volunteers, etc.

## Required Project Specific:

Identification of services, equipment, supplies, etc.

Other relevant information/materials as applicable

Washington Secretary of State Washington State Archives Local Records Grant Program 2005-2007 Grant Application

## **CHECK PAYEE FORM**

This form identifies the agency/institution/organization grant checks will be made payable to and the individual designated to receive mailed checks.

List the name and address of the check payee – <u>do not include an individual's name</u>, only the name and address of the agency to which the check must be made payable.

AGENCY:	Franklin County
ADDRESS:	1016 North 4 <sup>th</sup> , Pasco, WA 99301-3706 (Include city, state, and zip)
may be the pauthorizing a	ate the individual to whom grant payments should be mailed. This person project contact, or other designated individual representing the applicant or gency. The check and/or other payment information will be mailed nis individual.
NAME:	Patricia Shults, Executive Secretary
ADDRESS:	1016 North 4 <sup>th</sup> , Pasco, WA 99301-3706 (Include city, state, and zip)
TELEPHONE	E: <u>509.545.3535</u>

Washington Secretary of State Washington State Archives Local Records Grant Program 2005-2007 Grant Application

## **GRANT APPLICATION QUESTIONAIRE Local Records Grant Program 2005-2007**

The grant application process revolves around a series of questions developed to determine the type, value and location of your records management needs.

The following specific questions have been developed for your use. Your regional archivist will be available to assist you with questions on the familiar and unfamiliar aspects of this evaluation process.

This information will be used in the grant application review.

## 1.) Who owns the Records?

Franklin County

### 2.) Where are the Records?

What is the physical location of the records? (Examples: Are they in an office, storeroom, vault, basement, loft, or warehouse? What floor of the facility are they on?)

The records are in the Auditor's storage area, part of the Franklin County Courthouse Annex, which was previously a fire station bay with a roll-up, windowed door.

What is the accessibility to the records? (Examples: Do you have to climb stairs up or down to get to the records? Is there elevator access? Do you have to climb a ladder to get to them? Are they in a secured area requiring special access? Are there times during the day that access to the records would not be possible?)

Access is through the Auditor's Office using a key. Some records may require a ladder to reach them.

Can the records processed be moved to a different storage facility if it is determined that the area currently being used in inadequate or detrimental?

Yes.

## Local Records Grant Program 2005-2007 Questionnaire page 2

## 3.) Why are the Records where they are?

Are there any particular reasons the records are where they are and in the current shape they are in? (Examples: inadequate facility space, audit, fire, natural disaster, criminal investigation, lawsuit, neglect?)

This is the County Auditor's permanent storage area. The records were moved here from another storage facility and the Franklin County Courthouse. This permanent storage area is inadequate as it does not contain a fire sprinkler system and continually leaks.

#### 4.) What are the Records?

What records exist? (Examples: correspondence, reports, audits, budgets, licenses, drawings, maps, payroll, receipts, time cards, artifacts, photographs, microfilm, microfiche, photos, videos, movies, slides etc.)

Minutes: 8 1/2 x 11

Exhibits: Some are 8 ½ x 11 and some larger. Some exhibits are colored or have

colored ink signatures.

#### Are any of these records sensitive or confidential?

No.

## Are different media intermingled in the files?

No.

## Are there any existing file indexes or records inventories available for these records units?

There are indexes for records prior to 1988 in separate bound volumes dating from 1883. Some of the indexes have been computerized but they have not been scanned. They may have been microfilmed.

## Is there anyone on the staff who knows anything about the history of these records?

Yes: Commissioner Neva J. Corkrum, Auditor Zona Lenhart, Sue Boothe, and Mary Withers

## 5.) How many Records are we talking about?

How many records boxes are there? (Example: How many boxes are there in these various sized boxes: records letter, records legal, moving, copy paper?)

Seventy five (75) boxes

## Local Records Grant Program 2005-2007 Questionnaire page 3

## Are the records boxes on any kind of standardized records shelving?

The records are stacked on open metal shelving.

## If so, what is the condition of the shelving units?

Satisfactory

How many records are in file cabinets or open shelving units? (Example: How many file cabinet drawers and/or open shelves are there?)

The records are in cardboard boxes, stacked on open metal shelving.

## 6.) What is the overall condition of the Records?

What is the physical condition of the records? (Examples: Are they clean, dirty, dry, water damaged, pest damaged, etc.?)

The records are dry, in good condition, with two- or three-hole punches.

## Are the records in good condition but the boxes or filing cabinets that house them in poor condition?

In general, the boxes and shelving are in good condition.

## 7.) What working space is available?

## If the records are currently in an unsuitable or hazardous location, is there a suitable location available to move them to for processing?

Yes, the records can be moved to another location.

## Suitable space would include:

An open and reasonably ventilated area.
Acceptable lighting.
Adequate security.
Loading dock or pallet access.
Access to electrical outlets for laptop computers.
Is there access to recycling and garbage pick-up and shredding services?

## Local Records Grant Program 2005-2007 Questionnaire page 4

8.) What working equipment is available? (Examples: hand-trucks, ladders, step stools, working tables and chairs, pallet jack, etc.)

Table, chairs, hand-truck, ladder and step stool.

9.) What are the Records used for? (Examples: What are the records' function, purpose & contents? Do they serve different purposes for different users?)

The records are classified as a "permanent" record. They are used by a variety of users. The Commissioners office frequently refers to them to find records of past actions. The public often refers to them for land use issues in particular.

## 10.) How old are the records?

The records date from 1883 to the present.

11.) Are they originals, copies or duplicates? Do we need copies or duplicates, if so, how many?

From 1988 to present, the records are originals. The resolutions are originals. Most of the minutes prior to 1988 are reduced photocopies on unusual sized paper.

12.) What is the growth rate of the records series?

The current growth rate is about one cardboard box per year. The minutes in the last several years have totaled about 1,200 pages, with many pages of additional exhibits. The current amount of resolutions is usually over 600 resolutions per year.

13.) How are the Records asked for? (Example: How often are the records asked for and by whom?

The most frequent use is by the Commissioners Office. Other offices in the county would use the records more frequently if they were more easily accessible. Public use is sporadic but would increase if the records were more easily accessible.

14.) What is the value of the records and how long are they to be kept? (Example: What are the retention and disposition regulations governing the records and their copies?)

Permanent records retention

## Local Records Grant Program 2005-2007 Questionnaire page 5

### 15.) Are the records essential (vital) records?

The records are considered vital and are required to be archived.

## 16.) Could the records go to the State Archives if properly boxed and indexed?

Yes.

## 17.) What physical facility and equipment issues need to be addressed? (Example: Will new or additional shelving be needed?)

Additional computer and scanning equipment may be needed. Some cardboard boxes may need to be replaced.

18.) Are there environmental issues having to due with safety during clean-up and disposition of records after clean-up? (Example: Will staff need to wear protective masks, aprons and gloves?)

No

19.) What resources will the applicant need? (Example: State Archives personnel training for project development, new archives boxes, labels temporary staffing?)

Assistance from State Archives or other consultants to determine which methods are best for microfilming and scanning.

## 2005-2007 Application Checklist

Use this checklist to review your application before submitting it. Applications will be returned for more information, and may be considered ineligible, if the following items are incomplete or missing.

#### **APPLICANT IDENTIFICATION -**

Senate/Representative Districts Provided Applicant, Government Entity and Project Contact Identified Federal Employer Identification Number (FEIN) Provided

#### **BUDGET SUMMARY -**

Summary Sheet Completed and Budget Detail Totals Correct Authorized Official's Signature Included

#### PROJECT PROPOSAL NARRATIVE -

Statement of Purpose
Project Summary
Timeline and Detailed Work Plan
Project Objectives
Evaluation of Project Results

#### BUDGET AND FINANCIAL CONSIDERATIONS

Budget Detail, Explanation and Justification Provided Funding Source Indicated Interest-bearing Account Information Provided Accounting Methods and Audit Procedures Addressed

#### RELATED EVALUATION FACTORS

Statement of Previous Actions
Project Impact and Importance of Project in Terms of Long Range Planning
Future Records Management and Preservation Projects

#### **ATTACHMENTS**

Check Payee form – Long Form and Short Form
Grant application questionnaire
Resumes of project personnel, consultant, volunteers, etc.
Identification of services, equipment, supplies, etc.
Other or Project specific relevant materials as appropriate:
Other relevant information, if applicable

Paper or binder-clip one Original and staple 3 photocopied applications for submission. Delivery or postmark ensured for August 15, 2005.



KNDU-TV • 3312 W. Kennewick Ave. • Kennewick, WA 99336 • 509.737.6700 • Fax: 509.737.6767

August 2, 2005

TRAC Troy Woody General Manager 6600 Burden Blvd. Pasco, WA 99301

Dear Mr. Woody:

The purpose of this letter is to recap our conversation from Friday morning regarding TRAC's commitment with the KNDU Tower Cam agreement.

KNDU is willing to allow TRAC to move their spending commitment of \$1,200 per month from the Tower Cam into regular advertising time to promote the TRAC itself with commercial messages. This will happen no later than November 1, 2005 and will go until April, 2008.

As we also discussed, KNDU would like to keep the Tower Cam mounted on the TRAC facility. KNDU will seek out another sponsor for the Tower Cam. Should that new sponsor wish to move the Tower Cam, then we would coordinate moving the camera, however it is possible that the camera would remain on TRAC while sponsorship is held by another advertiser.

Thank you again for your help in putting this together. I am excited to see you advertising TRAC. Should there be any questions, please don't hesitate to call.

Sincerely,

Jennifer Bliesner

Local Sales Manager

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND APPROVED FOR PAYMENT IN THE AMOUNT OF \$107,391.43 ON THIS 15TH DAY OF AUGUST 2005.

**Board Member** 

COUNTY ROAD FUND 15000 150 000 001 540 00

**ABSENT** 

Board Member

Voucher#	Claimant	Purpose	Amount
	BC LIGHTING	replace lighbulbs	192.48
	BRUTZMAN'S INC.	highlighters/disketts/batteries/copy paper	145.92
	CAMPBELL & CO.	service call	75.81
	CASCADE NATURAL GAS CORP.	monthly service	7.60
	CENTRAL PRE-MIX CONCRETE	1/2" - 1/4" chips	3445.50
	CINGULAR WIRELESS	monthly service	54.95
	FRANKLIN CO PRINTSHOP	application to construct road approach forms	37.00
	FRANKLIN CO PUD	monthly service	666.92
	FRANKLIN CO INFO SERVICES	scan charges Jun-05	25.42
	GENERAL SUPPLY	aerosol dispenser	44.64
	HILMES CONSTRUCTION	pay est#1/CRP583	51507.57
	J-U-B ENGINEERS, INC.	professional services	15225.02
	CONTECH CONSTRUCTION	galv pipe	325.63
	J.J. KELLER & ASSOC.	subscription	551.68
	PPI GROUP	surveying vest	95.26
	RICK RUSSUM	reimburse for lost warrant	93.84
	NORTHWEST BUSINESS STAMPS	notary stamps	104.11
	ORKIN EXTERMINATING	bi-monthly service	63.85
	PATTY PRUETT	cleaning service Connell shop	325.00
	ROAD PRODUCTS, INC.	pay est#3/pavement striping	22852.51
	REESE CONCRETE PRODUCTS	bands/cmp	665.61
	SARGENT ENGINEERS	professional services	8946.17
	CITY OF CONNELL	monthly service	138.08
	TRI-CITY TRUE VALUE	bucket/brush/gloves/cleaner	59.02
	U.S. LINEN	service	215.76
	UTILITIES UNDERGROUND LOCATE	notifications	62.15
	WESTERN MATERIALS	concrete	249.90
	3M COMPANY	black roll cuttable film	199,92
	4M JANITORIAL SUPPLY	monthly service	1014.11

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND APPROVED FOR PAYMENT IN THE AMOUNT OF \$38,097.95 ON THIS A5TH DAY OF AUGUST 2005.

**2004 YEAR VOUCHERS** 

MV&PW EQUIPMENT FUND 500 000 001 548.60

**ABSENT** 

Board Member

Board Member

Voucher#	Claimant	Purpose	Amount
····		Daneiro to lubo hou overhead door	75.81
	All Doors, Inc.	Repairs to lube bay overhead door	154.42
	Basin Disposal, Inc.	Monthly service to shop	
	Cascade Natural Gas	Monthly service to shop	56.29
	Casaday Bee-Line Towing	Inspection of front end and steering components	36.08
	Central Hose & Fittings, Inc.	Hose stems, hose, swivel & elbows	185.22
	Chevron USA, Inc.	Gasoline	32.64
	Clyde West	Hydraulic parts, bearing assy, seals & misc.	2,760.70
	Connell Grange	Floor dry, armor all, oil & windshield washer	107.65
	Connell Oil, Inc.	Diesel & gasoline	18,564 <i>.</i> 44
	Critzer Equipment	Edges & cylinders	9,320.36
	Day Wireless Systems	Coax cable kit & radius compact mic	179.49
	Financial Consultants Int'l, Inc.	Lease payment #16 on Sheriff vehicles	832.97
	Franklin PUD	Monthly service to shop	791.55
	Les Schwab Tire Center	Service & tires	287.50
	Mountain Oil, Inc.	Gasoline for Sheriff vehicles	44.0€
	Ranch & Home	Propane	24.64
	Rowand Machinery Company	Switch, bolts & washers	241.95
	Russ Dean Ford	Regulator for Sheriff vehicle	61.46
	Safelite Glass Corp.	Windshields	427.0
	Trimble Financial Services	Lease payment #29 for Trimble survey inst.	926.07
	Western States Equipment Co.	Dryer, compressor & core deposit	525.06
	Western Peterbilt	Mirror for HT9110	51.5
	Wingfoot Commercial Tire	Tires	2,411.03

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND APPROVED FOR PAYMENT IN THE AMOUNT OF \$974.28 ON THIS 15TH DAY OF AUGUST 2005.

**Board Member** 

Probation Work Crew 152 002 001 523 30

**ABSENT** 

Board Mamber

Voucher # Claimant	Purpose	Amount
BDI TRANSFER	littercrew disposal costs	219.18
CINGULAR WIRELESS	monthly service	6.51
TRAFFIC SAFETY SUPPLY	road signs/stands	748.59

WE, THE UNDERSIGNED BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, WASHINGTON DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES HEREINAFTER HAVE BEEN RECEIVED AND APPROVED FOR PAYMENT IN THE AMOUNT OF \$5,504.17 ON THIS 15H DAY OF AUGUST 2005.

**Board Member** 

SOLID WASTE FUND 152 001 001 539 10

**ABSENT** 

Board Member

Voucher#	Claimant	Purpose	Amount
	BDI TRANSFER FRANKLIN CO INFO SERVICES	dump coupons scan charges Jun 05/work orders Jly 05	598.81 64.82
	NORTHWEST CONTAINER RENTAL	recycle box rent	372.18
	SHOWCASE SPECIALTIES	Ev-keep it clip	4468.36

## FRANKLIN COUNTY RESOLUTION NO. 2015 333

## BEFORE THE BOARD OF COUNTY COMMISSIONERS, FRANKLIN COUNTY WASHINGTON

RE: LOCAL AGENCY AGREEMENT LA 5838, SUPPLEMENT NUMBER 1
BETWEEN FRANKLIN COUNTY PUBLIC WORKS AND WASHINGTON STATE
DEPARTMENT OF TRANSPORTATION (WSDOT) FOR CRP 582- DILLING
LANE BRIDGE #216-0.56.

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to enter into the attached contract as being in the best interest of Franklin County.

NOW, THEREFORE, BE IT RESOLVED that the attached agreement between Franklin County and WSDOT is hereby approved by the Board.

APPROVED this 15th day of August, 2005.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Frank H. Brock, Chairman

**ABSENT** 

Neva J. Corkrum, Chair Pro Tem

Robert E. Koch, Member

Attest:

Clerk of the Board



## ACENCYKHIBIT 7

## **Local Agency Agreement Supplement**

Agency		Supplement Number
Franklin County Public Works		11
Federal Aid Project Number	Agreement Number	CFDA No. 20.205
BROS-2011(024)	LA 5838	(Catalog of Federal Domestic Assistance)

The Local Agency desires to supplement the agreement entered into and executed on February 4, 2005

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

#### **Project Description**

Name CRP 582 / Dilling Lane Bridge #216-0.56

Length 0.20 Miles

Termini Milepost 0.46 to Milepost 0.66

Description of Work ⋈ No Change

#### **Reason for Supplement**

To request funding for right-of-way.

		Estimate of Funding				
	Type of Work	(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	. (4) Estimated Agency Funds	(5) Estimated Federal Funds
PE	a. Agency	15,000.00		15,000.00	0.00	15,000.00
100 %	b. Other Consultant	35,000.00		35,000.00	0.00	35,000.00
·	c. Other					
Federal Aid	d. State					
Participation Ratio for PE	e. Total PE Cost Estimate (a+b+c+d)	50,000.00		50,000.00		50,000.00
Right of Way	f. Agency		2,500.00	2,500.00	0.00	2,500.00
100_ %	g. Other					
Federal Aid	h. Other					
Participation Ratio for RW	i. State		500.00	500.00	0.00	500.00
]	j. Total R/W Cost Estimate (f+g+h+i)		3,000.00	3,000.00		3,000.00
Construction	1 k. Contract					
	l. Other					
	m. Other					
	n. Other					
% Federal Aid Participation	o. Agency					
	p. State					
Ratio for CN	q. Total CN Cost Estimate(k+l+m+n+o+p)	·				
	r. Total Project Cost Estimate (e+j+q)	50,000.00	3,000.00	53,000.00		53,000.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Age	ncy Official	Washington-State Department of Transportation	
Ву	Frank Al Brok	By tellene for	<del> </del>
Title	Chair, Franklin County Board of Commissioner	Assistant Secretary for Highways and Local Programs	
	8/15/2005	Date Executed SEP 0 8 2005	

## FRANKLIN COUNTY RESOLUTION NO. 2005-334

BEFORE THE BOARD OF COUNTY COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: APPROVAL TO TRANSFER VEHICLE TITLE FOR THE 1975 INTERNATIONAL (DUMP TRUCK) TO THE BENTON COUNTY FAIRGROUNDS

WHEREAS, the Auditor's office found the State of Washington Vehicle Certificate of Title for the 1975 International (Dump Truck), VIN# 10662EHA12498, used at the Benton County Fairgrounds; and

WHEREAS, the Board of Franklin County Commissioners gave consensus approval to transfer the Title during the August 10, 2005 Commissioner Proceedings; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and deems this to be in the best interest of Franklin County;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby authorizes the transfer of the State of Washington Vehicle Certificate of Title for the 1975 International (Dump Truck), VIN# 10662EHA12498, to the Benton County Fairgrounds.

**BE IT RESOLVED** the Franklin County Board of Commissioners hereby authorizes the Chairman to sign said Title on behalf of the Board.

**APPROVED** this 15<sup>th</sup> day of August 2005.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Frank H. Brock, Chair

Attest:

(absent)
Neva J. Corkrum, Chair Pro Tem

Clerk to the Board

Robert E. Koch, Membe

Originals:

Auditor's Office

Minutes

Benton Franklin Fairgrounds

cc:

Commissioners

Fred H. Bowen County Administrator

Tiffany Coffland Human Resources Director

> Patricia Shults Executive Secretary

Neva J. Corkrum
District 1
Robert E. Koch

Frank H. Brock District 3

District 2

Board of County Commissioners
FRANKLIN COUNTY

#### **GIFT STATEMENT**

The Franklin County Board of Commissioners give their interest in the 1975 International (Dump Truck), VIN# 10662EHA12498, to the Benton County Fairgrounds.

APPROVED this 15th day of August 2005.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Frank H. Brock, Chair

Attest:

Clerk to the Board

(absent)
Neva J. Corkrum, Chair Pro Tem

Robert E. Koch, Member

## 

BEFORE THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: CHANGE ORDER NUMBER 9 (REVISED) TO THE AGREEMENT BETWEEN OWNER (BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON) AND CONTRACTOR (LYDIG CONSTRUCTION) FOR THE RESTORATION OF THE 1913 FRANKLIN COUNTY COURTHOUSE

WHEREAS, the Franklin County Board of Commissioners approved Franklin County Resolution Number 2004-320 on July 7, 2004 for the Agreement between Owner (Board of Commissioners, Franklin County, Washington) and Contractor (Lydig Construction) for the restoration of the 1913 Franklin County Courthouse in the amount of \$9,029,900; and

WHEREAS, the Board approved Franklin County Resolution Number 2004-321 on July 7, 2004 for Change Order #1 to the Agreement between Owner (Board of Commissioners, Franklin County, Washington) and Contractor (Lydig Construction) deducting seven items from the original contract totaling \$218,313.27 for a new total of \$8,811,586.73; and

WHEREAS, the Board approved Resolution Number 2004-458 on October 11, 2004 for Change Order #2 to the Agreement between Owner (Board of Commissioners, Franklin County, Washington) and Contractor (Lydig Construction) in the amount of \$100,828.38 (deducting two items from the original contract in the amount of \$15,432.75 and adding four items in the amount of \$116,261.13) for a new total of \$8,912,415.11; and

WHEREAS, the Board approved Resolution Number 2004-604 on December 20, 2004 for Change Order #3 to the Agreement between Owner (Board of Commissioners, Franklin County, Washington) and Contractor (Lydig Construction) adding one item in the amount of \$23,779.43 for a new total of \$8,936,194.54; and

WHEREAS, the Board approved Resolution Number 2005-067 on January 31, 2005 for Change Order #4 to the Agreement between Owner (Board of Commissioners, Franklin County, Washington) and Contractor (Lydig Construction) in the amount of \$65,418.62 for a new total \$9,001,613.16; and

WHEREAS, the Board approved Resolution Number 2005-101 on February 28, 2005 for Change Order #5 to the Agreement between Owner (Board of Commissioners, Franklin County, Washington) and Contractor (Lydig Construction) for a credit amount of \$16,374.96 for a new total \$8,985,238.2; and

WHEREAS, the Board approved Resolution Number 2005-144 on April 4, 2005 for Change Order #6 in the amount of \$87,837.80 and Change Order #7 in the amount of \$9,364.70 to the Agreement between Owner (Board of Commissioners, Franklin County, Washington) and Contractor (Lydig Construction) for change orders totaling \$97,202.50 for a new contract total of \$9,082,440.70; and

## FRANKLIN COUNTY RESOLUTION NO.

2.0 N 5 335 Page 2

WHEREAS, the Board approved Resolution Number 2005-226 on June 1, 2005 for Change Orders #8 in the amount of \$26,115.46 to the Agreement between Owner (Board of Commissioners, Franklin County, Washington) and Contractor (Lydig Construction) for a new contract total of \$9,108,556.16; and

WHEREAS, CKJT Architects provided Change Order #9 (Revised) dated July 19, 2005, to the County Administrator to present to the Board of Commissioners for approval; and

WHEREAS, the Change Order Number 9 (Revised) addresses seven items totaling \$245,038.50 to the Franklin County Courthouse Restoration contract as detailed in Change Order Number 9, amending the contract total to \$9,353,594.66; and

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to enter into the attached agreement as being in the best interest of Franklin County;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby approves the attached Change Order Number 9 (Revised) to the original Agreement between Franklin County and Lydig Construction.

BE IT FURTHER RESOLVED the Franklin County Board of Commissioners hereby authorizes the Chairman to sign said agreement Change Order on behalf of the Board.

APPROVED this 15th day of August 2005.

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

Frank H. Brock, Chair

ABSENT

Neva J. Corkrum, Chair Pro Tem

Attest:

Clerk to the Board

Originals: Auditor - CKJT - Lydig Construction

Robert E. Koch, Member

cc: Minutes - County Administrator

AUG 1 0 2005

# MAIA° Document G701™ – 2001

## Change Order

Change Order		
PROJECT (Name and address):	CHANGE ORDER NUMBER: 009	OWNER: @
Franklin County Courthouse Historic	DATE: July 19, 2005	ARCHITECT: 🗹
Restoration & Improvements 1016 North Fourth Avenue, Pasco,		CONTRACTOR:
Washington 99301	and where the least willings, 0274	FIELD:
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 0302	OTHER: □
Lydig Construction Inc.	CONTRACT DATE: July 07, 2004	Official E
11001 East Montgomery Dr., Spokane, Washington 99206	CONTRACT FOR: General Construction	
THE CONTRACT IS CHANGED AS FOLLOW (Include, where applicable, any undispute See attached.	VS: ed amount attributable to previously executed Construction	on Change Directives)
The original Contract Sum was		\$ 9,029,900.00
The net change by previously authorized	\$ 78,656.16	
The Contract Sum prior to this Change On	rder was	\$ 9,108,556.16

The new Contract Sum including this Change Order will be
The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is

The Contract Sum will be increased by this Change Order in the amount of

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

## NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

CKIT Architects  ARCHITECT (Firm name)	Lydig Construction Inc. CONTRACTOR (Firm name)	OWNER (Firm name)
128 Vista Way Kennewick, Washington 99336	11001 East Montgomery Dr. Spokane, Washington 99206	1016 N. Fourth Ave. Pasco, Washington 99301
ADDRESS	ADDRESS Man	Track A Such
Si (Signature)	BY (Signature)	BY (Signature)
Terrance D. Casey	Sean Glaesemann	Frank H. Brock
(Typed name)	(Typed pame)	(Typed name) 8/15/05
08.01.05 DATE	DATE	DATE

# Franklin County Courthouse Change Order No. 9

Item No. 1  Per the Owners request and per Lydig Construction, Inc.'s PCO-0518 April 14, 2005; change floor finish at Rooms 26, 29, 31, 113 and 219 pavers. Provide tile base at Rooms 29 & 31 only.		\$	<u> 38,502.00</u>
Item No. 2  Per the Design Team's response to RFI-85 and 85R, and Lydig Cons Inc.'s PCO-054R dated April 5, 2005; add type R10 fixtures and reloc for rotated louvers in Rooms 232 and 233.		\$	3,077.00
Per the Owners request, CKJT Architect's Clarification Drawing 21 at Construction, Inc.'s PCO-062; add a light control switch at Courtroor	nd Lydig n 218/219. Add	\$	646.00
Per the Design Team's response to RFI-154R dated March 17, 2005 Construction, Inc.'s PCO-078 dated May 20, 2005; modify duct work above door locations. Also, modify ceiling framing and fire sprinkler	at eight (8)	<u>\$</u>	5,030.00
Per the Design Team's response to RFI-208 and Lydig Construction, PCO-080; revise the extension of the original balcony rail posts to ne steel posts.		<u>\$</u>	9,569.00
Per the Design Team's proposal and Lydig Construction, Inc's PCO-gild the eagle in gold leaf.	081; <i>Add</i>	\$	<b>4,102</b> .00
Per CKJT Architect's Clarification #24 and Lydig Construction, Inc's I remove paint in historic rooms noted. (Since the cost for the extende was only partial, it will be reviewed in its entirety and issued in a subschange order.)	ed overhead	\$	<u>165,333.00</u>
Subtotal =		\$	226,259.00
Tax =		\$	18,779.50
Total Change =		<u>\$</u>	245,038.50

-End-